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A G E N D A

CITY COMMISSION MEETING

Monday, October 20, 2014

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports, including Quarterly Department Head Reports.
5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business.
 - 9-A - First Public Hearing for the Downtown Maintenance Program.
 - 9-B - Request Approval to Include Thursday, June 25, 2015, in the Summer Magic Festival Event Previously Approved by the City.

(Tabled from October 6, 2014)
 - 9-C - Introduce Resolution and Set Public Hearing Date for a Vacation of a Portion of a Public Alley.
 - 9-D - Resolution of Intent to Continue Discussions with Macomb County on Potential Sharing of Space.
 - 9-E - Approve Purchases and Payment of Invoices.

10. Consent Agenda.

10-A - Request Approval of the 4th Annual Zombie Parade on October 25, 2014.

10-B - Commission Approval of a Resolution Honoring Lynne Kennedy on Her Retirement from City Service.

11. City Manager's Report.

12. Commissioners' Comments.

13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – October 20, 2014

Administrative Response to Issues or Questions Raised During Previous Meetings

1. Backyard Farming Request

Some residents had recently appeared before the Mayor & Commission and followed up on a prior request to consider a change in our ordinances to allow “backyard farming.” The Planning Commission did consider the request at their most recent meeting. The Planning Commission unanimously passed a motion to direct staff not to amend the relevant ordinance content.

2. Industrial Facilities Exemption Certificate (IFT) Inquiry

A resident recently suggested the City should revoke an IFT that was granted previously. As mentioned in the prior Administrative Response, any such revocation would actually be done by the state (specifically the State Tax Commission) though it can be requested by the City. Furthermore, the Mayor & Commission previously held a meeting and took no action to request revocation of this IFT.

During discussion of this information at the 10/06/14 Commission meeting, Commissioner Rheker requested information in writing from the state verifying verbal discussions stating that a revocation would not occur given the current known facts. I subsequently contacted the state and was referred to their website:

http://www.michigan.gov/taxes/0,4676,7-238-43535_53197-213175--00.html

Upon researching the website content, the relevant document appears to be MCL 207.565. The relevant section is 15.(2). I have copied the heading of MCL 207.565 and the 15.(2) content below:

207.565 Revocation of exemption certificate; request; grounds; notice; hearing; order; effective date; revocation of certificate issued for speculative building; reinstatement of certificate.

Sec. 15.(2) The legislative body of a local governmental unit may by resolution request the commission to revoke the industrial facilities exemption certificate of a facility upon the grounds that, except as provided in section 7a, completion of

the replacement facility or new facility has not occurred within 2 years after the effective date of the certificate, unless a greater time has been authorized by the commission for good cause; that the replacement, restoration, or construction of the facility has not occurred within 6 years after the date the initial industrial facilities exemption certificate was issued as provided in section 7a, unless a greater time has been authorized by the commission for good cause; that completion of the speculative building has not occurred within 2 years after the date the certificate was issued except as provided in section 7a, unless a greater time has been authorized by the commission for good cause; that a speculative building for which a certificate has been issued but is not yet effective has been used as other than a manufacturing facility; that the certificate issued for a speculative building has not become effective within 2 years after the December 31 following the date the certificate was issued; or that the purposes for which the certificate was issued are not being fulfilled as a result of a failure of the holder to proceed in good faith with the replacement, restoration, or construction and operation of the replacement facility or new facility or with the use of the speculative building as a manufacturing facility in a manner consistent with the purposes of this act and in the absence of circumstances that are beyond the control of the holder.

The state contact specifically stated failure to meet job creation or other employment goals is NOT a reason for revocation under the statute.

3. Code Enforcement Updates

249 Cass Avenue

Utility shut off clearances have been provided to the City and the property owner is working with the Michigan Department of Environmental Quality on demolition procedures prior to a demolition permit being issued.

217 N. Walnut

This property is scheduled for a court appearance on October 30, 2014. City Administration has been and will be meeting on contingency planning before the court appearance outcome. Likewise, we will meet after the court appearance outcome is known to determine next steps.

4. Utilities Department Staffing

The City is researching different options for filling the Director position for the Utilities Department. We previously and unsuccessfully advertised for a new director. We are working through an RFQ process to evaluate

the possibility of using a contractual arrangement for this important function. City Administration is doing due diligence to determine how best to fill this position. We continue to successfully operate the plants in the interim.

5. Investment Balances Request

Commissioner Rheker asked that balances be provided in relation to the listing of banks we do business with which was provided at the 10/06/14 meeting. Please see the attached schedule which was provided by Finance. As an additional FYI, this will be part of a quarterly financial report that I plan to provide at the 11/03/14 Commission meeting.

6. Sidewalk Program

City Administration is currently gathering information on sidewalk program options and features in other communities. The goal here is to determine best practices, develop a program recommendation reflecting those best practices and bring the item to Mayor & Commission for discussion and consideration. Given the complexity and the timing, this recommendation would be considered for a program to commence no earlier than in 2015.

