



AGENDA

CITY COMMISSION MEETING

Monday, December 19, 2016

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports.

Presentation from State Representative Marilyn Lane.

Presentation of the 2016 Fiscal Year End Audit Report by Plante & Moran.
5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business.

9-A – Approve the L’Anse Creuse Athletic Booster Club Rubber Duck Race on May 20, 2017.

9-B – Approve Purchases and Payment of Invoices.
10. Consent Agenda.

10-A - Approval of the 2016 Fiscal Year End Audit Report from Plante & Moran.
11. City Manager’s Report.
12. Commissioners’ Comments.

13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

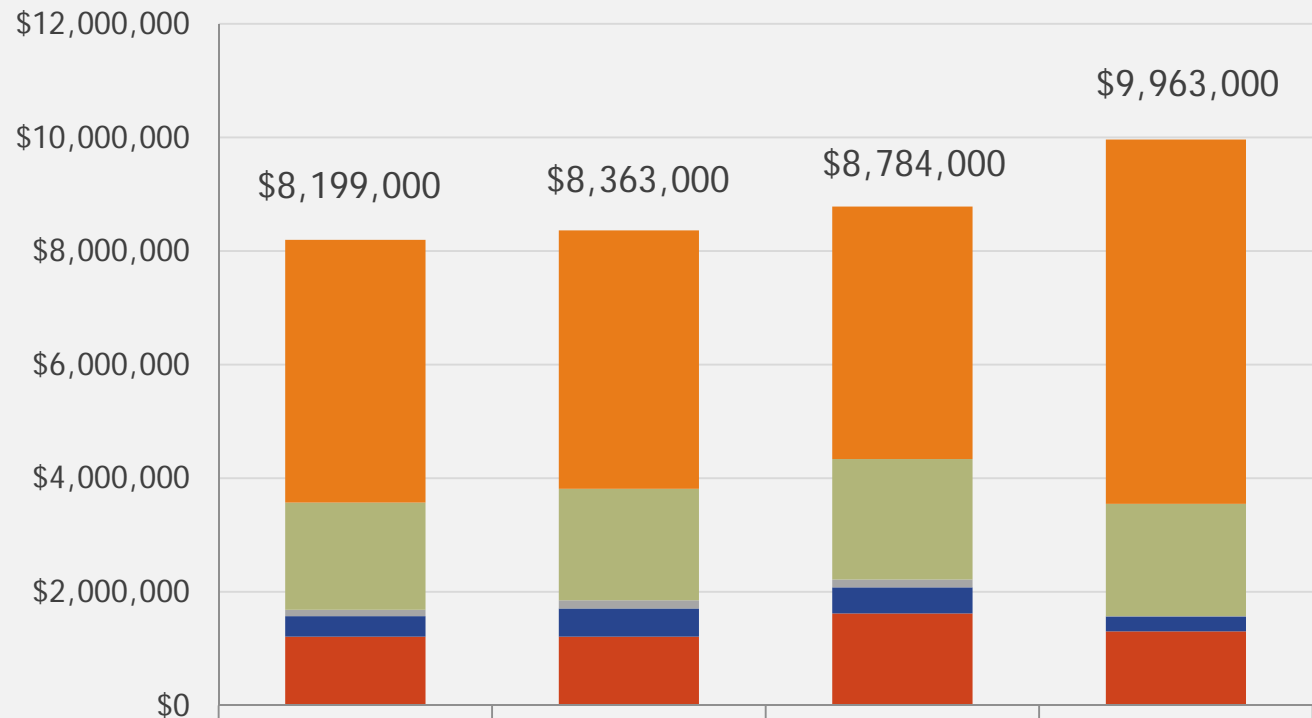
plantemoran.com



■ City of Mount Clemens Audit Presentation

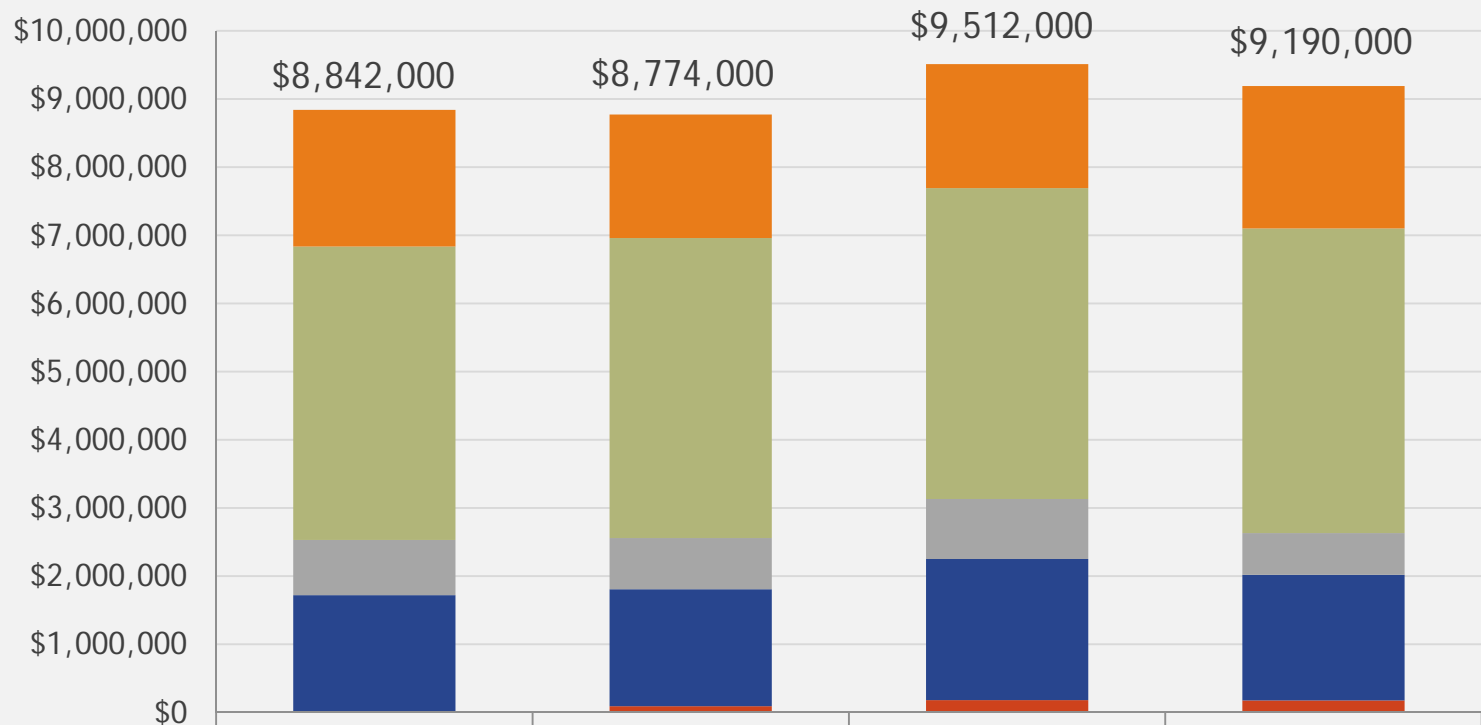
FOR THE YEAR ENDED JUNE 30, 2016

City of Mount Clemens General Fund Revenue Years Ended June 30, 2013 - 2016



