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A G E N D A

CITY COMMISSION MEETING

Monday, October 5, 2015

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports.

Presentation by the Michigan Economic Development Corporation Regarding the City of Mount Clemens' Involvement in the Redevelopment Ready Communities Program.

5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business.

9-A - Request to Schedule a Public Hearing to Consider Establishing an Industrial Development District at 350 Church Street for College Park Industries, Inc.

9-B - Approve Purchases and Payment of Invoices.

10. Consent Agenda.

10-A - Request Approval of the 2015 Mount Clemens High School Homecoming Parade on October 16, 2015.

10-B - Set the Date for the First Public Hearing of the Downtown Maintenance Program.

11. City Manager's Report.

12. Commissioners' Comments.

13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – October 5, 2015

Administrative Response to Issues or Questions Raised During Previous Meetings

1. Various Property Inquiries

- Robertson/Northbound Gratiot – this residential property is owned by a church. The owner has approached the City and asked for assistance with the demolition. We continue to work toward demolition of this property.
- 177/179 North Avenue – this was an interesting case. The owner agreed to make the property available to the Fire Department to conduct training activity. The Fire Department did conduct various exercises at the address. Those activities are complete and a demolition permit has been issued on the property. The company is familiar to the City and demolition is expected in October, subject to the scheduling of the work.
- 263 North Avenue – this residential property was the subject of a court date in late September. The case was adjourned for two weeks to allow the owner additional time to work towards a Certificate of Occupancy.
- 94 Park Street – a resident raised an issue regarding a tree in front of his house and related sidewalk issues. The City has cut the tree down since the 09/21/15 Commission Meeting. Multiple sidewalk squares have been removed as well with replacement to follow.

2. Traffic Enforcement Requests

Residents raised specific issues regarding traffic enforcement on Belleview and Dorothea. These concerns were communicated to the Sheriff's Office and they are responding accordingly. Possible measures include placing the radar trailer to raise awareness as well as patrolling and ticketing as appropriate.

CITY COMMISSION MEETING

**County of Macomb
State of Michigan**

**September 21, 2015
Commission Chambers**

A regular meeting of the Mount Clemens City Commission was held on Monday, September 21, 2015, at 7:00 p.m. The meeting was held in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at this meeting were Mayor Barb Dempsey and Commissioners Roger Bunton, Ronald Campbell, Lois Hill and Denise Mentzer. Absent from the meeting was Commissioner Joseph Rheker. Also in attendance were Steven Brown, City Manager, Michael Murray, City Attorney and Lisa Borgacz, City Clerk.

The meeting was called to order at 7:00 p.m.

ANNOUNCEMENTS, ACKNOWLEDGEMENTS, COMMUNICATIONS AND REPORTS WERE ADDRESSED, ITEM 4.

THE ADOPTION OF THE AGENDA WAS CONSIDERED, ITEM 5.

Commissioner Hill made a motion, supported by Commissioner Bunton, to approve the agenda as presented. The motion passed unanimously.

PUBLIC PARTICIPATION WAS CONDUCTED, ITEM 6.

ADMINISTRATIVE RESPONSE TO ISSUES OR QUESTIONS RAISED DURING PREVIOUS MEETINGS WERE RECEIVED, ITEM 7.

APPROVAL OF MINUTES WAS CONSIDERED, ITEM 8.

Commissioner Bunton made a motion, supported by Commissioner Hill, to approve the minutes of the City Commission Regular meeting of September 8, 2015, as presented. The motion passed unanimously.

REQUEST CITY COMMISSION AUTHORIZATION TO REPAIR UNSAFE SIDEWALKS WAS CONSIDERED, ITEM 9-A.

