



AGENDA

CITY COMMISSION MEETING

Monday, November 21, 2016

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports.
5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business.
 - 9-A – Second Public Hearing for the Downtown Maintenance Program.
 - 9-B – Election of Mayor Pro-Tempore
 - 9-C – Approve Purchases and Payment of Invoices.
10. Consent Agenda.
 - 10-A – Request Approval of the Use of the MacArthur Park on November 24, 2016.
 - 10-B – Appointments to Boards, Committees and Commissions.
 - Appointment of Brandon Spencer to the Beautification Commission.
 - Appointment of Lauren Koerber to the Historical Commission.
 - Appointment of Todd Harrington to the Historical Commission.
 - Appointment of Frank Cusimano to the Planning Commission.

11. City Manager's Report.
12. Commissioners' Comments.
13. Executive Session
13-A - To Discuss Negotiations Regarding Collective Bargaining Agreements.
14. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

CITY COMMISSION SPECIAL MEETING

**County of Macomb
State of Michigan**

**November 3, 2016
Commission Chambers**

A special meeting of the Mount Clemens City Commission was held on Thursday, November 3, 2016, at 5:30 p.m. The meeting was held in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at this meeting were Mayor Barb Dempsey and Commissioners Roger Bunton, Ronald Campbell, Bill “Sonny” Ford, Lois Hill, Laura Kropp and Denise Mentzer. Also in attendance were Lisa Borgacz, Interim City Manager, Michael Murray, City Attorney, Jeffrey Wood, Assistant City Manager/Director of Public Services, Sara Price, Human Resources Director, and Joyce Parker, Executive Search Consultant, Michigan Municipal League.

The meeting was called to order at 5:30 p.m.

THE ADOPTION OF THE AGENDA WAS CONSIDERED, ITEM 4.

Commissioner Hill made a motion, supported by Commissioner Kropp, to approve the agenda as presented. The motion passed unanimously.

PUBLIC PARTICIPATION WAS CONDUCTED, ITEM 5.

DISCUSSION REGARDING CITY MANAGER SELECTION PROCESS WAS CONSIDERED, ITEM 6.

INTERVIEW AT 5:30 P.M. WITH RALPH LANGE WAS CONDUCTED, ITEM 6-A.

INTERVIEW AT 6:30 P.M. WITH MICHAEL CONNORS WAS CONDUCTED, ITEM 6-B.

INTERVIEW AT 7:30 P.M. WITH MICHELLE ECONOMOU-URETE WAS CONDUCTED, ITEM 6-C.

CONTINUED DISCUSSION REGARDING CITY MANAGER SELECTION WAS CONSIDERED, ITEM 6-D.

It was the consensus of the Commission to postpone discussion until all interviews have been completed.

COMMISSIONERS’ COMMENTS WERE RECEIVED, ITEM 7.

Commissioner Bunton made a motion, supported by Commissioner Kropp to adjourn the meeting.

The meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Barb Dempsey, Mayor

Lisa Borgacz, Interim City Manager/City Clerk

CITY COMMISSION MEETING

County of Macomb
State of Michigan

November 7, 2016
Commission Chambers

A regular meeting of the Mount Clemens City Commission was held on Monday, November 7, 2016, at 7:00 p.m. The meeting was held in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at this meeting were Mayor Barb Dempsey and Commissioners Roger Bunton, Ronald Campbell, Lois Hill, Laura Kropp and Denise Mentzer. Also in attendance were Lisa Borgacz, Interim City Manager, Michael Murray, City Attorney.

The meeting was called to order at 7:00 p.m.

ANNOUNCEMENTS, ACKNOWLEDGEMENTS, COMMUNICATIONS AND REPORTS, WERE ADDRESSED, ITEM 4.

THE ADOPTION OF THE AGENDA WAS CONSIDERED, ITEM 5.

Commissioner Hill made a motion, supported by Commissioner Kropp, to approve the agenda as presented. The motion passed unanimously.

PUBLIC PARTICIPATION WAS CONDUCTED, ITEM 6.

ADMINISTRATIVE RESPONSE TO ISSUES OR QUESTIONS RAISED DURING PREVIOUS MEETINGS WERE RECEIVED, ITEM 7.

APPROVAL OF MINUTES WAS CONSIDERED, ITEM 8.

Commissioner Bunton made a motion, supported by Commissioner Hill, to approve the minutes of the City Commission Regular Meeting of October 17, 2016, and the Special Meeting of October 24, 2016 as presented. The motion passed unanimously.