The next steps obviously depend on Mayor & Commission decisions but could include:

- Evaluation and Mayor & Commission action
- Development of an RFP for the concrete work
- Various aspects of implementation prior to commencing the project
- Project implementation in Spring/Summer 2015

2015 Fiscal Year Investments

Certificate of Deposits		Bank		As of 9/30/2014
General				
		Comerica - .20% due 4/11/2015	CD	91,320.02
		Talmer Bk & Trust - .25% Due 12/22/2014	CD	207,647.01
		Flagstar - .40% due 1/26/2015	CD	304,464.57
		MBS	CD	193,007.55
		Total		796,439.15
Sanitation				
		MBS - Various CD's	CD	290,390.73
		Comerica - .20% due 4/11/2015	CD	250,000.00
		Total		540,390.73
Sewer				
		Bank of Michigan - .40% due 1/28/2015	CD	125,877.86
		Flagstar - .40% due 1/26/2015	CD	109,101.64
		Total		234,979.50
Water				
		Bank of Michigan - .40% due 1/28/2015	CD	136,367.70
Major Streets				
		The Private Bank - .30% 10/14/14	CD	550,757.18
		Flagstar - .40% due 1/26/2015	CD	150,737.41
		Total		701,494.59
Local Street				
		The Private Bank - .45% 1/20/2015	CD	101,082.85
		Comerica - .20% due 4/11/2015	CD	250,000.00
		Total		351,082.85
Dial A Ride				
		Flagstar - .40% due 1/26/2015	CD	152,164.25
		Total CD's		2,912,918.77

MONEY MARKETS OR NOW ACCOUNTS

101 - General Fund	Fifth Third	Money Market	158,136.17
661 - Motor Pool	Fifth Third	Money Market	98,279.64
		Total MM	256,415.81

Total Investment For:

General	954,575.32
Major St	701,494.59
Local St	351,082.85
Dial A Ride	152,164.25
Sewer	234,979.50
Water	136,367.70
Sanitation	540,390.73
Motor Pool	98,279.64
Total	3,169,334.58

CITY COMMISSION WORK SESSION

**County of Macomb
State of Michigan**

**October 6, 2014
Conference Room**

A work session of the Mount Clemens City Commission was held on Monday, October 6, 2014, at 6:00 p.m. The meeting was held in the Conference Room of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at this meeting were Mayor Barb Dempsey and Commissioners Roger Bunton, Ronald Campbell, Lois Hill, Denise Mentzer and Joe Rheker. Commissioner Gary Blash was absent. Also in attendance were Steven Brown, City Manager; Michael Murray, City Attorney; and Lynne Kennedy, City Clerk.

Commissioner Bunton made a motion, supported by Commissioner Mentzer, to excuse Commissioner Blash from the meeting. The motion passed unanimously.

PUBLIC PARTICIPATION WAS CONDUCTED.

DISCUSSION REGARDING CAPITAL NEEDS WAS CONDUCTED.

DISCUSSION REGARDING STRATEGIC PLANNING OPTIONS WAS CONDUCTED.

Commissioner Bunton made a motion, supported by Commissioner Rheker, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Barb Dempsey, Mayor

Lynne Kennedy, City Clerk

CITY COMMISSION MEETING

County of Macomb
State of Michigan

October 6, 2014
Commission Chambers

A regular meeting of the Mount Clemens City Commission was held on Monday, October 6, 2014, at 7:00 p.m. The meeting was held in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at the meeting were Mayor Barb Dempsey and Commissioners Roger Bunton, Ron Campbell, Lois Hill, Denise Mentzer and Joe Rheker. Commissioner Gary Blash was absent. Also in attendance were Steven Brown, City Manager; Michael Murray, City Attorney; and Lynne Kennedy, City Clerk.

The meeting was called to order at 7:00 p.m.

Commissioner Bunton made a motion, supported by Commissioner Hill, to excuse Commissioner Blash from the meeting. The motion passed unanimously.

ANNOUNCEMENTS, ACKNOWLEDGEMENTS, COMMUNICATIONS AND REPORTS WERE ADDRESSED, ITEM 4.

THE ADOPTION OF THE AGENDA WAS CONSIDERED, ITEM 5.

Commissioner Mentzer made a motion, supported by Commissioner Hill, to adopt the agenda as presented. The motion passed unanimously.

PUBLIC PARTICIPATION WAS CONDUCTED, ITEM 6.

ADMINISTRATIVE RESPONSE TO ISSUES OR QUESTIONS RAISED DURING PREVIOUS MEETINGS WERE RECEIVED, ITEM 7.

APPROVAL OF MINUTES WAS CONSIDERED, ITEM 8.

Commissioner Hill made a motion, supported by Commissioner Bunton, to approve the minutes of the regular City Commission meeting of September 15, 2014, as presented. The motion passed unanimously.

APPROVAL TO INCLUDE THURSDAY, JUNE 25, 2015, IN THE SUMMER MAGIC FESTIVAL EVENT PREVIOUSLY APPROVED BY THE CITY WAS CONSIDERED, ITEM 9-A.

Commissioner Bunton made a motion, supported by Commissioner Hill, to approve the request from Shelbyvision Presents, LLC, to include Thursday, June 25, 2015, as an additional day for the Summer Magic Festival, subject to the City Manager's Office and Shelbyvision Presents, LLC, negotiating a Special Events Permit.

Commissioner Hill made a motion, supported by Commissioner Mentzer, to table this item until October 20, 2014. The motion passed unanimously.

APPROVAL OF THE 2014 MOUNT CLEMENS HIGH SCHOOL HOMECOMING PARADE ON OCTOBER 10, 2014, WAS CONSIDERED, ITEM 9-B.

October 6, 2014

Commissioner Hill made a motion, supported by Commissioner Bunton, to approve the Mount Clemens High School Homecoming Parade route beginning at 4:30 p.m. on Friday, October 10, 2014. The motion passed unanimously.

