



APPLICATION FOR ZONING & SIGN PERMIT
CITY OF MOUNT CLEMENS COMMUNITY DEVELOPMENT DEPARTMENT
ONE CROCKER BOULEVARD, MOUNT CLEMENS MI 48043
 Office: (586) 469-6818 EXT 2; Inspection Line: (586) 469-6814 EX 915;
 Fax: (586) 469-7695



Permit No. _____

I. PROJECT INFORMATION								
Name of Owner/Agent		Address			Telephone Number			
City MOUNT CLEMENS	Zip Code 48043	Lot #	Property #	Parcel # 05-11-				
II. APPLICANT INFORMATION (Homeowner must fill out Section III. If they are the applicant)								
Indicate who the applicant is: ___ Contractor ___ Homeowner		Name						
Address		City		State		Zip Code		
Email				Telephone Number		Fax Number		
Contractor License #		Expiration Date		Workers Comp Insurance Carrier		MESC Employer #		
Signature				Print Name		Date		
III. HOMEOWNER AFFIDAVIT & SIGNATURE								
I hereby certify the work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy . All work shall be installed in accordance with the Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved . I will cooperate with the City of Mount Clemens Building Official and assume the responsibility to arrange for necessary inspections.								
Homeowner Signature				Print Name		Date		
IV. FEE SCHEDULE – Select all items to be included in permit. Enter sum of items in TOTAL FEES.								
		PERMIT FEE	BOND	TOTAL		PERMIT FEE	BOND	TOTAL
1.	Contractor Registration	\$30			6.	Mobile Home Setup	\$ 100	\$ 100
2.	Cell Tower or Antennae Colocation	\$ 500			7.	Shed	\$ 60	\$ 100
3.	Drive Approach				8.	Sidewalks		
	a. Residential	\$ 155	\$ 200			a. Residential	\$ 35	\$ 100
	b. Commercial/Parking Lot	\$ 500	\$ 500			b. Commercial	\$ 85	\$ 500
4.	Driveway/Patio (including gravel)	\$ 55	\$ 100		8.	Street Opening/Work in Right Of Way	\$ 250 (per day)	\$ 500
5.	Fence				10.	Directional Sign	\$ 150	\$ 200
	a. Residential	\$ 50	\$ 100		11.	Monument/Pole/Pylon Sign	\$ 150	\$ 200
	b. Commercial	\$ 150	\$ 500		12.	Wall/Awning/Marquee Sign	\$ 150	\$ 200
The City accepts cash, checks, and credit cards. Make checks payable to the City of Mount Clemens.					Total Fees			
V. SIGNAGE DETAILS								
LIGHTING ___ YES ___ NO *If yes, an electrical permit may be required								
SQUARE FOOTAGE: Proposed Sign Square Footage _____ Total Square Footage of All Current Signs _____ Linear Square Footage of Site Location _____ Square Footage of Floor Area _____								
VI. VALIDATION – FOR DEPARTMENT USE ONLY								
Approval Signature				Title		Date		