FIRST PUBLIC HEARING FOR THE DOWNTOWN MAINTENANCE PROGRAM WAS CONSIDERED, ITEM 9-A.

Commissioner Mentzer made a motion, supported by Commissioner Kropp to open the first public hearing for the Downtown Maintenance Program. The motion passed unanimously.

The public hearing opened at 7:15 p.m.

Comments were received from the following residents:

Richard Blok, 207 Cambridge
Dolores Gosciniak, 250 Euclid

Commissioner Bunton made a motion, supported by Commissioner Mentzer to close the first public hearing, adopt rates, instruct the Assessor to prepare the Special Assessment Roll and set date for second public hearing on November 21, 2016. The motion passed unanimously.

REQUEST APPROVAL OF THE REALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2016 WAS CONSIDERED, ITEM 9-B.

Commissioner Mentzer made a motion, supported by Commissioner Kropp to approve the recommended reallocation of CDBG funds for Fiscal Year 2016, in the amount of \$59,633. The motion passed unanimously.

REQUEST APPROVAL OF THE WATER SYSTEM CAPITAL IMPROVEMENTS PLAN FROM F&V OPERATIONS WAS CONSIDERED, ITEM 9-C.

Commissioner Hill made a motion, supported by Commissioner Bunton to approve the final Capital Improvement Plan, as presented from F&V Operations, for submission to the Michigan Department of Environmental Quality (MDEQ). The motion passed unanimously.

APPROVAL OF PURCHASES AND PAYMENT OF INVOICES WAS CONSIDERED, ITEM 9-D.

Commissioner Campbell made a motion, supported by Commissioner Hill to approve purchases and payment of invoices as presented. The motion passed unanimously.

THE CONSENT AGENDA WAS CONSIDERED, ITEM 10.

Commissioner Campbell made a motion, supported by Commissioner Bunton, to approve the Consent Agenda as presented:

In Item 10-A, the second reading and adoption of an amendment to the Recreational Equipment Ordinance related to the parking of equipment during the winter months, and approve the Ordinance Summary for publication, was approved.

The motion passed unanimously.

THE CITY MANAGER'S REPORT WAS GIVEN, ITEM 11.

COMMISSIONERS' COMMENTS WERE RECEIVED, ITEM 12.

Commissioner Bunton made a motion, supported by Commissioner Kropp to adjourn the meeting.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Barb Dempsey, Mayor

Lisa Borgacz, Interim City Manager/City Clerk

EXPLANATION OF AGENDA - NOVEMBER 21, 2016

AGENDA ITEM NO. 9-A

Second Public Hearing for the Downtown Maintenance Program

This date has been approved for the second public hearing for the Downtown Maintenance Program.

The purpose of this second public hearing is to review and confirm the Special Assessment Roll as prepared by the City Assessor.

SUBMITTED BY: Nancy A. Strehl, City Assessor

RECOMMENDED MOTION: Open the second public hearing for the Downtown Maintenance Program.

Close the second public hearing for the Downtown Maintenance Program and confirm Special Assessment Roll No. 17-01.

CITY OF MOUNT CLEMENS
NOTICE OF 2ND PUBLIC HEARING

TO: All Property Owners of Record Concerned

FROM: Lisa Borgacz, City Clerk,

SUBJECT: Public Hearing on Proposed Special Assessment for Downtown Maintenance Program.

In accordance with the provisions of the Special Assessment Ordinance and by direction of the Mount Clemens City Commission, notice is hereby given that there will be a Public Hearing on Monday, November 21, 2016 at 7:00 p.m., in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan.

The purpose of this Public Hearing is to review the Special Assessment Roll for the Downtown Maintenance Program. Protest of a special assessment **MUST** be made to the City Commission before an appeal can be made with the Michigan Tax Tribunal. All appeals to the Michigan Tax Tribunal must be instituted within thirty (30) days after confirmation of the Special Assessment Roll by the City Commission.

The unconfirmed Special Assessment Roll, general overall plans, cost estimate and any recommendations are on file for public inspection in the Office of the City Clerk, Municipal Building, Mount Clemens, Michigan.