Commissioner Hill made a motion, supported by Commissioner Bunton, to authorize and order the Director of Public Services to proceed with the repair of those sidewalks listed as follows, unless such repairs are performed by the property owner by September 27, 2015:

2015-2016 Sidewalk Repair

NUMBER	DIRECTION	STREET	# OF 4" FLAGS	# OF 6" FLAGS
158		Beyne	1	
205		Cass	4	
93		Lodewyck	4	
110		Lodewyck	4	
122		Lodewyck	2	

September 21, 2015

25	Miller	2	
9	Queen	2	
39	Queen	3	
151	Robertson	3	
183-185	Robertson	4	5
42	Sheridan	3	
46	Sheridan	3	
12	Smith	6	
147	South	5	
7	Roseview	3	
15	Roseview	3	
52	Ellwood	3	
251	Elizabeth	3	
26	Yeamans	1	
28	Yeamans	2	
11	Parkview	3	
186	North Ave.	3	
212	North Ave.	1	
69	High	8	
46	Clair	3	
116	Clair	9	
101	Clair	6	
190	Riverside	10	
222	Riverside	3	
248	Riverside	10	
78	Riverside	1	
13	Fifth	6	
38	Lawndale	3	
206	Crocker	2	
252	Crocker	1	
636	Huntington	4	
1499	Burlington	1	
999	Huntington	4	
140	Clinton	6	
149	Clinton	1	
160	Clinton	11	1
25	Stapleton	2	1
36	Stapleton	3	
191	Jones	3	3
71	Welts	3	
193	Jones	5	
54	Lincoln	7	
97	Grand	5	
	Subtotal Flags	185	10
	Total Estimated Flags	195	

The motion passed unanimously.

September 21, 2015

APPROVAL OF PURCHASES AND THE PAYMENT OF INVOICES WERE CONSIDERED, ITEM 9-B.

Commissioner Bunton made a motion, supported by Commissioner Hill, to approve the purchase and payment of invoices as presented. The motion passed unanimously.

THE CONSENT AGENDA WAS CONSIDERED, ITEM 10.

Commissioner Bunton made a motion, supported by Commissioner Campbell, to approve the consent agenda as presented:

In Item 10-A, the second reading and adoption of an amendment to Fireworks Ordinance 20.640, was approved.

In Item 10-B, a request from the Mount Clemens Goodfellows to conduct charitable solicitations within public rights-of-way on December 11, 2015, from 9:00 a.m. to 5:00 p.m. and December 12, 2015 from 9:00 a.m. to 3:00 p.m., was approved.

The motion passed unanimously.

THE CITY MANAGER'S REPORT WAS GIVEN, ITEM 11.

COMMISSIONERS' COMMENTS WERE RECEIVED, ITEM 12.

Commissioner Bunton made a motion, supported by Commissioner Hill, to adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Barb Dempsey, Mayor

Lisa Borgacz, City Clerk

September 21, 2015

EXPLANATION OF AGENDA – October 5, 2015

Agenda Item No. 9-A

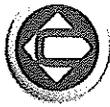
Request to Schedule a Public Hearing to Consider Establishing an Industrial Development District at 350 Church Street for College Park Industries, Inc.

Pursuant to PA 198 of 1974, College Park Industries, Inc., is requesting the establishment of an Industrial Development District at 350 Church Street so that it may attempt to secure an Industrial Facilities Tax Exemption Certificate. A Public Hearing must be held to consider the establishment of a new Industrial Development District. As required by statute, notices will be mailed to all taxing jurisdictions and a notice will be placed in The Macomb Daily.

As indicated in their cover letter, College Park Industries, Inc., intends to invest approximately \$500,000 in real and personal property and create 11-15 new jobs over the next two years.

SUBMITTED BY: Brian L. Tingley, Director
Community Development Department

RECOMMENDED MOTION: Move to schedule a Public Hearing for October 19, 2015, to consider the establishment of an Industrial Development District at 350 Church Street pursuant to PA 198 of 1974 for College Park Industries, Inc.



college park

www.college-park.com

September 29, 2015

Ms. Barbara Dempsey, Mayor
and City Commission
City of Mount Clemens
One Crocker Boulevard
Mount Clemens, MI 48043

Dear Ms. Dempsey and Commission Members:

College Park Industries, INC. ("the company") hereby informs the City of Mount Clemens, Michigan ("the city"), of its intention to file an application for the establishment of an Industrial Development District (IDD), under the provisions of 198 PA 1974, at 350 Church Street (Parcel Number 11-15-205-041. This IDD will be created for the benefit of College Park Industries due to its desire to secure from the City of Mount Clemens the approval of an Industrial Facilities Tax Exemption and subsequently, from the State of Michigan, the issuance of an Industrial Facilities Tax Exemption Certificate for real property investments.

