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# A G E N D A

## CITY COMMISSION MEETING

Monday, December 01, 2014

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports.
5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business.
  - 9-A - Approve Purchases and Payment of Invoices.
10. Consent Agenda.
  - 10-A - Request Approval for the 2015 Collection of Property Taxes for the Various Taxing Units.
  - 10-B - Request Approval to Hold the Detroit Institute of Arts – Day Away Mobile Classroom in Downtown Mount Clemens on December 10, 2014.
  - 10-C - Request Approval of the 3rd Annual Anthony V. Marrocco Clinton River Canoe Classic on June 27, 2015.

11. City Manager's Report.

12. Commissioners' Comments.

13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office  
One Crocker Boulevard  
Mount Clemens, Michigan 48043  
586.469.6818, Extension 310  
911 - TDD

## **EXPLANATION OF AGENDA – December 1, 2014**

### **Administrative Response to Issues or Questions Raised During Previous Meetings**

1. IFT Inquiry

The written response from the state on the revocation criteria and other facts related to an IFT was provided as requested at the prior meeting.

2. Walnut Street Property

I will provide an update on the current status at the 12/01/14 Commission Meeting.

## **CITY COMMISSION WORK SESSION**

**County of Macomb  
State of Michigan**

**November 17, 2014  
Conference Room**

A work session of the Mount Clemens City Commission was held on Monday, November 17, 2014, at 6:00 p.m. The meeting was held in the Conference Room of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at this meeting were Commissioners Gary Blash, Roger Bunton, Ronald Campbell, Lois Hill, and Denise Mentzer. Absent were Mayor Barb Dempsey and Commissioner Joseph Rheker. Also in attendance were Steven Brown, City Manager; Michael Murray, City Attorney; and Lisa Borgacz, City Clerk.

**PUBLIC PARTICIPATION WAS CONDUCTED.**

**2014 FINAL AUDIT REVIEW WITH PLANTE & MORAN WAS CONDUCTED.**

Commissioner Mentzer made a motion, supported by Commissioner Bunton, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 6:45 p.m.

Respectfully submitted,

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Gary R. Blash, Mayor Pro-Tem

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Lisa Borgacz, City Clerk

## CITY COMMISSION MEETING

County of Macomb  
State of Michigan

November 17, 2014  
Commission Chambers

A regular meeting of the Mount Clemens City Commission was held on Monday, November 17, 2014, at 7:00 p.m. The meeting was held in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at this meeting were Commissioners Gary Blash, Roger Bunton, Ronald Campbell, Lois Hill, Denise Mentzer and Joseph Rheker. Mayor Barb Dempsey was absent. Also in attendance were Steven Brown, City Manager; Michael Murray, City Attorney; and Lisa Borgacz, City Clerk.

The meeting was called to order at 7:00 p.m.

Commissioner Mentzer made a motion, supported by Commissioner Campbell, to excuse Mayor Dempsey and Commissioner Rheker from the meeting. The motion passed unanimously.

### **ANNOUNCEMENTS, ACKNOWLEDGEMENTS, COMMUNICATIONS AND REPORTS WERE ADDRESSED, ITEM 4.**

Presentation of the 2013-2014 Fiscal Year-End Audit Report by Plante & Moran.

Commissioner Rheker arrived at 7:03 p.m.

### **THE ADOPTION OF THE AGENDA WAS CONSIDERED, ITEM 5.**

Commissioner Bunton made a motion, supported by Commissioner Hill, to adopt the agenda as presented. The motion passed unanimously.

### **PUBLIC PARTICIPATION WAS CONDUCTED, ITEM 6.**

### **ADMINISTRATIVE RESPONSE TO ISSUES OR QUESTIONS RAISED DURING PREVIOUS MEETINGS WERE RECEIVED, ITEM 7.**

### **APPROVAL OF MINUTES WAS CONSIDERED, ITEM 8.**

Commissioner Hill made a motion, supported by Commissioner Bunton, to approve the minutes of the City Commission Regular meeting of November 3, 2014, as presented. The motion passed unanimously.

### **SECOND PUBLIC HEARING FOR THE DOWNTOWN MAINTENANCE PROGRAM WAS CONSIDERED, ITEM 9-A.**

Commissioner Rheker made a motion, supported by Commissioner Bunton, to open the public hearing for the Downtown Maintenance Program at 7:44 p.m. The motion passed unanimously.