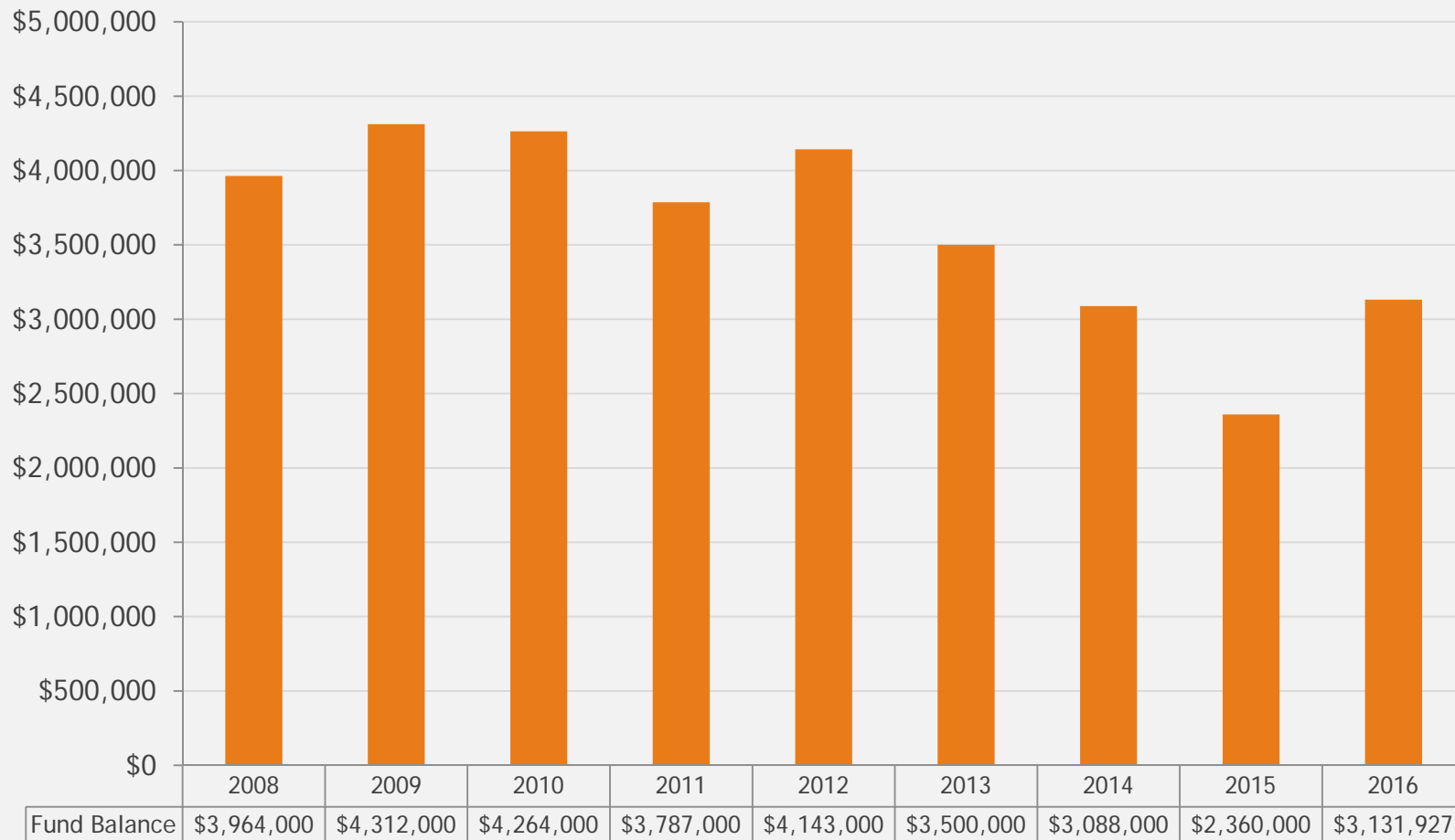
	2013	2014	2015	2016
Property Taxes	\$4,627,000	\$4,549,000	\$4,445,000	\$6,415,000
State & Federal	\$1,889,000	\$1,964,000	\$2,123,000	\$1,977,000
Fines, Forfeitures, & Fees	\$113,000	\$145,000	\$138,000	\$5,000
Other Revenue and Transfers	\$361,000	\$496,000	\$459,000	\$264,000
Charges for Services and Permits	\$1,209,000	\$1,209,000	\$1,619,000	\$1,302,000

