

MECHANICAL PERMIT APPLICATION

City of Mount Clemens

One Crocker Boulevard
Mount Clemens, Michigan 48043
(586) 469-6814

AUTHORITY:	P.A. 230 OF 1972, AS AMENDED
COMPLETION:	MANDATORY TO OBTAIN PERMIT
PENALTY:	PERMIT CANNOT BE ISSUED

I. JOB LOCATION/ADDRESS

Street Address & Job Location (Street No. and Name)	Name of Owner/Agent	
Has Building Permit been obtained for this Project? <input type="checkbox"/> Yes <input type="checkbox"/> No	Unit #/Suite #/Lot #	Tenant
Bldg. Permit # _____ References # _____		
Ready for Inspection <input type="checkbox"/> Yes <input type="checkbox"/> No		

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	Driver's License Number	Expiration Date
Address (Street No. and Name)		City	State Zip Code
Telephone Number	Mechanical License Number	Federal Employer ID Number (or reason for exemption)	
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

<input type="checkbox"/> Res	<input type="checkbox"/> Comm	<input type="checkbox"/> Apt. Condo	<input type="checkbox"/> New	<input type="checkbox"/> Alteration	<input type="checkbox"/> Other	<input type="checkbox"/> Re-Inspection	<input type="checkbox"/> Special Inspection
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IV. FEE CHART - Enter the number of items being installed, multiply by the unit price for total fee. **MINIMUM FEE is \$60.00**

APPLICATION FEE	FEE	#Items	TOTAL	APPLICATION FEE	FEE	#Items	TOTAL
1. Appurtenances* & Vav's	\$12			13. Fuel-Oil Fired Equip. (burners, tanks, & equip)	\$30		
2. Boiler (Res-see gas fired equip)				Room Heaters (stoves/portable)	\$30		
3. Chimney, Factory built/liner (installed separately)	\$30			All other under 5 GPH	\$35		
4. Commercial Hoods/Exhaust	\$50			All other over 5 GPH	\$50		
5. Commercial hood plan review + plus \$15.00 per page	\$60 \$15 ea pg.			Alterations to existing	\$30		
6. Compressor (see Refrigeration)				14. Gas Fired Appliance-Burners Model # _____	Make _____ BTU's		
7. Dampers Fire/Smoke (Comm.)				Less than 50,000 BTU per hr.	\$30		
First 5 units - each unit	\$5			50,001 to 75,000 BTU p.h.	\$40		
Each additional unit (same loc.)	\$2			75,001 to 500,000 BTU p.h.	\$50		
8. Duct/pipe alteration-comm complete-comm	\$25 \$50			Over 500,000 BTU p.h.	\$70		
9. Duct/pipe alteration-res complete-res	\$25 \$40			(call if over 5 units at same location)			
10. Exhaust Fans-kitchen/bath ducted (each system)	\$30			15. Gas Piping - comm. under 2"	\$50		
11. Fire Suppression Systems Hood/Duct Fire Supp				comm. over 2"	\$60		
Each established system	\$50			Residential	\$30		
Each additional at same loc.	\$10			Pressure Test	\$35		
<u>Fire Sprinkler System</u>				16. Heat Pumps - 5hp or less	\$40		
1-100 Heads	\$1/head			Over 5hp to 30 hp	\$60		
100 + Heads	\$50/head			Over 30 hp (ea.)	\$120		
Hydrostatic test	\$50			17. Humidifier	\$12		
Fire pumps & Connections	\$20			18. Refrigeration Installation A/C Model # _____	Make _____ H/P Ton		
Jocky Pumps	\$10			Remote systems activated by Motors of 5hp or less	\$30		
12. Pre-paid Extra Inspection				Systems activated by motors or Engines over 5 hp to 50 hp	\$50		
Rough	\$25			Over 50 hp	\$100		
Final	\$25			Alterations to each system	\$30		
Re-inspection	\$50			19. Sprinkler Plan Review	\$100		
				Each additional page	\$15		

Transfer	\$50		
20. Solid fuel Appliance (gas burning fireplace)	\$50		
Each additional at same loc.	\$20		
21. Tanks/Drums	\$20/\$5		
Tank a/g <550 gallons	\$25		
Tank u/g <550 gallons	\$40		
Over 550 - 5,000 gal	\$60		
Over 5,000 - 20,000 gal	\$80		
Over 20,000 - 50,000 gal	\$100		
Over 50,000 - 200,000 gal	\$120		
Over 200,000 gallons	\$150		
22. Water Heater - Replacement Only	\$12		
23. Other (call for fees)			
24. Application Fee	\$35		
TOTAL FEES \$ _____			
License Registration	\$15		

VIII. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with Mechanical Code. No work shall be concealed until it has been inspected. When ready for inspection, call the inspection department at (586) 469-6814 ext. 915, a minimum of one business day advance notice required. The **job location** and **permit number** are required to obtain an inspection. **WORK STARTED WITHOUT A PERMIT WILL BE CHARGED DOUBLE FEES.**

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS MAY NOT HAVE A 60% REFUND IF AN INSPECTION/SITE VISIT HAS BEEN MADE OR SIX MONTHS TIME HAS ELAPSED SINCE PERMIT ISSUANCE. PLAN REVIEW FEES ARE NOT REFUNDABLE.

The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

V. PLAN REVIEW REQUIRED

Have plans been submitted? (See below for plan requirements before completing this section.) YES NO NOT REQUIRED

Plans are not required for following:

1. One- and two-family dwellings containing not more than 3,500 square feet of building area.
2. Alterations and repair work determined by the building official to be of a minor nature.
3. Assembly, Business, mercantile and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, answer Section IV. "Not Required."

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal. **PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

VI. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 P.A. 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Licensee or Homeowner	Print Name Legibly
Witness Signature and Title	Date

VII. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Licensee or Homeowner	DATE
Witness Signature and Title	DATE