Pursuant to Section 12.539 of the Code of Ordinances, this notice is being given by first class mail to all property owners of record whose names appear upon the tax assessment records for this district and who will be especially benefited by this improvement, and also by Legal Notice in the Macomb Daily on November 11, 2016

By Order of the City Commission
Lisa Borgacz, City Clerk

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Office of the City Clerk
One Crocker Boulevard
Mount Clemens, MI 48043
586-469-6818 Ext. 309
586-469-5374-TDD

CITY OF MOUNT CLEMENS, MICHIGAN
2017 SPECIAL ASSESSMENT
 ROLL 17-01
 DOWNTOWN MAINTENANCE
CITY COMMISSION

PRIMARY RATE \$ 9.24
SECONDARY RATE \$ 4.23

<u>CUST #</u>	<u>TAXPAYER</u>	<u>LEGAL DESCRIPTION</u>	<u>FRONTAGE</u>		<u>ASSESSMENT</u>
1270 #1	Huntington Bank P.O. Box 182334 Columbus, Oh 43218	Assessors Plat No. 25, Lot 3 11-14-209-013 1 N Main St	384.44	P	\$3,552.23
73711#1	7 Main, LLC 31000 Northwestern Hwy Suite 110 Farmington Hill, Mi 48334	Assessors Plat No. 25 Lots 4-8 Incl 11-14-209-019 7 N Main St	270.32	P	\$2,497.76
66274	The Colaborative, LLC 25 N. Main St. Mt. Clemens, Mi 48043	Assessors Plat No. 25 Lot 9 exc. 11-14-209-018& 11-14-209-017 21 N Main St 25 N Main St	57.73	P	\$533.43
63553#1	Prime 1 Investments, LLC 32000 Northwestern Hwy Suite 155 Farmington Hills, Mi 48334	Assessors Plat No. 25, Lot 12 11-14-209-003 27 N. Main St	111.71	P	\$1,032.20
67733#1	RGD Group, LLC 65 Macomb Pl Ste S Mt. Clemens, Mi 48043	Assessor Plat No. 25 Lots 9 & 10 13 & 14 11-14-209-016 49 Macomb Pl	242.16	P	\$2,237.56
1320	Denver Place 38422 Hiddenlane Clinton Twp., MI 48036	Assessors Plat No. 25 Lot 15 & Pt 16 11-14-208-002 53 Macomb Pl	169.62	P	\$1,567.29
58224#1	Premark Group-J. Rini 65 Macomb Pl. Suite F Mt. Clemens, Mi 48043	Assessors Plat No. 25, Lot 16 exc. 11-14-208-001 63 Macomb Pl	196.82	P	\$1,818.62
28592 #1	Samuel Holdings, LLC P.O. Box 633 Keego Harbor, Mi 48320	Assessors Plat No. 25, Lot 17 11-14-208-003 35 N Walnut St	96.93	P	\$895.63
80747	JWH Capital VII, LLC 306 S Washington #112 Royal Oak, MI 48067	Assessors Plat No. 25, Lot 18 11-14-208-004 29 N Walnut St	145.13	P	\$1,341.00
80748	JWH Capital IX, LLC 306 S. Washington #212 Royal Oak, Mi 48067	Assessors Plat, No. 25, Lot 19 11-14-208-010 27 N Walnut St	82.89	P	\$765.90