CONFIRMATION OF CITY MANAGER'S APPOINTMENT OF CITY CLERK WAS CONSIDERED, ITEM 9-C.

Commissioner Campbell made a motion, supported by Commissioner Rheker, to confirm the City Manager's appointment of Lisa M. Borgacz to the position of City Clerk effective October 10, 2014. The motion passed unanimously.

APPROVAL OF PURCHASES AND THE PAYMENT OF INVOICES WERE CONSIDERED, ITEM 9-D

Commissioner Bunton made a motion, supported by Commissioner Mentzer, to approve the purchases and payments of invoices as presented. The motion passed unanimously.

THE CONSENT AGENDA WAS CONSIDERED, ITEM 10.

Commissioner Hill made a motion, supported by Commissioner Bunton, to approve the consent agenda as presented:

In Item 10-A, the second reading and adoption of an amendment to Ordinance 15.070 Article 7: Residential Districts of the Zoning Ordinance was approved.

In Item 10-B, October 20, 2014, was set as the date for the First Public Hearing of the Downtown Maintenance Program.

THE CITY MANAGER'S REPORT WAS GIVEN, ITEM 11.

COMMISSIONERS' COMMENTS WERE RECEIVED, ITEM 12.

Commissioner Bunton made a motion, supported by Commissioner Hill, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Barb Dempsey, Mayor

Lynne Kennedy, City Clerk

October 6, 2014

EXPLANATION OF AGENDA - October 20, 2014

Agenda Item No. 9-A

First Public Hearing for the Downtown Maintenance Program

The enclosed map indicates primary and secondary streets. Also, enclosed is a “Determination of Assessment” that was submitted by the Downtown Development Maintenance Committee when the program was first initiated. The projected 2014/2015 expense is \$55,000 (see attached estimated mall maintenance cost).

A primary rate of \$9.25 and a secondary rate of \$4.25 will generate a total assessment of \$54,983.63.

SUBMITTED BY: Nancy A. Strehl, City Assessor

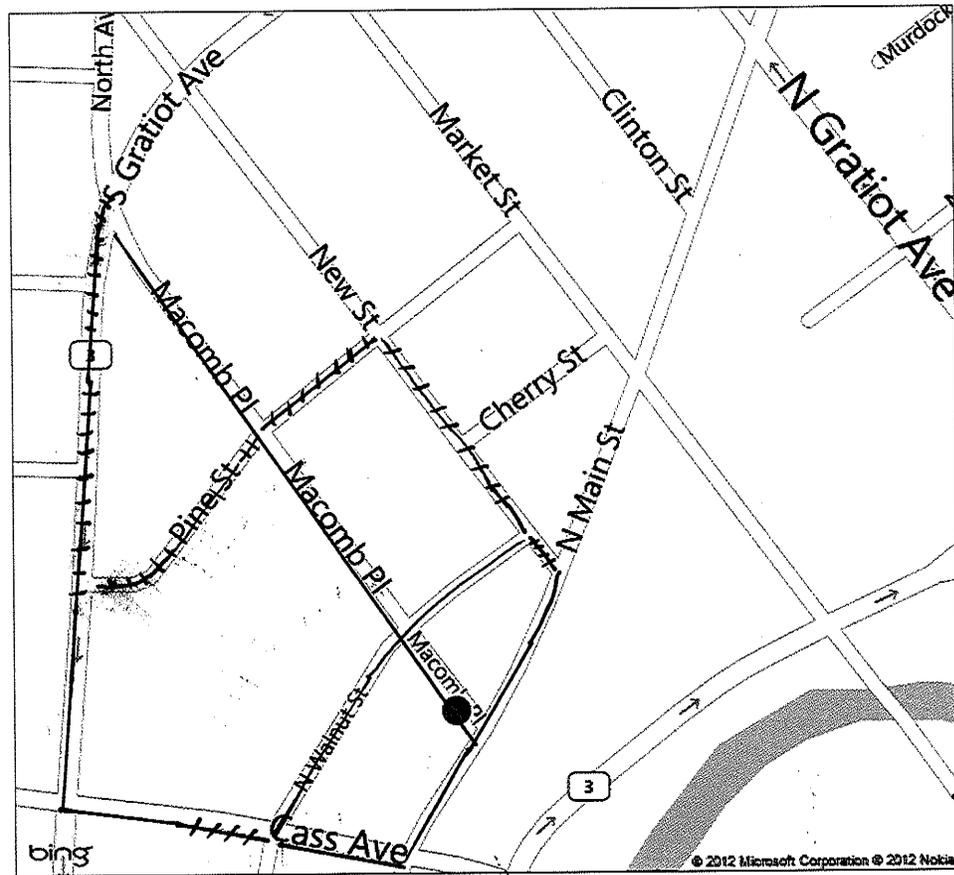
RECOMMENDED MOTION: Close the first public hearing, adopt the rates, instruct the Assessor to prepare the Special Assessment Roll and set the date for the second Public Hearing on November 3, 2014.

Determination of Assessment. The Downtown Development Maintenance Committee has divided the project area into “primary” and “secondary” streets using the following criteria:

- a. Secondary streets are those streets that are used substantially for the passage of traffic into areas other than the businesses which have entrances on those streets.
- b. Even if a business is on a “secondary” street, if its sole business entrance is on that street the frontage in front of that location is designated primary.