City of Mount Clemens General Fund Expenditures & Transfers Years Ended June 30, 2013 - 2016

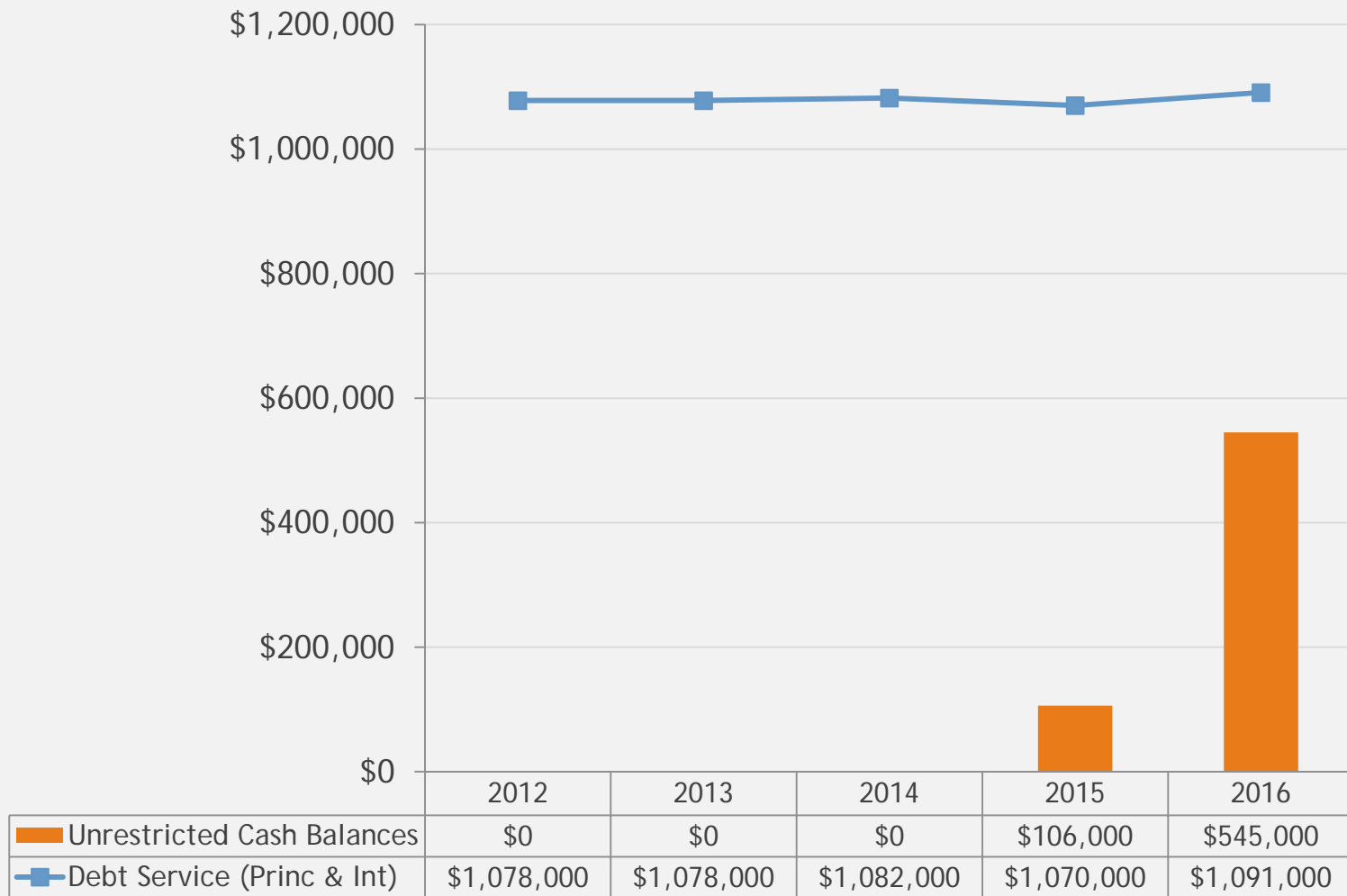


	2013	2014	2015	2016
General Government	\$2,006,000	\$1,813,000	\$1,818,000	\$2,089,000
Public Safety	\$4,305,000	\$4,402,000	\$4,562,000	\$4,469,000
Public Works & Rec.	\$810,000	\$751,000	\$882,000	\$613,000
Insurance & Pension	\$1,721,000	\$1,718,000	\$2,070,000	\$1,845,000
Transfers Out	\$0	\$90,000	\$180,000	\$174,000