<u>CUST #</u>	<u>TAXPAYER</u>	<u>LEGAL DESCRIPTION</u>	<u>FRONTAGE</u>		<u>ASSESSMENT</u>
54615	Mt. Clemens Property Partners, LLC 15 N. Walnut St Mt. Clemens, Mi 48043	Assessors Plat No. 25, Lot 21 11-14-208-011 15 N Walnut St	229.57 235.20	P S	\$2,121.23 \$994.90
1070 #1	Fifth Third Bank Mail Drop 10ATA1 38 Fountain Sq. Plaza Cincinnati, Ohio 45263	Assessors Plat No. 25 Pt. Lot 22 23, 24 & 26 11-14-207-013 100 Cass Ave	404.72	P	\$3,739.61
1252#2	75 Macomb Place LLC Gebran S. Anton Jr 79 Macomb PI Mt. Clemens, Mi 48043	Assessors Plat No. 25, Lots 35 & 36 11-14-207-008 75 Macomb PI	152.45 66.50	P S	\$1,408.64 \$281.30
80749	JWH Capital XII, LLC 306 S. Washington #212 Royal Oak, Mi 48067	Assessors Plat No. 25, Lot 37 11-14-207-007 79 Macomb PI	48.18	P	\$445.18
80749	JWH Capital XII, LLC 306 S. Washington #212 Royal Oak, Mi 48067	Assessors Plat No. 25, Lot 38 11-14-207-006 81 Macomb PI	87.73	P	\$810.63
8776	CFM Properties LLC 83 Macomb PI Mt. Clemens, Mi 48043	Assessors Plat No. 25, Lot 39 11-14-207-005 83 Macomb PI	98.87 114.05	P S	\$913.56 \$482.43
1282	Gus Pozios 55 N Main St Mt. Clemens, Mi 48043	Assessors Plat No. 32 Lots 71 & 72 11-14-206-009 40 Macomb PI	168.04	P	\$1,552.69
7388	Gloria A Houthofd, Trustee 21225 Balfour Clinton Twp., MI 48036	Assessors Plat No. 32, Lot 73 11-14-206-008 39 N Main St	77.00	P	\$711.48
1282	Gus Pozios 55 N Main St Mt. Clemens, Mi 48043	Assessors Plat No. 32, Lot 76 11-14-206-001 53 N Main St	204.09	P	\$1,885.79
1071	Deborah A. Buffa 58 N. Walnut St Mt. Clemens, Mi 48043	Assessors Plat No. 32, Lot 77 11-14-206-004 58 N Walnut St	24.05	P	\$222.22
10569	John W. VanCamp 50 N Walnut St Mt. Clemens, Mi 48043	Assessors Plat No. 32, Lot 78 11-14-206-005 52 N Walnut St	54.00	P	\$498.96
10569	John W. VanCamp 50 N Walnut St Mt. Clemens, Mi 48043	Assessors Plat No. 32, Lot 79 11-14-206-006 46 Macomb PI	77.40	P	\$715.18
5312 #1	Stephen R. & J. Saph 44 Macomb Place Mt. Clemens, Mi 48043	Assessors Plat No. 32, Lot 80 11-14-206-007 44 Macomb PI	20.00	P	\$184.80

<u>CUST #</u>	<u>TAXPAYER</u>	<u>LEGAL DESCRIPTION</u>	<u>FRONTAGE</u>		<u>ASSESSMENT</u>
7389	Catherine Bott P.O. Box 361 Mt. Clemens, MI 48046	Assessors Plat No. 32, Lot 81 11-14-205-011 45 N Walnut St	104.90	P	\$969.28
7390 #1	Bober, Frances G 106 Market St Suite F Mt. Clemens, MI 48043	Assessors Plat No. 32, Lot 82 11-14-205-010 49 N Walnut St	22.30	P	\$206.05
60954	RFT Group, LLC 65 Maconmb Pl Ste F Mt. Clemens, MI 48043	Assessors Plat No. 32 11-14-205-012 51 N Walnut St	133.90	P	\$1,237.24
1436	MC Masonic Temple 65 1/2 N Walnut St Mt. Clemens, MI 48043	Assessors Plat No. 32, Lot 87 11-14-205-005 65 N Walnut St	62.40 80.00	P S	\$576.58 \$338.40
28599 #1	S.C.B. Properties, LLC 52049 Van Dyke Shelby Twp., Mi 48316	Assessors Plat No. 32, Pt 88, all of Lots 89-91 incl. 11-14-205-015 60 Macomb Pl	375.65	P	\$3,471.01
1442	Farouk & Joumana Mattar 4852 Seneca Park Ave Fremont, Ca 94538	Assessors Plat No. 32, Lots 92,93 & 101 11-14-204-008 71 N Main St	155.60	P	\$1,437.74
1283	P& R Real Estate C/O Signature Assoc. 1 Towne Sq. 12th Floor Southfield, MI 48076	Assessors Plat No. 32, Lots 94 & 100 11-14-204-009 75 N Main St	53.72	P	\$496.37
7392	Marie Paige, LLC 24700 Capital Blvd Clinton Twp., MI 48036	Assessors Plat No. 32, Lot 95 11-14-204-004 77 N Main St	23.22	P	\$214.55
1285 #1	Coco's Investment, LLC 17411 23 Mile Rd Macomb, Mi 48042	Assessors Plat, No 32, Lot 96 11-14-204-003 79 N Main St	24.35	P	\$224.99
1286	Gilbert E Metry 81 N. Main St Mt. Clemens, Mi 48043	Assessors Plat No. 32, Lot 97 11-14-204-002 81 N Main St	27.75	P	\$256.41
60904 #1	Alex Chen C/O Anthony Singleton 41400 Executive Dr. Harrison Twp., Mi 48045	Assessors Plat No. 32, Lots 98 & 99 11-14-204-001 83 N Main St	151.00 58.80	P S	\$1,395.24 \$248.72
6411	Robert Labadie 35 Miller St. Mt. Clemens, MI 48043	Assessors Plat No. 32, Lot 102 11-14-204-006 48 New St	68.80	P	\$635.71