John VanCamp, 50 N. Walnut, voiced his disagreement with the Special Assessment for the Downtown Maintenance Program.

November 17, 2014

Commissioner Hill made a motion, supported by Commissioner Rheker, to close the second public hearing for the Downtown Maintenance Program and confirm Special Assessment Roll No. 15-01. The motion passed unanimously.

**APPROVAL OF THE 41B DISTRICT COURT 2015 BUDGET WAS CONSIDERED, ITEM 9-B.**

Commissioner Bunton made a motion, supported by Commissioner Hill, to approve the 41B District Court 2015 Budget as presented. The motion passed unanimously.

**APPROVAL OF PURCHASES AND THE PAYMENT OF INVOICES WERE CONSIDERED, ITEM 9-C.**

Commissioner Bunton made a motion, supported by Commissioner Rheker, to approve the purchases and payments of invoices as presented. The motion passed unanimously.

**THE CONSENT AGENDA WAS CONSIDERED, ITEM 10.**

Commissioner Hill made a motion, supported by Commissioner Bunton, to approve the consent agenda as presented:

In Item 10-A, the 2014 Fiscal Year-End Audit Report, as submitted by Plante & Moran for fiscal year ending June 30, 2014, was approved.

In Item 10-B, the Fiscal Year 2015 Purchase of Service (POS) contract between Suburban Mobility Authority for Regional Transportation and the City of Mount Clemens for the Mount Clemens Dial-A-Ride, as presented; and authorize the execution of the contract by the appropriate City officials, was approved.

The motion passed unanimously.

**THE CITY MANAGER'S REPORT WAS GIVEN, ITEM 11.**

**COMMISSIONERS' COMMENTS WERE RECEIVED, ITEM 12.**

**EXECUTIVE SESSION WAS CONDUCTED, ITEM 13.**

Commissioner Mentzer made a motion, supported by Commissioner Bunton, to enter into Executive Session at 8:35 p.m. The motion passed unanimously.

Commissioner Rheker made a motion, supported by Commissioner Mentzer, to adjourn Executive Session and re-enter the regular meeting at 8:50 p.m. The motion passed unanimously.

**APPROVAL OF THE JULY 1, 2013 – JUNE 30, 2015 CLERICAL COLLECTIVE BARGAINING AGREEMENT WAS CONSIDERED, ITEM 14.**

Commissioner Bunton made a motion, supported by Commissioner Hill, to approve the proposed July 1, 2013 – June 30, 2015 Clerical contract and authorize the execution of the same. The motion passed unanimously.

November 17, 2014

Commissioner Campbell made a motion, supported by Commissioner Mentzer, to adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 8:51 p.m.

Respectfully submitted,

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Gary R. Blash, Mayor Pro-Tem

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Lisa Borgacz, City Clerk

November 17, 2014

**EXPLANATION OF AGENDA – December 1, 2014**

**Agenda Item No. 9-A**

**APPROVE PURCHASES AND PAYMENT OF INVOICES**

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Hi-Tech 3070 Palms Road Casco, MI 48064	Computer Replacements (5) Needed for Various departments. REMC PRICING	General Fund/ Information Technology/ Machinery and Equipment	101-22800-982000	\$4,569.00	\$16,448.03
2.Mount Clemens Tree, Inc. 9415 Weber Road Columbus Township, MI 48063	Rotor Repairs At Oxidation Ditch At the Wastewater Treatment Plant	Sewer-Utilities Fund/ Operation of Plant/ Contractual Services	590-53708-818000	\$31,628.00	\$61,431.20

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Napa Auto Parts 22583 – 15 Mile Road Clinton Township, MI 48035	Miscellaneous Auto parts needed During the month of October, 2014, by the Department of Public Services.	Various	Various	\$1,629.31	Various

**SUBMITTED BY:** Marilyn Dluge, Finance Director/Treasurer

**RECOMMENDED MOTION:** Approve purchases and payment of invoice as presented.



3070 Palms Road, Casco 48064  
 Phone (810) 326-9000 Fax (810) 326-9100  
[www.hitech.net](http://www.hitech.net)

## Quote

Date	Quote No.
11-07-14	HTSQ4014

<b>Sold To</b>
<b>MOUNT CLEMENS CITY OF</b> <b>MARILYN D'LUGE</b> <b>ONE CROCKER BOULEVARD</b> <b>MOUNT CLEMENS, MI 48043</b> United States  <b>Phone (586) 469-6838</b> <b>Fax</b> <b>Email mdluge@cityofmountclemens.com</b>