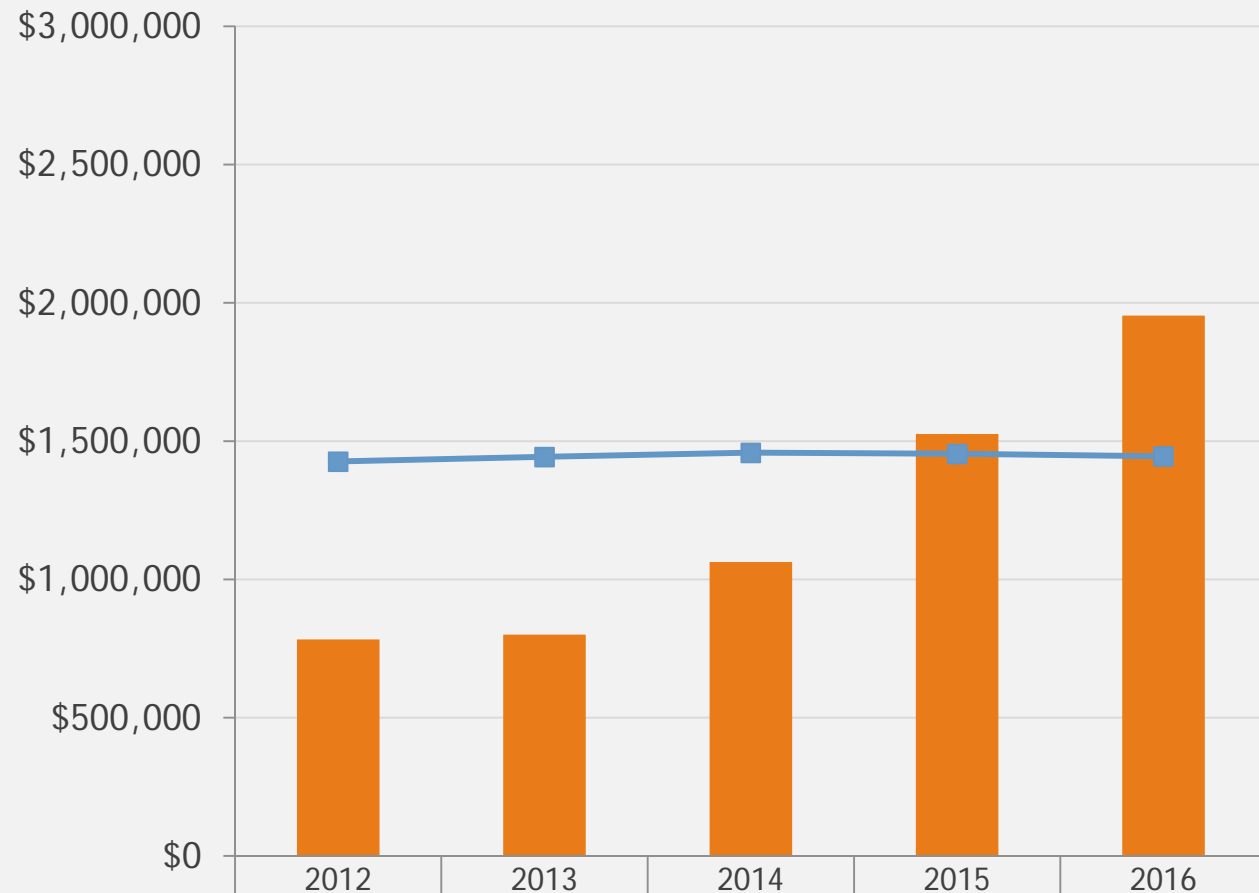
City of Mount Clemens General Fund - Fund Balance Years Ended June 30, 2008 - 2016