DOWNTOWN MALL ESTIMATED ANNUAL COST 2014/2015

Salary /Wages	\$19,400.00
Road Maintenance (Materials)	\$ 8,500.00
Contractual Services (Snow Removal, Mall Cleaning)	<u>\$35,000.00</u>
Total Estimated Cost	\$62,900.00
Special Assessment/Fund Balance	<u>-\$ 7,916.37</u>
Special Assessment Roll	\$54,983.63



PRIMARY ———

SECONDARY - - - - -

EXPLANATION OF AGENDA – October 20, 2014

Agenda Item No. 9-B

Request Approval to Include Thursday, June 25, 2015 in the Summer Magic Festival Event Previously Approved by the City

(Tabled from October 6, 2014)

Shelbyvision Presents, LLC, is requesting that the City approve Thursday, June 25, 2015, as an additional day for the Summer Magic Festival event. On July 7, 2014, the City approved the event to take place from Friday through Sunday, June 26 through June 28, 2015.

The original approval was for Macomb Place between Main Street and Southbound Gratiot Avenue and within the Roskopp Parking Lot. The additional day would allow for a carnival to take place on Main Street between Cass Avenue and Market Street.

As with similar events in the past, Administration is requesting that the City's commitment be subject to the City Manager's Office negotiating a Special Events Permit with the organizer detailing the rights and responsibilities of both parties with the City retaining the right to modify the terms and conditions contained therein.

SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Approve the request from Shelbyvision Presents, LLC, to include Thursday, June 25, 2015, as an additional day for the Summer Magic Festival, subject to the City Manager's Office and Shelbyvision Presents, LLC, negotiating a Special Events Permit.

September 22, 2014

To Whom This May Concern:

This letter is a formal request for an extra day to be approved for the Summer Magic Festival that I am producing in the Downtown next summer. The current dates that I have been approved for are Friday, June 26 through Sunday, June 28th of 2015. I would like to add Thursday, June 25th to the event schedule in order to provide the city with a Hometown Night to kick off this event. The extra day will also provide ample set-up time and inspections for the vendors, carnival and music stages.

Your prompt attention and approval of this date will be greatly appreciated.

Paul Shalhoub

ShelbyVision Presents, LLC

248-880-6206

ShelbyVisionPresents [@yahoo.com](mailto:ShelbyVisionPresents@yahoo.com)

Brian Tingley

From: Paul Shalhoub [shelbyvisionpresents@yahoo.com]
Sent: Tuesday, September 16, 2014 4:23 PM
To: Brian Tingley
Subject: Re: June 2015 Festival

Follow Up Flag: Follow up
Flag Status: Flagged

I am proposing the carnival takes place on Main St. between Cass & Market.

Paul

On Tuesday, September 16, 2014 4:17 PM, Brian Tingley <BTingley@cityofmountclemens.com> wrote:

Where are you proposing that the carnival take place? The City currently prohibits carnivals from taking place within City-owned parking lots.

Brian

Brian Tingley, Community Development Director

City of Mount Clemens
One Crocker Boulevard, Mt. Clemens, MI 48043

www.cityofmountclemens.com

Main Line: 586-469-6818 x901

Fax: 586-469-6273

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Please consider the environment before printing this email.

From: Paul Shalhoub [<mailto:shelbyvisionpresents@yahoo.com>]

Sent: Tuesday, September 16, 2014 1:18 PM

To: Brian Tingley

Subject: June 2015 Festival

I have secured a carnival for the June 2015 festival. They would like to open for business on Thursday June 25, 2015. I'd like to schedule a time to speak with the city council for approval on this matter. Please advise me of the soonest date and time I can meet with them.

Thanks and enjoy your day !!

All the best,

Paul Shalhoub

cell# 248.880.6206

shelbyvisionpresents@yahoo.com

EXPLANATION OF AGENDA – October 20, 2014

Agenda Item No. 9-C

Introduce Resolution and Set Public Hearing Date for a Vacation of a Portion of a Public Alley

The City has received a request from the property owner of 128 Jones and 31 Orchard to vacate the remaining portion of an alley off of Orchard running parallel to Jones and Brooks. A copy of the request is enclosed, along with a map showing the portion to be vacated in yellow and the necessary resolution. It would be appropriate at this time to introduce the resolution and set the date of November 3, 2014, for the requisite public hearing.

SUBMITTED BY:

Brian L. Tingley
Community Development Director

RECOMMENDED MOTION:

Introduce a resolution and set the date of November 3, 2014, for a public hearing to consider a request to vacate the remaining portion of an alley off of Orchard running parallel to Jones and Brooks.

June 7, 2014

Mr. Brian Dingley,

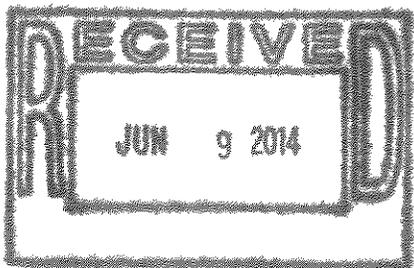
I would like to request that
128 Jones Street and 31 ~~Forest~~^{ORCHARD} Street
is combined into one address -
128 Jones.

If you have any questions,
I can be reached at 586-354-8144.