<b>Ship To</b>
<b>MOUNT CLEMENS CITY OF</b> <b>MARILYN D'LUGE</b> <b>ONE CROCKER BOULEVARD</b> <b>MOUNT CLEMENS, MI 48043</b> United States  <b>Phone (586) 469-6838</b> <b>Fax</b> <b>Email mdluge@cityofmountclemens.com</b>

<b>Sales Rep.</b>	<b>Sales Rep. Phone</b>	<b>Sales Rep. Email</b>	<b>Terms</b>
Jim St.James	(810) 326-9000 x207	jstjames@hitech.net	Net 30 days

Qty	Manufacturer	Item Description	Unit Price	Ext. Price
5	Hewlett-Packard	HP EliteDesk 700 G1 Desktop Computer - Intel Core i5-4590 3.30	\$794.00	\$3,970.00
5	Hewlett-Packard	HP 4-GB PC3-12800 (DDR3-1600 MHz) DIMM Memory - 4 GB (1 x 4	\$48.00	\$240.00
1	Adobe Systems,	Adobe Acrobat XI v.11.0 Pro - License - 1 User - Government, Volume -	\$359.00	\$359.00
		<b>Hi-Tech uses all available state bid contracts to reduce</b>		
		<b>the overall IT expense for all of our government clients.</b>		
		<b>The prices quoted are always compared to available</b>		
		<b>contracts to ensure you are getting the best price</b>		
		<b>Hi-Tech has used all available pricing contracts including</b>		
		<b>REMC to get the City of Mount Clemens REMC or better</b>		
		<b>pricing.</b>		

<b>SubTotal</b>	\$4,569.00
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$0.00
<b>Total</b>	<b>\$4,569.00</b>

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING.

11/18/14 09:09:20

\*\*Standard mileage fees will apply for any engineer travel time to your site\*\*

**CITY OF MOUNT CLEMENS**

Tabulation of sealed bids received and opened on Tuesday, November 18, 2014, for Rotor Repairs at Oxidation Ditch at the Wastewater Treatment Plant:

BIDDER	TOTAL COST
1. Mount Clemens Tree, Inc. 9415 Weber Road Columbus Township, Michigan 48063	\$31,628.00
2. Process Piping & Equipment, Inc. 435 Union Milford, Michigan 48381	\$57,350.00

Marilyn Dluge  
Finance Director/Treasurer

**EXPLANATION OF CONSENT AGENDA – December 1, 2014**

**Agenda Item No. 10-A**

**Request Approval for the 2015 Collection of Property Taxes for the Various Taxing Units**

The City currently collects property taxes on the summer and winter tax bill for Macomb Intermediate School District, Macomb Community College, Mount Clemens School District, L'Anse Creuse School District, Macomb County and Mount Clemens Public Library.

I am requesting the approval to continue the collection of their taxes. A one-percent administration fee is charged for the collection to cover the costs, (approximately \$170,000.00.)

**SUBMITTED BY:**

Marilyn J. Dluge, Finance Director/Treasurer

**RECOMMENDED MOTION:**

To approve the collection of the 2015 property taxes for the following units: Macomb Intermediate School District, Macomb Community College, Mount Clemens and L'Anse Creuse School Districts, Macomb County and Mount Clemens Public Library.

**EXPLANATION OF CONSENT AGENDA – December 1, 2014**

**Agenda Item No. 10-B**

**Request Approval to Hold the Detroit Institute of Arts – Day Away Mobile Classroom in Downtown Mount Clemens on December 10, 2014**

The Detroit Institute of Arts (DIA), in partnership with Leadership Macomb, is requesting permission to bring the DIA Away mobile classroom to downtown Mount Clemens on December 10, 2014. The event would run from 8:30 a.m. to 7:00 p.m. and would include the closure of Macomb Place from Southbound Gratiot Avenue to Pine Street beginning at 6:00 p.m. on December 9, 2014 until 8:00 p.m. on December 10, 2014.

The use of a portion of the Roskopp Lot near the Anton Art Center is also being requested and will be coordinated with the Department of Public Services.