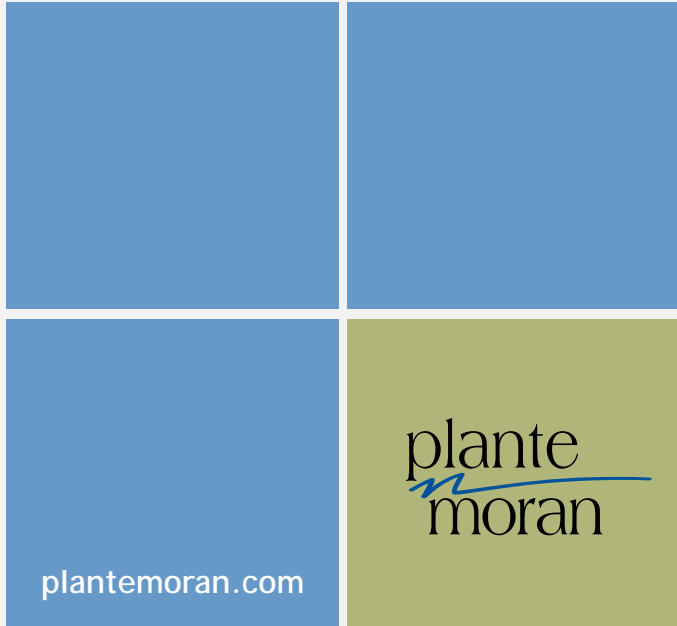
City of Mount Clemens Water Supply System Years Ended June 30, 2012 - 2016



City of Mount Clemens Sewage Disposal System Years Ended June 30, 2012 - 2016



Unrestricted Cash Balances	\$783,000	\$800,000	\$1,063,000	\$1,526,000	\$1,954,000
Debt Service (Princ & Int)	\$1,426,000	\$1,443,000	\$1,458,000	\$1,454,000	\$1,445,000



■ THANK YOU

CITY COMMISSION MEETING

County of Macomb
State of Michigan

December 5, 2016
Commission Chambers

A regular meeting of the Mount Clemens City Commission was held on Monday, December 5, 2016, at 7:00 p.m. The meeting was held in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at this meeting were Mayor Barb Dempsey and Commissioners Roger Bunton, Ronald Campbell, Bill "Sonny" Ford, Lois Hill, Laura Kropp and Denise Mentzer. Also in attendance were Lisa Borgacz, Interim City Manager/City Clerk and Michael Murray, City Attorney.

The meeting was called to order at 7:00 p.m.

ANNOUNCEMENTS, ACKNOWLEDGEMENTS, COMMUNICATIONS AND REPORTS WERE PRESENTED AND ADDRESSED, ITEM 4.

Anne Barra, Executive Director of the Clinton River Watershed Council and Don Carpenter, President of Lawrence Technological University Stormwater Management, made a presentation to the Commission regarding green infrastructure.

THE ADOPTION OF THE AGENDA WAS CONSIDERED, ITEM 5.

Commissioner Kropp made a motion, supported by Commissioner Hill, to adopt the agenda as presented. The motion passed unanimously.

PUBLIC PARTICIPATION WAS CONDUCTED, ITEM 6.

ADMINISTRATIVE RESPONSE TO ISSUES OR QUESTIONS RAISED DURING PREVIOUS MEETINGS WAS RECEIVED, ITEM 7.

APPROVAL OF MINUTES WAS CONSIDERED, ITEM 8.

Commissioner Bunton made a motion, supported by Commissioner Hill, to approve the minutes of the City Commission Special Meeting of November 17, 2016, Work Session of November 21, 2016, Regular Meeting of November 21, 2016, and Work Session of November 28, 2016. The motion passed unanimously.