College Park Industries began business in 1988 and manufactures lower limb prosthetics, operating with high tech machinery and equipment. The company anticipates within two years, R &D will be initiated, and a medical Center of Excellence will open at the facility.

Currently headquartered in Warren, Michigan, the company now has one facility and is expanding to the second facility in Mount Clemens due to its steady growth in the medical industry. College Park Industries has strategic global distributors in Europe, Asia and South America. It is the intention of the company to invest an estimated \$500,000 in real and personal property that will substantially increase productivity. Of that amount over \$200,000 will be in improvements to the existing real property. This investment will result in the creation of approximately 11-15 new jobs over the next two years.

Following submission of the IDD application, the company looks forward to addressing, at public hearing, any questions that you and the residents of Mount Clemens may have regarding this project. If you have questions or concerns in the interim, please contact me or Carol Warzin, Controller, at 586-354-2211.

Sincerely,



Joseph M. Wicker, President/ CFO

cc: Camille A. Silda – Macomb County Dept. of Planning & Economic
Development

EXPLANATION OF AGENDA – October 5, 2015

Agenda Item No. 9-B

APPROVE PURCHASES AND PAYMENT OF INVOICES

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Prudential Security 20600 Eureka Road Suite 900 Taylor, MI 48180	Security Guard Services at the Water Plant; 8 hours/day, 56 hours/week.	Sewer-Utilities Fund/ Operation of Plant/ Contractual Services	590-53708-818000	\$668.08/week	\$72,225.38
		Water-Utilities Fund/ Operation of Plant/ Contractual Services	591-53708-818000		\$37,626.90
2.Fire Systems of Michigan 26109 Grand River Redford, MI 48240	Estimated annual Requirement of Fire Extinguisher Inspections, Service And Replacement At all City buildings.	Various	Various	\$2,008.25	Various
3.Munters Corporation Dehumidification Division c/o Climate Technologies 23935 Research Drive Farmington Hills, MI 48335	Replacement of Dehumidification Unit at the Mount Clemens Ice Arena.	General Fund/ Building Additions And Improvements	101-90400-976000	\$60,000.00 + Freight and Installation.	\$70,000.00

No invoices at this time.

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases as presented.

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, September 22, 2015, for Security Guard Services at the Water Plant:

BIDDER	TOTAL COST/WEEK
1. Advance Security 15565 Northland Drive Southfield, Michigan	\$877.52
2. All Inclusive Security & Investigation, LLC 19472 Livernois Avenue #202 Detroit, Michigan 48221	\$882.00
3. All Pro Security Services, LTD P.O. Box 250633 Franklin, Michigan 48025	\$726.65
4. Antioch Management Group, Inc. 302 West University Drive Rochester, Michigan 48307	\$781.20
5. KD Security 5160 Falcon View Avenue, SE Grand Rapids, Michigan 49512	\$931.84
6. D.M. Burr Security Services 4252 Holiday Drive Flint, Michigan 48507	\$885.92
7. Guardian Guard Services, Inc. 18000 West Eight Mile Road Southfield, Michigan 48075	\$845.60
8. JBI Securities, LLC P.O. Box 430073 Pontiac, Michigan 48343	\$948.08

9.Paschal Security Systems 2720 Alpha Access Street, Suite C Lansing, Michigan 48910	\$784.00
10.Prudential Security 20600 Eureka Road, Suite 900 Taylor, Michigan 48180	\$668.08
11. Pyratech Security Systems, Inc. 20150 Livernois Detroit, Michigan 48221	\$755.44
12.Vista International Security and Investigative Solutions 21700 Northwestern Highway, Suite 1150 Southfield, Michigan 48075	\$784.00