**SUBMITTED BY:**

Brian L. Tingley  
Community Development Director

**RECOMMENDED MOTION:**

Move to approve the Detroit Institute of Arts Day Away Mobile Classroom on December 10, 2014; the closure of Macomb Place from Southbound Gratiot Avenue to Pine Street from December 9, 2014 at 6:00 p.m. to December 10, 2014 at 8:00 p.m.; and the use of a portion of the Roskopp Lot on December 10, 2014, to be coordinated by the Department of Public Services.



**CITY OF MOUNT CLEMENS  
APPLICATION FOR SPECIAL EVENT APPROVAL**

ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043  
(586) 469-6818 EXT. 901 FAX (586) 469-7695  
[www.cityofmountclemens.com](http://www.cityofmountclemens.com)

Date Received by  
Community Development  
Department

**NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED.  
IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED  
ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.**

Sponsoring Organization's Legal Name: Detroit Institute of Arts & Leadership Macomb

Address: 5200 Woodward City Detroit State MI Zip 48202

Phone: Office: (313) 833-2356 Cell: 313-598-8451 Email: Kdiamond@dia.org

Sponsoring Organization's Agent's Name: Kathryn Diamond + Liz Fogg

Address: Same as above City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Office: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Event Name: \_\_\_\_\_

Event Purpose: Leadership Macomb Arts + Culture Day

Event Location: Roskop Parking Lot + Macomb Place, 125 Macomb Place (Anton Center)

Event Date: 12/9/14 (arrival), 12/10 school event + Leadership Macomb.

Event Time(s): 12/10 8:30am - 3:30pm (St. Mary School); 3:30 - 7:00 - Leadership Macomb

**GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT:** (use back or attach additional sheets if necessary)

The Detroit Institute of Arts, in partnership with Leadership Macomb, brings DIA Away to downtown Mt. Clemens. (Please see attached information about DIA Away). As part of Arts + Culture Day for LM on 12/10, DIA Away will host school visits from St. Marys from 8:30a-3:30p. That afternoon, L.M. will hold class and have an open house for the public in the evening. For more information, call Kathryn Diamond

IS THE EVENT OPEN TO THE GENERAL PUBLIC  YES  NO (evening from 5-7)  
NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: \_\_\_\_\_

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED \_\_\_\_\_ YES  NO  
IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S): \_\_\_\_\_

WILL TENTS BE USED DURING THE EVENT? \_\_\_\_\_ YES  NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? \_\_\_\_\_ YES  NO  
\*\*\* ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? \_\_\_\_\_ YES  NO  
\*\*\*IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? \_\_\_\_\_ YES  NO  
IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:  
\*\*\*THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

IS ANY SIGNAGE PROPOSED? \_\_\_\_\_ YES  NO  
IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I herby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

Kathryn Dimond \_\_\_\_\_ 11/13/14  
Applicant's Signature Date

Kathryn Dimond, Director Community Relations  
Printed Name of Applicant

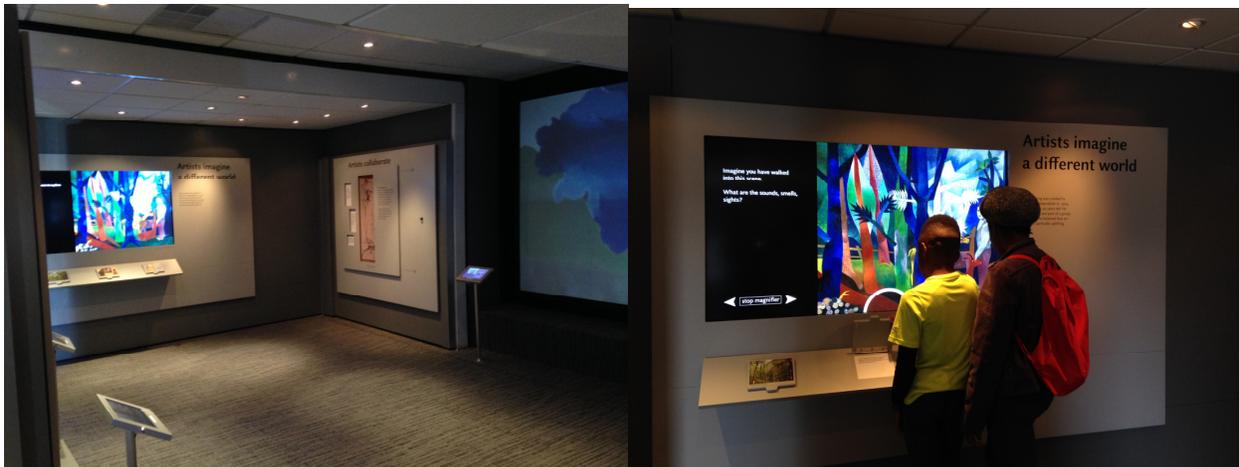
<b>For City Use Only:</b>
Approved _____
Approved, with Conditions _____
Denied _____
Date of City Commission Decision _____