<u>CUST #</u>	<u>TAXPAYER</u>	<u>LEGAL DESCRIPTION</u>	<u>FRONTAGE</u>		<u>ASSESSMENT</u>
60954	RFT Group, LLC 65 Macomb PI Ste. F Mt. Clemens, Mi 48043	Assessors Plat No. 32, Lots 105 & 106 11-14-203-009 70 Macomb PI	313.20 105.00	P S	\$2,893.97 \$444.15
7394	Djurdja & Kosto Bogjevski 13723 Timberwyck Shelby Twp., MI 48315	Assessors Plat No. 32, Lot 107 11-14-203-006 84 Macomb PI	19.00	P	\$175.56
9535	TDM Properties L.L.C. 37990 Seaway Harrison Twp., MI 48045	Assessors Plat No. 32, Lot 108 11-14-203-005 86 Macomb PI	19.00	P	\$175.56
1331	Ankica Ognjanovski 44417 Rivergate Dr. Clinton Twp., MI 48038	Assessors Plat No. 32, Lot 109 11-14-203-004 88 Macomb PI	22.50 22.50	P S	\$207.90 \$95.18
6268#1	Anthony Forlini 5 Belleview Suite 100 Mt. Clemens, MI 48043	Assessors Plat No. 32, Lot 110 11-14-203-003 90 Macomb PI	22.50 127.50	P S	\$207.90 \$539.33
28596	Farstan Investments, LLC 140 Macomb PI Mt. Clemens, Mi 48043	A. Ashleys Sr Add, Blk 1, Lots 3&4 exc 11-11-458-021 140 Macomb PI	180.00 100.00	P S	\$1,663.20 \$423.00
2655	Karen Giangrande 116 Macomb PI Mt. Clemens, Mi 48043	A. Ashleys Sr Add Blk 1 Pt Lot 10 11-11-458-016 116 Macomb PI	47.50	P	\$438.90
80745	O Halloran Investments 112 Macomb PI Mt. Clemems, Mi 48043	Mulett Survey, Blk 11, Lot 3 11-11-458-017 112 Macomb PL	60.00	P	\$554.40
<u>80746</u>	Boone Enterprises, LLc 100 Macomb PI Mt. Clemens, Mi 48043	Mulett Survey, Blk 11, Lot 3 11-11-458-024 110 Macomb PI	31.80	P	\$293.83
66279	ADY Properties, LLC 29337 Seaway Ct Harrison Twp., Mi 48045	Mulett Survey Blk 11, Lots 5,6,7, pt 8 11-11-458-025 104 Macomb PI	28.20	P	\$260.57
1334	Orleans Investments, LLC 100 Macomb PI Mt. Clemens, Mi 48043	Mulett Survey Blk 11, Lot 5 exc... 11-11-458-026 100 Macomb PI	60.00	P	\$554.40
68056	Groupgolfer, LLC 94 Macomb PI Mt. Clemens, MI 48043	Mulett Survey, Blk 11, Lot 10 11-11-458-020 92 Macomb PI	60.00 120.00	P S	\$554.40 \$507.60
TOTAL					<u><u>\$54,908.33</u></u>

EXPLANATION OF AGENDA – NOVEMBER 21, 2016

AGENDA ITEM NO. 9-B

Election of Mayor Pro-Tempore

At the City Commission Special Organizational Meeting of November 9, 2015, the Commission voted for the position of Mayor Pro-Tempore, but after reaching a tie vote twice, the following motion was offered:

“Commissioner Bunton made a motion, supported by Commissioner Campbell, to postpone the Election of Mayor Pro-Tempore. The motion passed unanimously.”

Charter 10.074 – Sec. 45 mandates that the Commission elect one of its members to serve as Mayor Pro-Tem at the first meeting, after each regular City election. The next regular City election is scheduled to take place November 7, 2017.

Given that a full Commission is in place, and there is one year until another selection is made, it would be appropriate, at this time, for the Commission to select a Mayor Pro-Tempore.