APPROVAL OF LOCAL 838 INTERNATIONAL ASSOCIATION OF FIREFIGHTERS COLLECTIVE BARGAINING AGREEMENT WAS CONSIDERED, ITEM 9-A.

Commissioner Mentzer made a motion, supported by Commissioner Kropp to approve the Collective Bargaining Agreement between the City of Mount Clemens and Local 838 International Association of Firefighters effective July 1, 2016 through June 30, 2019. The motion passed unanimously.

APPROVAL OF PURCHASES AND PAYMENTS WERE CONSIDERED, ITEM 9-B.

Commissioner Bunton made a motion, supported by Commissioner Hill to approve purchases and payment of invoices as presented. The motion passed unanimously.

THE CONSENT AGENDA WAS CONSIDERED, ITEM 10.

THE CITY MANAGER'S REPORT WAS GIVEN, ITEM 11.

COMMISSIONERS' COMMENTS WERE RECEIVED, ITEM 12.

Commissioner Bunton made a motion, supported by Commissioner Kropp to adjourn the meeting.

The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Barb Dempsey, Mayor

Lisa Borgacz, Interim City Manager/City Clerk

EXPLANATION OF AGENDA – DECEMBER 19, 2016

AGENDA ITEM NO. 9-A

Request Approval of the L’Anse Creuse Athletic Booster Club Rubber Duck Race on May 20, 2017

The L’Anse Creuse Athletic Booster Club is requesting City Commission approval to hold a Rubber Duck Race on Saturday, May 20, 2017, from 8:30 a.m. to 2:00 p.m. The event would include dropping rubber ducks into the Clinton River from the Crocker Boulevard bridge with pick up at the Dickinson Street bridge.

Event organizers are requesting use of both banks of Clinton River Park and the City Hall parking lot for set up. They are also requesting the assistance of the Department of Public Services for the dropping of the ducks. The timing of the bridge closures would also be coordinated with the Department of Public Services so that proper vehicle access is maintained at all times. The event organizer has discussed the event with the Macomb County Sheriff’s Marine Division.

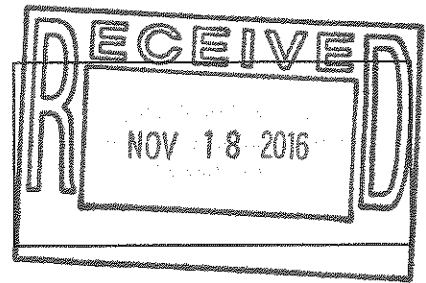
A Certificate of Liability Insurance naming the City as an additional insured will be required as a condition of approval.

SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to approve the L’Anse Creuse Athletic Booster Rubber Duck Race on Saturday, May 20, 2017, from 8:30 a.m. to 2:00 p.m.



CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL
 ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
 (586) 469-6818 EXT. 901 FAX (586) 469-7695
 www.cityofmountclemens.com



NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED.
IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED
ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.

Sponsoring Organization's Legal Name: L'Anse Creuse Athletic Booster Club

Address: 38495 L'Anse Creuse Road City Harrison Twp State MI Zip 48045

Phone: Office: 586-783-6400 ^{x1213} Cell: 586-484-5849 Email: rnrbarone@yahoo.com

Sponsoring Organization's Agent's Name: Rachel Barone

Address: 25841 Hollywood Str. City Roseville State MI Zip 48066

Phone: Office: _____ Cell: *586-484-5849 Email: rnrbarone@yahoo.com

Event Name: Duck Race

Event Purpose: Fundraising for all school sports

Event Location: From Crocker Str. bridge to Dickenson Str. bridge

Event Date: 5-20-17

Event Time(s): 8:30^{am} to ~~12:30^{pm}~~ ^{2:00^{pm}} 10:15^{am} till 10:45^{am} close

Crocker

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)

We are doing a rubber duck race. We will place the ducks into the water with a dump truck at the Crocker Str. bridge and pick them up at the Dickenson Str. bridge. We will have people on the sides and in Kyacks to get any ducks that are stuck and to remove from water. We will have 2 tents (10 x 10), 1 for registr. and 1 for face painting. Tents will be at Crocker and First Str.