### **What is DIA Away?**

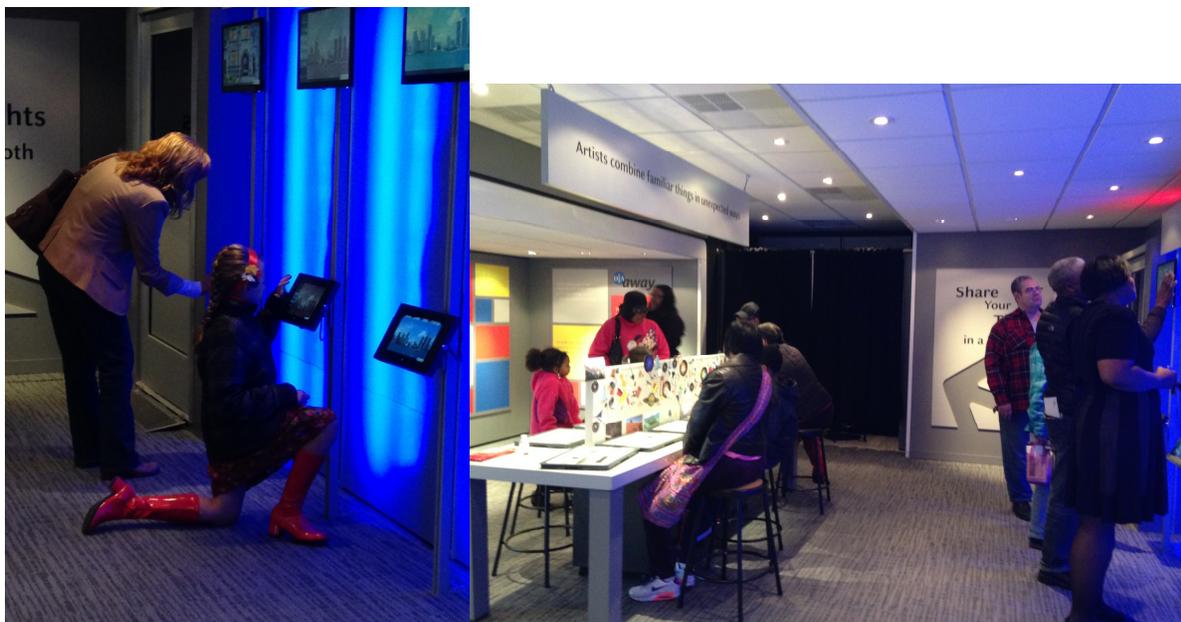
*DIA Away: Think Like an Artist* is a free, mobile interactive classroom for students and a creative exploration space for people of all ages. *DIA Away* brings educational, hands-on art experiences to schools, community centers, senior facilities, fairs and festivals throughout Macomb, Oakland and Wayne counties.

*DIA Away* is a fully furnished, vibrantly designed 53' double-expandable trailer that will provide a rich educational program beyond the museum's walls. Inside, participants will discover some of the ways artists think and then have the opportunity to try out creative thinking skills at digital and hands-on stations. Visitors will be surprised and inspired to discover the connections between themselves and the ways artists think and work.



The *DIA Away* experience is organized into two main areas: explore the way artists think and practice the way artists think. The exploration area features digital and graphic reproductions of five works of art from the DIA's collection. Using touchscreens, sliding panels, lift labels and other interactive elements, visitors discover how artists imagine new worlds, combine everyday objects in unexpected ways, collaborate with each other, fuse cultural traditions and keep their minds open to new possibilities.

Three creativity stations offer opportunities to practice some of the ways artists think. In one area, people can combine everyday objects to create a "fantasy transporter." After thinking about where they want to go, what they want to move through (air, sand, water, space, time), and who they want to bring along, participants can design their transporter using magnets and white boards. The idea is to explore how everyday objects can serve completely different functions when placed in other contexts.