Sharon Mathis
128 Jones St.
Mt. Clemens, Mi

48043

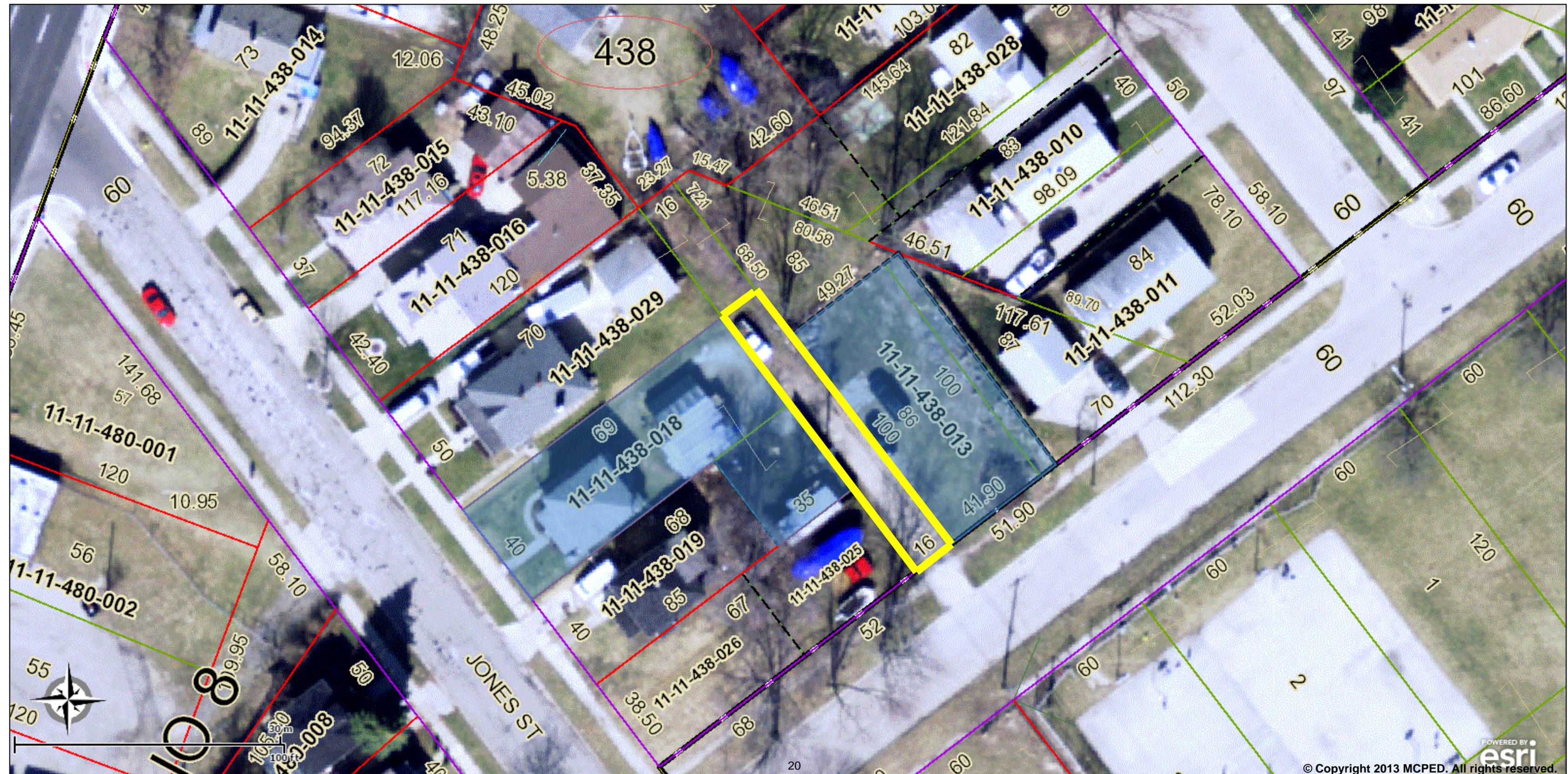
Cell
586-354-8144



Alley Vacation

128 Jones-31 Orchard

Fri Oct 10 2014 10:59:40 AM.



RESOLUTION VACATING A PORTION OF A PUBLIC ALLEY

WHEREAS, it appears that heretofore the City of Mount Clemens, Michigan, has received property by dedication or deed to be used for public alley purposes in the following area: sixteen (16) feet of property dedicated as a public alley abutting 130 Jones Street, 128 Jones Street, Vacant Orchard Parcel (05-11-11-438-025) and 31 Orchard, running southeast 118.5 feet parallel with the northeast property line of 128 Jones Street and exiting onto Orchard Street.

Said vacated portion being platted in Assessor's Plat No. 8 in the City of Mount Clemens, Macomb County, Michigan, according to the plat thereof as recorded in Liber 13, Page 12 of plats, Macomb County Records, lying parallel to and between:

130 Jones Street; A/PLAT NO 8 (L13,P12) ALL LOT 70; LOT 82 EXP NELY 103.04 FT, NWLY 10.0 FT OF LOT 82 EXP NLY 103.04 FT, ALL LOT 85; ALSO ALL VAC ALLEY ADJ TO LOT 70.

128 Jones Street; ASSESSORS PLAT NO 8 N 35.0 FT OF LOT 68 & ALL LOT 69.

Vacant Orchard Parcel (05-11-11-438-025); ASSESSORS PLAT NO 8 N 52.0 FT OF LOT 67.