IS THE EVENT OPEN TO THE GENERAL PUBLIC YES NO
 NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: 100-150

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED _____ YES _____ NO
 IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S):

A parent

WILL TENTS BE USED DURING THE EVENT? YES NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? YES NO
*** ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? YES NO
***IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? YES NO
IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:
***THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

Need to close Crocker Str. bridge from 10:15^{am} till 10:45 am. for dock placement.

IS ANY SIGNAGE PROPOSED? YES NO
IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I herby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

Rachel M-R Barone 11-21-16
Applicant's Signature Date

Rachel M-R Barone
Printed Name of Applicant

For City Use Only:
Approved _____
Approved, with Conditions _____
Denied _____
Date of City Commission Decision _____

EXPLANATION OF AGENDA – DECEMBER 19, 2016

AGENDA ITEM NO. 9-B

Approve Purchases and Payment of Invoices

No purchases at this time.

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Kramer & Murray, P.C. Ruggirello, Velardo, Novara, and Ver Beek, P.C. 65 Southbound Gratiot Mount Clemens, MI 48043	Legal Services For the month of November, 2016	General Fund/ Legal Services/ Legal Fees	101-26600-826000	\$10,118.75	\$66,004.81
		General Fund/ Legal Services/ Legal Fees-Labor	101-26600-826001	\$3,468.75	*
		Downtown Development Authority/ Legal Fees	248-69200-826000	\$175.00	*

*Budget amendment to be made at a later date.

SUBMITTED BY: Linda A. Kunath, Finance Director/Treasurer

RECOMMENDED MOTION: Approve payment of invoice as presented.

EXPLANATION OF CONSENT AGENDA – DECEMBER 19, 2016

CONSENT AGENDA ITEM NO. 10-A

Approval of the June 30, 2016 Fiscal Year End Audit Report from Plante & Moran

Plante & Moran has completed their audit of the City's financials for the 2015-2016 Fiscal Year ending June 30, 2016. Copies of the audit have been provided for your review and acceptance.

The audit will be available on the State of Michigan's web site and a copy is available for review at City Offices.

SUBMITTED BY: Linda A. Kunath, Finance Director/Treasurer

RECOMMENDED MOTION: To approve the Audit as submitted for the fiscal year ending June 30, 2016 by Plante & Moran.

EXPLANATION OF AGENDA – DECEMBER 19, 2016

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Lisa Borgacz, Interim City Manager

DATE: December 15, 2016

RE: Report from the City Manager's Office

1. City Commission Meeting: There will be a work session on Monday, December 19, 2016 at 6:00 p.m. to review the City's 2016 Fiscal Year End Report with Plante & Moran.
2. MacArthur Park: Clinton River Project: Please consider donating to the City's MacArthur Park: Clinton River Project. Donations are tax deductible, and will be taken until January 28, 2017. If the \$60,000 goal is met, the project will receive an additional \$50,000 in funding. Please visit the City's website at www.cityofmountclemens.com for more information or to make a donation.
3. Holiday Schedule: City offices will be closed on Friday, December 23, 2016 and Monday, December 26, 2016 for the Christmas holiday, and Friday December 30, 2016 and Monday, January 2, 2017 for the New Year's holiday. Refuse pickup will run on schedule throughout the holidays.
4. Special Events: The annual Macomb County New Year's Eve Gala will begin at 10:30 p.m. on Saturday, December 31, 2016 on Main Street. There will be entertainment and a fireworks display at midnight. Celebrations will begin in the downtown area with special events taking place from 4-9, including the annual children's New Year's Eve in Never-Never Land. For more information, please contact the Downtown Development Authority at 586.469.4168.