SUBMITTED BY: Lisa Borgacz, City Clerk

RECOMMENDED MOTION: To approve the selection of Mayor Pro-Tempore, as elected by the Commission, to serve until the first meeting after the next regular City election in November, 2017.

EXPLANATION OF AGENDA – NOVEMBER 21, 2016

AGENDA ITEM NO. 9-C

APPROVE PURCHASES AND PAYMENT OF INVOICES

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Michigan Meter Technology Group, Inc. 799 East Whitcomb Avenue Madison Heights, MI 48071	Meter Reading Equipment Software Upgrade	Sewer-Utilities Fund/ Transmission/ Meters	590-53704-978000	\$3,670.50	\$70,000.00
		Water-Utilities Fund/ Transmission/ Meters	591-53704-978000	\$3,670.50	\$61,507.00

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Eastern Michigan Kenworth 43320 North Gratiot Clinton Township, MI 48036	Fire Truck E-2, Engine Turbo Replacement; Major engine Repair and Miscellaneous Parts during the Month of October.	Motor Pool Fund/ Department of Public Services/ Repair Parts	661-44100-784000	\$4,605.72	\$27,653.56
2. O'Reilly Auto Parts 10 North Groesbeck Mount Clemens, MI 48043	Miscellaneous Auto parts and Supplies purchases During the month of October, 2016	Various	Various	\$1,636.95	Various
3. Kramer & Murray, P.C. Ruggirello, Velardo, Novara, and Ver Beek, P.C. 65 Southbound Gratiot Mount Clemens, MI 48043	Legal fees For the month of October, 2016	General Fund/ Legal Services/ Legal Fees	101-26600-826000	\$10,103.75	\$76,108.56
		General Fund/ Legal Services/ Legal Fees-Labor	101-26600-826001	\$2,825.00	*
		Downtown Development Authority/ Legal Fees	248-69200-826000	\$318.75	\$368.75
		Water-Utilities Fund/ Commercial Activities/ Legal Fees	591-53703-826000	\$243.75	*
		Sanitation Fund/ Legal Fees	596-52100-826000	\$37.50	\$7,979.35

*Budget amendment to be made at a later date.

SUBMITTED BY: Linda A. Kunath, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoices as presented.



November 2, 2016

Lisa Borgacz, Interim City Manager
City of Mount Clemens
One Crocker Boulevard
Mount Clemens, MI 48043

RE: Meter Reading Equipment Software Upgrade

Dear Lisa:

Attached are two updated quotes regarding the equipment required to put the new meter reading equipment on line. We have reviewed the progress of the meter replacement program and recommend moving forward with this purchase. A significant portion of the meters have been successfully replaced (88%.) The billing process would benefit from utilizing the additional abilities of this system.

Discussion with city staff responsible for reading meters and a representative from Michigan Meter Technology Group Inc. indicate that the implementation of this system should not create any disruption to the billing process while the meter replacement program continues.

Previous areas of concern have been addressed:

- The RAMAR meter heads that are not compatible with the new system will be read manually and processed in the same manner as a "final read." The reads will be input by the Utilities Department and included with the batch data that is input to the billing department. (replacement of these type meters will continue as the enforcement program progresses.) There are approximately 44 of these type meters remaining with 17 of them associated with vacant properties.
- The addition of this equipment will allow implementation of the mobile "collector" that was previously purchased but not yet utilized and also allows for the manual input of the RAMAR meter reads as described above.

One quote is for the software with 3 years of Software Maintenance in the amount of \$2340.00. The second quote is for the meter reading devices and charging equipment to enable use of the collector unit in the amount of \$5001.00; Total \$7,341.00. Michigan Meter Technology Group is our approved vendor for this equipment. Please authorize the Utilities Department to move forward with this purchase to enable us to see this project to fruition.

2960 Lucerne Drive NE; Suite 100
Grand Rapids, MI 49546
P: 260.435.1414
F: 260.435.1384
www.fv-operations.com

We look forward to the City of Mount Clemens enjoying the benefits of these improvements to the metering and billing system and the additional data available to customers regarding usage and billing concerns.
If we can be of additional assistance, please don't hesitate to contact us.