31 Orchard Street; ASSESSORS PLAT NO 8 LOT 86 & S 10 FT OF LOT 87.

WHEREAS, the City Commission of the City of Mount Clemens has been presented with a request to vacate the above described portion of said public alley; and

WHEREAS, the City of Mount Clemens has no objection to vacating the above described portion of said public alley; and

WHEREAS, the requisite notice of hearing incident to the request for vacating the above described portion of said public alley has been given, and the requisite owners notified, and a public hearing has been held.

NOW, THEREFORE, BE IT RESOLVED that the portion of the public alley above described be and the same is hereby vacated, and that title to the area so vacated remains in the fee title holders reflected by the records of the Macomb County Register of Deeds.

BE IT FURTHER RESOLVED that a copy of the within resolution may be recorded at the Office of the Register of Deeds for the County of Macomb, State of Michigan, and also be forwarded to the State of Michigan Department of Commerce.

Adopted: October 20, 2014

CITY OF MOUNT CLEMENS,
a Michigan Municipal Corporation,

By: _____
Barb Dempsey, Mayor

By: _____
Lisa M. Borgacz, City Clerk

EXPLANATION OF AGENDA – October 20, 2014

Agenda Item No. 9-D

Resolution of Intent to Continue Discussions with Macomb County on Potential Sharing of Space

Macomb County and the City have periodically had discussions on potentially sharing space. Recently, these discussions have resumed and the County has requested a formal expression of our intent to pursue space sharing.

Sharing of space with the County is certainly potentially interesting for the City. In order to fully evaluate this possibility, information related to any arrangement between the County and City such as the cost, the space we would be offered and the term would need to be developed and made known.

Considering all of the above, it is recommended that the City express our intent to continue discussions with the County regarding the sharing of space in order to obtain additional information necessary to fully evaluate this possibility.

SUBMITTED BY: Steven M. Brown, City Manager

RECOMMENDED MOTION: Approval of a resolution stating it is the City's intention to continue discussions with the County regarding space sharing.

**RESOLUTION OF INTENT TO CONTINUE DISCUSSIONS WITH
MACOMB COUNTY REGARDING SPACE SHARING**

WHEREAS, the City and Macomb County have periodically had discussions on potentially sharing space and these discussions have recently resumed; and

WHEREAS, sharing of space with Macomb County is worthy of consideration by the City; and

WHEREAS, Macomb County has requested a formal expression of the City's intent to pursue space sharing arrangements; and

WHEREAS, additional information and details such as the cost, the space being offered and the term would need to be developed and agreed upon by the City and Macomb County before a formal commitment is made.

NOW, THEREFORE, BE IT RESOLVED that the Mount Clemens City Commission authorizes City Administration to continue discussions with Macomb County regarding space sharing.

Adopted: October 20, 2014

CITY OF MOUNT CLEMENS,
a Michigan Municipal Corporation,

By: _____
Barb Dempsey, Mayor

By: _____
Lisa M. Borgacz, City Clerk

EXPLANATION OF AGENDA – October 20, 2014

Agenda Item No. 9-E

APPROVE PURCHASES AND PAYMENT OF INVOICES

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Apollo Fire Equipment 12584 Lakeshore Drive Romeo, MI 48065	Self-Contained Breathing Apparatus SCBA Units and Masks. GRANT MONIES	General Fund/ Fire Department/ Capital Outlay Grants	101-33600-970000	\$101,830.00 5% match = \$5,091.50 (City's portion) \$96,738.50 (Grant portion)	*\$10,000.00
2. Apollo Fire Equipment 12584 Lakeshore Drive Romeo, MI 48065	Self-Contained Breathing Apparatus SCBA (Masks only)	General Fund/ Volunteer Fire Fighters/ Fire Equipment	101-34000-979000	\$7,756.00	\$11,742.93

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Leslie Tire Service, Inc. 41600 Executive Drive Harrison Township, MI 48045	Tires and tire Services for the Months of August/ September, 2014	Motor Pool Fund/ Department of Public Services/ Tires and Tubes	661-44100-750000	\$1,652.89	\$7,804.56
2.Kramer & Murray, P.C. 65 Southbound Gratiot Avenue Mount Clemens, MI 48043	Legal Services For the month of September, 2014	General Fund/ Legal Services/ Legal Fees	101-26600-826000	\$9,956.43	\$110,128.54
		General Fund/ Legal Services/ Legal Fees-Labor	101-26600-826001	\$169.75	\$9,460.44
		Parking System Fund/ Legal Fees	585-54600-826000	\$24.25	\$200.00
		Water-Utilities Fund/ Commercial Activities/ Legal Fees	591-53703-826000	\$842.69	*\$20.06
		Sanitation Fund/ Legal Fees	596-52100-826000	\$606.25	\$7,332.23

*Budget amendment to be made at a later date.

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoices as presented.

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, September 30, 2014, for S.C.B.A. Self-Contained Breathing Apparatus Units and Masks needed by the Fire Department (GRANT MONIES) and Volunteer Firefighters:

BIDDER	MANUFACTURER	COMPLETE SCBA UNITS (20 FIREFIGHTERS)	MASK ONLY (14 VOLUNTEERS)	TOTAL COST
1. Apollo Fire Equipment 12584 Lakeshore Drive Romeo, Michigan 48065	MINE SAFETY APPLIANCES	\$5,091.50 \$101,830.00	\$554.00 \$7,756.00	\$109,586.00
2. Progressive Industries, Inc. 2733 North Pulaski Chicago, Illinois 60639	MINE SAFETY APPLIANCES	\$6,451.61 \$129,032.20	\$6,451.61 *\$90,322.54	\$219,354.74
3. West Shore Fire, Inc. 6620 Lake Michigan Drive Allendale, Michigan 49401	SCOTT SAFETY	\$5,373.00 \$107,460.00	\$219.00 \$3,066.00	\$110,526.00

*Did not download addendum.

