



**APPLICATION FOR ZONING & SIGN PERMIT**  
**CITY OF MOUNT CLEMENS COMMUNITY DEVELOPMENT DEPARTMENT**  
**ONE CROCKER BOULEVARD, MOUNT CLEMENS MI 48043**  
 Office: (586) 469-6818 EXT 2; Inspection Line: (586) 469-6814 EX 915;  
 Fax: (586) 469-7695



Permit No. \_\_\_\_\_

I. PROJECT INFORMATION							
Name of Owner/Agent		Address			Telephone Number		
City MOUNT CLEMENS	Zip Code 48043	Lot #	Property #	Parcel # 05-11-			
II. APPLICANT INFORMATION (Homeowner must fill out Section III. If they are the applicant)							
Indicate who the applicant is:  ___ Contractor    ___ Homeowner		Name					
Address		City		State		Zip Code	
Email				Telephone Number		Fax Number	
Contractor License #		Expiration Date		Workers Comp Insurance Carrier		MESC Employer #	
Signature				Print Name		Date	
III. HOMEOWNER AFFIDAVIT & SIGNATURE							
I hereby certify the work described on this permit application shall be installed <b>by myself in my own home in which I am living or about to occupy</b> . All work shall be installed in accordance with the Code and shall not be enclosed, covered up, or put into operation until it has been <b>inspected and approved</b> . I will cooperate with the City of Mount Clemens Building Official and assume the responsibility to arrange for necessary inspections.							
Homeowner Signature				Print Name		Date	
IV. FEE SCHEDULE – Select all items to be included in permit. Enter sum of items in TOTAL FEES.							
	<b>PERMIT FEE</b>	<b>BOND</b>	<b>TOTAL</b>		<b>PERMIT FEE</b>	<b>BOND</b>	<b>TOTAL</b>
1. Contractor Registration	\$30			6. Mobile Home Setup	\$ 100	\$ 100	
2. Cell Tower or Antennae Colocation	\$ 500			7. Shed	\$ 60	\$ 100	
3. Drive Approach				8. Sidewalks			
a. Residential	\$ 155	\$ 200		a. Residential	\$ 35	\$ 100	
b. Commercial/Parking Lot	\$ 500	\$ 500		b. Commercial	\$ 85	\$ 500	
4. Driveway/Patio (including gravel)	\$ 55	\$ 100		9. Street Opening/Work in Right Of Way	\$ 250 (per day)	\$ 500	
5. Fence				10. Directional Sign	\$ 150	\$ 200	
a. Residential	\$ 50	\$ 100		11. Monument/Pole/Pylon Sign	\$ 150	\$ 200	
b. Commercial	\$ 150	\$ 500		12. Wall/Awning/Marquee Sign	\$ 150	\$ 200	
The City accepts cash, checks, and credit cards. Make checks payable to the City of Mount Clemens.				<b>Total Fees</b>			
V. SIGNAGE DETAILS							
LIGHTING        ___ YES        ___ NO        *If yes, an electrical permit may be required							
SQUARE FOOTAGE:  Proposed Sign Square Footage _____ Total Square Footage of All Current Signs _____  Linear Square Footage of Site Location _____ Square Footage of Floor Area _____							
VI. VALIDATION – FOR DEPARTMENT USE ONLY							
Approval Signature				Title		Date	