At another creativity station, visitors can use touchscreens to choose a scene then manipulate a series of visual filters to alter the mood or feeling of that scene. For example, an image of a street scene can be made joyous, peaceful or mysterious by changing colors, lighting and other visual effects.

The design of the space and selection of artists and activities were made with students and teachers in mind as a key audience. To be successful learners in the 21st century, students need to be creative, flexible thinkers in all subject areas. Studying artists' processes gives students a deeper understanding of creativity and helps them identify thinking strategies they can use for a lifetime of learning and innovation. *DIA Away* is designed to coordinate with school curriculum standards; elementary, middle and high school teachers will find direct links to both the National Visual Arts Standards and Common Core Standards for English/Language Arts. The DIA website will have materials teachers can use in their classrooms before and after their visit to *DIA Away*. DIA gallery teachers will facilitate school group visits to *DIA Away*, bringing expertise in teaching through art to visitors of all ages.

*DIA Away* is one of the many ways the DIA shares its world-renowned collection and educational resources with the tri-county area outside the museum walls. For those who already know the museum, *DIA Away* offers a chance to re-connect closer to home. For others, *DIA Away* is an opportunity to experience an enjoyable, educational museum program in an informal, accessible and convenient venue, whether with family, classmates or members of a local organization.

*DIA Away* was created in consultation with area educators, community members, DIA visitors and in collaboration with MRA experiential tours & equipment, a Madison Heights, Michigan, based mobile-event marketing company. MRA specializes in the design, construction and operation of custom-built vehicles for business-to-business, business-to-consumer, and educational outreach programs.



## FAQs:

- DIA Away was launched the weekend of October 9 and 10 2014 at the Southfield International Festival and was located at Southfield Schools for two days after that.
- DIA Away is primarily focused on school programs to address the out-county schools who find it difficult to travel to the museum and to expand the DIA's capacity to serve student groups. DIA Away in the tri-county area provides an engaging student experience at no cost to local school districts.
- Senior citizens will be serviced with this vehicle, and providing easier access to DIA programs out in the counties at no cost to senior centers.
- The vehicle will be used to engage with local arts organizations and artists by providing the opportunity for local artists to discuss their creative process and how the arts have impacted their lives.
- Families and community will have the opportunity to "Think like an Artist" when DIA Away travels to local fairs and festivals on the weekends. The planning staff will be working with local communities to enhance their festivals by bringing DIA Away to them at no cost.

**EXPLANATION OF CONSENT AGENDA – December 1, 2014**

**Agenda Item No. 10-C**

**Request Approval of the 3<sup>rd</sup> Annual Anthony V. Marrocco Clinton River Canoe Classic on June 27, 2015**

Anthony V. Marrocco's Clinton River Canoe Classic, Inc., is requesting City Commission approval to hold the 3<sup>rd</sup> Annual Clinton River Canoe Classic on Saturday, June 27, 2015, from 12:00 p.m. to 9:00 p.m. This event is a sanctioned professional canoe race with four separate courses. The Gazebo will serve as the start and finish for all four courses. The event sponsor is requesting use of both sides of the Clinton River Park, including the Gazebo and closure of the City Hall parking lot. There would be vendors and paddle demonstrations on site.

The Public Services Department would assist with barricades within the City Hall parking lot.

A Certificate of Liability Insurance naming the City as an additional insured will be required as a condition of approval.

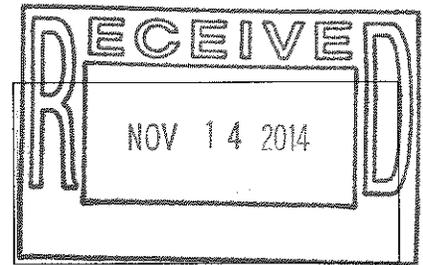
**SUBMITTED BY:** Brian L. Tingley  
Community Development Director

**RECOMMENDED MOTION:** Move to approve the 3<sup>rd</sup> Annual Anthony V. Marrocco Clinton River Canoe Classic on June 27, 2015, from 12:00 p.m. to 9:00 p.m., including the use of Clinton River Park, the Gazebo and the City Hall Parking Lot.