Marilyn Dluge
Finance Director/Treasurer

EXPLANATION OF CONSENT AGENDA – October 20, 2014

Agenda Item No. 10-A

Request Approval of the 4th Annual Zombie Parade on October 25, 2014

The Anton Art Center is requesting City Commission approval to hold the 4th Annual Zombie Parade on Saturday, October 25, 2014, from 6:30 p.m. to 11:00 p.m. The walk would begin at the Fountain Stage and proceed along Macomb Place, left on Walnut, left on New Street, left on Pine Street, left on Macomb Place, eventually ending at the Fountain Stage.

The following road closures are being requested:

- From 6:30 pm until 11:00 pm:
 - Macomb Place from Walnut to Southbound Gratiot Avenue

- From 9:00 pm until 11:00 pm:
 - Macomb Place from Pine Street to North Main Street
 - Pine Street from New Street to the alley north of the Red Parking Lot
 - The alleys accessing the Red Parking Lot from Walnut to Pine Street
 - Walnut from the Red Parking Lot alley to New Street
 - New Street from Pine Street to North Main
 - North Main from Macomb Place to New Street

The Downtown Development Authority's Halloween Spooktacular is also taking place on this day and the Art Center is requesting permission to re-install the barricades from that event for the Zombie walk. They are also requesting additional barricades.

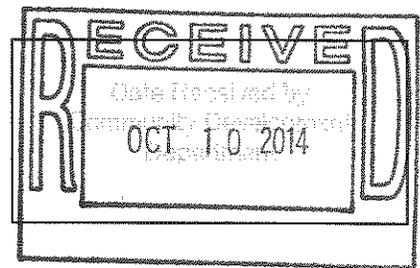
A Certificate of Liability Insurance naming the City as an additional insured will be required as a condition of approval.

SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to approve the Anton Art Center's 4th Annual Zombie Parade on Saturday, October 25, 2014, from 6:30 p.m. to 11:00 p.m.



CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL
 ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
 (586) 469-6818 EXT. 901 FAX (586) 469-7695
www.cityofmountclemens.com



NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED. IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED. ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.

Sponsoring Organization's Legal Name: The Art Center (aka Anton Art Center)

Address: 125 Macomb Place City Mt Clemens State MI Zip 48043

Phone: Office: (517) 469-8666 Cell: _____ Email: ahilla@theartcenter.org

Sponsoring Organization's Agent's Name: Same

Address: _____ City _____ State _____ Zip _____

Phone: Office: _____ Cell: _____ Email: _____

Event Name: 4th Annual Zombie Parade

Event Purpose: Fund raiser for center. Brings people to town ^{who} ~~that~~ will possibly shop, eat & drink before & after event.

Event Location: Cherry St. Mall. Downtown Streets.

Event Date: Saturday, October 25, 2014

Event Time(s): Registration & activities 7-10 pm Parade 10-10:20 p.m.

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)

Registration at Paperback Writer Books, 61 Macomb Place, Choices of activities 1. Art Hunt for Zombies to DIA Inside/out locations 2. Zombie Games & Entertainment: Bloody Eyeball Beanbag toss, rubber foot hot potato, pumpkin Bowling, Night of the Living Dead movie showing, Zombie Photos @ The Dark Room (54 New St.). Zombie Parade begins at 10 p.m. at Fountain Stage.

IS THE EVENT OPEN TO THE GENERAL PUBLIC YES NO

NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: 200

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED _____ YES NO

IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S):

1. Begin at Fountain Stage on Macomb Place
2. Left on Walnut
3. Left on ~~Walnut~~ New
4. Left on Pine
5. Left on Macomb Place
6. End at Fountain Stage

WILL TENTS BE USED DURING THE EVENT? _____ YES NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? _____ YES NO
*** ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? _____ YES NO
***IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? YES _____ NO
IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:
***THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

Street closures

IS ANY SIGNAGE PROPOSED? _____ YES _____ NO
IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I hereby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

Anne Lilla
Applicant's Signature

Oct. 10, 2015
Date

Anne Lilla
Printed Name of Applicant

For City Use Only:
Approved _____
Approved, with Conditions _____
Denied _____
Date of City Commission Decision _____

October 10, 2014

Honorable Barb Dempsey
City of Mount Clemens
One Crocker Blvd.
Mount Clemens, Michigan 48043

Dear Mayor Dempsey,

The 4th Annual Zombie Parade is scheduled for Saturday, October 25, 2014 from 9:00 p.m. to 10:00 p.m. Now in its fourth year, the Zombie Parade builds on the success of the Mount Clemens DDA Halloween Spooktacular by bringing adults into town for the evening. On behalf of the Board of Trustees and Zombie Walk Committee, we request permission to hold the outdoor event on this date.