Sincerely,

F&V Operations/Mount Clemens Utilities Department



Robert Jones
Project Manager

CC: Linda Kunath, Finance Director
Jeff Wood, Assistant City Manager

Pending

MICHIGAN METER TECHNOLOGY GRP.,
 INC
 799 E WHITCOMB AVE
 Madison Heights, MI 48071

248-585-3700
 Fax: 248-585-3730

Quote 6491

Order Date: 05/21/2015
 Printed Date: 05/21/2015
 Page: 1

Bill To:

MT CLEMENS WATER DEPT
 ONE CROCKER BOULEVARD
 MOUNT CLEMENS, MI 48043
 U.S.A.

Ship To:

MT CLEMENS WATER DEPT
 1750 CLARA
 MOUNT CLEMENS, MI 48043
 U.S.A.

Customer ID	Purchase Order	Terms	Ship Via	F.O.B	Client Rep	Ship From	
MTCLEM		NET 30 DAYS	BEST WAY	ORIGIN	DESK	MM	
Order Qty	Shipped Qty	U.O.M.	Item Number	Item Status	Unit Price	Tax	Extended Price
1	0	EA	13193-001	Sale	2,303.00000	N	2,303.00
	1		Trimble Nomad 900B [Bluetooth only]				
1	0	EA	13245-001	Sale	395.00000	N	395.00
	1		Trimble Nomad Charging & Communications Cradle				
1	0	EA	13302-000	Sale	2,303.00000	N	2,303.00
	1		R900 BLUETOOTH BELTCLIP RECEIVER				
REMIT TO: 799 E WHITCOMB AVE MADISON HEIGHTS MI 48071					Non Taxable Subtotal		5,001.00
					Taxable Subtotal		0.00
					Order Discount		0.00
					Shipping/Handling		0.00
					Tax		0.00
Effective Immediately... ALL credit card sales will be charged a 3.5% processing fee					Order Total		5,001.00

MICHIGAN METER TECHNOLOGY GRP.,
 INC
 799 E WHITCOMB AVE
 Madison Heights, MI 48071

248-585-3700
 Fax: 248-585-3730

Quote 6975

Order Date: 02/29/2016
 Printed Date: 02/29/2016
 Page: 1

Bill To:

MT CLEMENS WATER DEPT
 ONE CROCKER BOULEVARD
 MOUNT CLEMENS, MI 48043
 U.S.A.

Ship To:

MT CLEMENS WATER DEPT
 1750 CLARA
 MOUNT CLEMENS, MI 48043
 U.S.A.

Customer ID	Purchase Order	Terms	Ship Via	F O B	Client Rep	Ship From	
MTCLEM		NET 30 DAYS	BEST WAY	ORIGIN	GM	MM	
Order Qty	Shipped Qty	U.O.M.	Item Number	Item Status	Unit Price	Tax	Extended Price
1	0	EA	12661-100	Sale	2,340.00000	N	2,340.00
	1		HOST SOFTWARE <50,000 SERVICES 3 Years Software Maintenance				
REMIT TO: 799 E WHITCOMB AVE MADISON HEIGHTS MI 48071					Non Taxable Subtotal		2,340.00
					Taxable Subtotal		0.00
					Order Discount		0.00
					Shipping/Handling		0.00
					Tax		0.00
Effective Immediately... ALL credit card sales will be charged a 3.5% processing fee					Order Total		2,340.00

EXPLANATION OF AGENDA – NOVEMBER 21, 2016

CONSENT AGENDA ITEM NO. 10-A

Request Approval of the Use of the MacArthur Park on November 24, 2016

Pastor Dorthy Weems of His Shekinah Presence CMOR is requesting City Commission approval for use of MacArthur Park on November 24, 2016 for a community Thanksgiving dinner from 10:00 a.m. – 2:30 p.m. Pastor Weems anticipates less than 50 people from the Mount Clemens community attending this event. They would have food and a tent available.

If approved, the City would require a hold harmless form to be signed by the organizer.

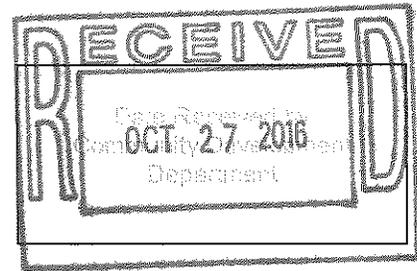
SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to approve the use of MacArthur Park on November 24, 2016 from 10:00 a.m. – 2:30 p.m. for a community Thanksgiving dinner.



CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL

ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
(586) 469-6818 EXT. 901 FAX (586) 469-7695
www.cityofmountclemens.com



NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED. IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED. ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.