**CITY OF MOUNT CLEMENS  
APPLICATION FOR SPECIAL EVENT APPROVAL**

ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043  
(586) 469-6818 EXT. 901 FAX (586) 469-7695  
[www.cityofmountclemens.com](http://www.cityofmountclemens.com)



**NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED.  
IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED  
ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.**

**Sponsoring Organization's Legal Name:** Anthony V. Marrocco's Clinton River Canoe Classic, Inc.

**Address:** P.O. Box 271 City Mt. Clemens State MI Zip 48046

**Phone:** Office: 586-307-8229 Cell: 586-610-5701 Email: lynne.seymour@macombgov.org

**Sponsoring Organization's Agent's Name:** Lynne Seymour, Macomb County Public Works Office

**Address:** 21777 Dunham Road City Clinton Township State MI Zip 48036

**Phone:** Office: 586-307-8229 Cell: 586-610-5701 Email: lynne.seymour@macombgov.org

**Event Name:** Clinton River Canoe Classic

**Event Purpose:** To promote awareness, stewardship, improvement and beautification of the Clinton River Watershed.

**Event Location:** City Hall and Gazebo Park

**Event Date:** Saturday, June 27, 2015

**Event Time(s):** 12 PM - 9 PM

**GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT:** (use back or attach additional sheets if necessary)

The Clinton River Canoe Classic consists of 3 professional canoe races and 1 recreational kayak race on the Clinton River, starting in downtown Mt. Clemens and traversing through Clinton Township and Harrison Townships. This is the event's ~~third~~ year and is cohosted by the Mt. Clemens DDA, the Charter Townships of Clinton and Harrison, the Clinton River Watershed Council, the YMCA-Macomb and the Macomb County Public Works Office. There will be vendors and paddle demonstrations on-site.

IS THE EVENT OPEN TO THE GENERAL PUBLIC  YES  NO  
NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: \_\_\_\_\_

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED  YES  NO  
IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S): \_\_\_\_\_

Electricity will be used at the Gazebo for a computer/printer and microphone \_\_\_\_\_

SET 17 DPI  
CITY OF MOUNT CLEMENS 721  
GENERAL BILLING  
Date / Time : 11/14/14 10:13  
Payment : \$ 50.00  
Receipt # : 613645  
Check/Credit Card #: 5004  
Clerk : thipple  
Paid By : ANTHONY MARRUCCO 71

WILL TENTS BE USED DURING THE EVENT?  YES  NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS?  YES  NO

\*\*\* ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT?  YES  NO

\*\*\*IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT?  YES  NO

IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:

\*\*\*THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

IS ANY SIGNAGE PROPOSED?  YES  NO

IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note! You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I herby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

Lynne M Seymour  
Applicant's Signature

11/6/14  
Date

Lynne M. Seymour, Event Co-chairperson

\_\_\_\_\_  
Printed Name of Applicant

<b>For City Use Only:</b>
Approved _____
Approved, with Conditions _____
Denied _____
Date of City Commission Decision _____

# Anthony V. Marrocco's Clinton River Canoe Classic



**Race Routes:**

- Expert I, C-2:** Gazebo – Moravian – Bridgeview – Gazebo (15.2)
- C-1:** Gazebo – Moravian – Gazebo (2 loops) (14.9)
- Expert II, C-2:** Gazebo – Moravian – I-94 – Gazebo (10.5)
- Kayak:** Gazebo – Shadyside Pedestrian Bridge – Gazebo (3.6)

## EXPLANATION OF AGENDA – December 1, 2014

**TO:** The Honorable Mayor Barb Dempsey and  
All City Commissioners

**FROM:** Steven M. Brown, City Manager

**DATE:** November 25, 2014

**RE:** Report from the City Manager's Office

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1. County Discussions: Meetings continue on a variety of subjects including facilities, animal control, etc. I anticipate scheduling another work session as developments warrant.
2. State Reporting Update: The state's required information reporting program has been renamed, as part of some refinements of the information required. The program was previously known as the Economic Vitality Incentive Program (EVIP). The new version of this state requirement is known as City, Village and Township Revenue Sharing (CVTRS). The City has recently updated this information for the changes in the program and for the most recent information now available. The resulting reporting is on our website. This reporting is required in order to receive the full revenue sharing payment allocated to the City. We anticipate receiving our full revenue sharing allocation in the future as we have in the past due to our continuing cooperation and compliance with the program requirements.