We request the following road closures:

- From 6:30 p.m. until 10:00 p.m., closure of Macomb Place from North Walnut to Southbound Gratiot. As the attached information shows, we will be having registration this year in the Paperback Writer Books and events in the Cherry Street Mall leading up to the parade.
- From 9:00 p.m. until 10:00 p.m. , these closures:
 - Macomb Place from Pine to Main Street
 - Pine Street from New Street to the alley north of the Red Parking Lot
 - The alleys accessing the Red Parking Lot from North Walnut to Pine Street
 - North Walnut from the Red Parking Lot alley to New Street
 - New Street from Pine Street to North Main
 - North Main from Macomb Place to New Street

A diagram accompanies this request. The Zombie Walk will start at the Fountain Stage and proceed east along Macomb Place, eventually ending back at the Fountain Stage.

Some road barricades will already be available along Macomb Place from the earlier street closures for the Halloween Spooktacular. We request that the city deliver additional barricades and allow us to install the barricades in order to block the street for the Zombie Walk.

We hope that the Zombie Walk will continue to be a great success for downtown. We are deeply grateful for the outstanding cooperation of the City of Mount Clemens and its employees in all of our community events. We thank you for your continued support.

Please feel free to contact me at 469-8666 for more information.

Sincerely,

Anne Lilla, Executive Director

4th Annual Mount Clemens ZOMBIE WALK

Thursday, October 25

Open to all ages: Zombie Walk registration begins at 7pm at **Paperback Writer Books**, 61 Macomb Place, Mt. Clemens 48043: \$3 Under 21 or \$5 21+

21 and up ONLY: Wear your wristband and receive a free Zombie cocktail at participating locations downtown!

Art Hunt for Zombies - Downtown Mount Clemens (Bring a flashlight!), 7pm-Midnight

Here is how it works:

1. Complete Zombie Registration at the Anton Art Center, opens at 7pm--pick up your Mount Clemens Inside|Out map!
2. While you're waiting for the parade to begin, take a quick tour of Downtown Mount Clemens ([map here](#)) to snap and post a pic of you (zombie) next to a DIA Inside|Out painting. There are 12 total; participants may enter up to 12 photos. The more photos you submit, the better your chance of winning a zombie prize!
3. Once you have a photo, make sure to "like" us on [Facebook](#) and post your photo--don't forget to tag us (@antonartcenter), the Art Hunt (#zombiearthunt), and the **location of the painting** (written in bold on the map provided) for your chance to win one of *three* special spooky prizes!

This contest closes at midnight Thursday, October 25th. Winners will be selected at random and contacted via Facebook by Wednesday, October 29, 2014, 5pm to claim their prize.

Zombie Games & Entertainment - Cherry Street Mall, Downtown Mount Clemens, 7-10pm

- Bloody Eyeball Bean Bag Toss, Rubber Foot Hot Potato, & Pumpkin Bowling
- "Night of the Living Dead" Showing
- Zombie Photos at The Dark Room (54 New Street, Mount Clemens)

Zombie Parade - Begins at Paperback Writer Books, 10pm

EXPLANATION OF CONSENT AGENDA – October 20, 2014

Agenda Item No. 10-B

Commission Approval of a Resolution Honoring Lynne Kennedy on Her Retirement from City Service

City Clerk Lynne Kennedy retired October 9, 2014, with more than 29 years of service to the City of Mount Clemens.

SUBMITTED BY: Steven M. Brown, City Manager

RECOMMENDED MOTION: Commission approval of a resolution honoring Lynne Kennedy for her years of service to the City of Mount Clemens.

EXPLANATION OF AGENDA – October 20, 2014

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Steven M. Brown, City Manager

DATE: October 16, 2014

RE: Report from the City Manager's Office

1. Redevelopment Ready Communities (RRC): City Administration continues to work toward being selected for this certification program, administered by the Michigan Economic Development Corporation (MEDC), for the 2015 cycle. A new round of training sessions on the RRC processes and requirements has been announced which includes sessions in Roseville on November 12th and 13th. These are all-day training sessions that will cover 6 Best Practices under the RRC program. We feel attendance by additional City staff would be beneficial and we can attend at no cost. Accordingly, I have registered for attendance of the Roseville training sessions. This training is also open to members of the Commission. Please let me know if you would like to attend by Wednesday, October 22nd.
2. 08/11/14 Rain Event Update: Our area did receive a federal disaster declaration for the impacts of the 08/11/14 rain event. This means Federal Emergency Management Agency (FEMA) grant assistance is available to affected property owners. The County Office of Emergency Management continues to do an outstanding job of keeping the City informed about these processes and the associated progress as it relates to affected property owners in the City applying for available assistance.

It appears that nearly all of the properties that have been impacted by the rain event have applied for grant assistance. I use the “nearly all” qualifier because we do not have access to information on who has applied so we only have the number of applications made. The Small Business Administration (SBA) is another source of assistance through its loan program which can cover amounts beyond the maximum FEMA grant funding. The damage reports provided to the City indicate that this additional assistance may not be required for those affected in Mount Clemens.

In an effort to supplement this activity, we have posted helpful information on our website about how to apply for assistance and/or contact FEMA or the SBA. The City Manager's Office is ready to assist as well and affected property owners can call us at 586-469-6818, option 7.

3. Paving Projects: The CDBG road repair project has been completed. The installation of ADA sidewalk ramps at various intersections on Lincoln has also been completed.

Patching of road sections impacted by underground work (main breaks, etc.) is ongoing with recent work by the City's contractor occurring on Gratiot and Cass. This work will continue through the end of the concrete and asphalt work season which should occur around November 15th.

The County bike path extension project is in process as well.