Sponsoring Organization's Legal Name: Pastor Josely Anne Adams

Address: 27625 Jonathan Run St City Harmon Twp State MI Zip 48043-5401

Phone: Office: 586-262-4588 Cell: 586-532-9535 Email: PastorJoselyAdams@MountClemens.com

Sponsoring Organization's Agent's Name: Pastor Adams

Address: 3222 Mt Clemens City _____ State _____ Zip _____

Phone: Office: _____ Cell: _____ Email: _____

Event Name: Thanksgiving Dinner + blanket gifting for Homeless

Event Purpose: Ministry to Neighborhood Needs

Event Location: McArthur Park Mt Clemens MI

Event Date: 24 Nov 2016

Event Time(s): 10Am - 2Pm

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)

We are interested in ministry to the needs of those without shelter by providing a hot meal & providing blankets for those in the neighborhood.

IS THE EVENT OPEN TO THE GENERAL PUBLIC YES NO
NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: Not Sure

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED _____ YES NO
IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S):

Food will be brought in prepared & serving will be during daylight hours only

WILL TENTS OR BOUNCE HOUSES/INFLATALES BE USED DURING THE EVENT? YES NO
***BOUNCE HOUSES/INFLATABLES REQUIRE A SEPARATE AND ADDITIONAL CERTIFICATE OF LIABILITY INSURANCE FROM THE PROVIDER

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? YES NO *Vendors*
*** ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? YES NO
***IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? YES NO
IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:
***THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

IS ANY SIGNAGE PROPOSED? YES NO
IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I herby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.



Applicant's Signature

22 October 2016

Date

Fusion Duetty Andre Collins

Printed Name of Applicant

For City Use Only:
Approved _____
Approved, with Conditions _____
Denied _____
Date of City Commission Decision _____

EXPLANATION OF CONSENT AGENDA – NOVEMBER 21, 2016

CONSENT AGENDA ITEM NO. 10-B

Appointments to Boards, Committees and Commissions

Beautification Commission

Mayor recommends appointing Brandon Spencer to the Beautification Commission. This is for a 3-year term, which expires June 30, 2019.

Historical Commission

Mayor recommends appointing Lauren Koerber to the Historical Commission. This is for a 3-year term, which expires June 30, 2019.

Mayor recommends appointing Todd Harrington to the Historical Commission. This is for a 3-year term, which expires June 30, 2019.

Planning Commission

Mayor recommends appointing Frank Cusimano to the Planning Commission. This is for a 3-year term, which expires June 30, 2019.

SUBMITTED BY: Barb Dempsey
Mayor

RECOMMENDED MOTION: To approve appointments as presented.

EXPLANATION OF AGENDA – NOVEMBER 21, 2016

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Lisa Borgacz, Interim City Manager

DATE: November 17, 2016

RE: Report from the City Manager’s Office

1. City Website: The City’s website has been enhanced to include 2 new “tabs” on the home page that offer more event and meeting information to residents: 1) The “**Document Center**” has been designated to locate meeting minutes, agendas and packets for Boards and Committees including the City Commission, Board of Zoning Appeals, and Planning Commission. Other Board information will be added in the future; 2) The “**City Calendar**” tab offers a calendar of events, meeting schedules, holidays and important dates each month. There will be more updates to come.
2. East Side Bike Drive: A special thank you to all those who donated bikes for Advancing Macomb’s East Side Bike Drive. Since October 3, nearly 800 bikes have been collected that will be refurbished and given away to kids in the spring of 2017. Over 100 of those bikes were collected here at City Hall!
3. Holiday and Refuse Pickup Delay: City offices will be closed on Thursday, November 24th and Friday, November 25th for the Thanksgiving holiday. Thursday’s refuse pickup will be delayed until Friday, and Friday’s refuse pickup will be delayed until Saturday.
4. Holiday Events: There are many special events being hosted in the City downtown, at the Anton Art Center, and at the Crocker House Museum during the upcoming holiday season. For information regarding downtown events, please contact 586.469.4168. For information regarding events at the Anton Art Center, including the Christmas Market, please contact 586.469.8666. For information regarding events at the Crocker House Museum, please contact 586.465.2488.
5. Christmas Walk: The Christmas Walk will be held on Thursday, December 8 from 5:30 p.m. until 7:30 p.m. Tickets are available at the Mount Clemens Public Library.

6. Local Treasure: A reminder that nominations for the Local Treasure Award are due to the City Manager's office by Friday, December 16, 2016.