Marilyn Dluge
Finance Director/Treasurer

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, September 15, 2015, for our estimated annual requirement of Fire Extinguisher Inspection, Service, and Replacement:

BIDDER	TOTAL COST
1. Eastman Fire Protection Company, LLC 1450 Souter Troy, Michigan 48083	\$2,113.29
2. Fire Systems of Michigan 26109 Grand River Redford, Michigan 48240	\$2,008.25
3. SimplexGrinnell, LP 24755 Halsted Road Farmington Hills, Michigan 48335	\$3,007.00

Marilyn Dluge
Finance Director/Treasurer

Memo

To: Steve Brown - City Manager
From: Nick Poliski
CC: Marilyn Dluge
Date: 10/1/2015
Re: Desiccant Dehumidifier Unit Issues

I am writing this memo to you to outline the issues we have been having with our desiccant dehumidifier unit and the need to replace it. The unit is now 21 years old and is no longer able to keep up with the demand, especially in the summer months. The humidity issues were terrible this summer and caused a few major problems.

- Poor ice conditions - humidity in an ice rink will cause the ice to be "sticky". This causes poor skating conditions and does not allow the puck to slide as it should. In addition, the ice will not freeze properly causing the ice to stay wet the entire ice time.
- Condensation on the glass - the arena glass will fog up to the point of not being able to see on the ice which causes an issue with spectators that are watching.
- Mold issues - on humid days the rink is completely wet and never is able to dry out. Eventually when something stays saturated for that long, it will start to grow mold. Obviously this is a huge safety concern for our customers but will also hurt us financially through the high costs of remediation and loss of business.
- The unit has also caused an increase in utility costs. The compressors now run more in order to freeze the ice which uses more electricity, gas, etc.
- Over the years we have spent a large amount of money on repair costs. In addition, due to the age of the unit parts are no longer available and have to be retro-fitted.

The cost of a new unit is approximately \$60,000. The cost of just the media wheel is around \$30,000, which our last wheel only lasted 8 years. We would also need to spend \$5,000-\$6,000 on a new burner and other parts. There are also thousands of dollars in incidental costs that would need to be done. Therefore, we are asking the City of Mount Clemens to purchase a new unit. If you have any questions, please feel free to contact me anytime.

Thanks!

EXPLANATION OF CONSENT AGENDA – October 5, 2015

Agenda Item No. 10-A

Request Approval of the 2015 Mount Clemens High School Homecoming Parade on October 16, 2015

Mount Clemens Community Schools is requesting City Commission approval to hold its annual Mount Clemens High School Homecoming Parade on Friday, October 16, 2015.

The parade would begin at 4:30 p.m. at the City Hall Parking Lot and proceed onto First Street to Crocker Boulevard to Fourth Street to Dickinson Street to Fessenden Street to Judge Street to Michigan Street to Dickinson Street and back onto First Street to make its way back to the City Hall Parking Lot. They are requesting street closure assistance from the City and Macomb County Sheriff's Office.

Upon City Commission approval, the Department of Public Services will assist with the approved parade route to help ensure that proper street and parking lot closures are in place. Proper Fire Department and Sheriff's Office ingress and egress would be maintained at all times.

A Certificate of Liability insurance naming the City as an additional insured will be required as a condition of approval.

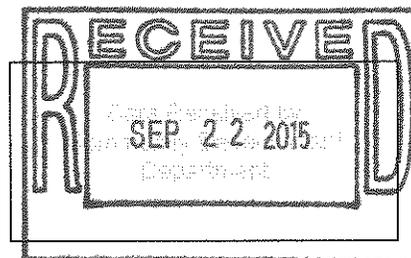
SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to approve the Mount Clemens High School Homecoming Parade route, beginning at 4:30 p.m. on Friday, October 16, 2015, including the use of the City Hall parking lot for staging.



**CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL**

ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
(586) 469-6818 EXT. 901 FAX (586) 469-7695
www.cityofmountclemens.com



**NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED.
IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED
ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.**

Sponsoring Organization's Legal Name: Mt. Clemens High School

Address: 155 Cass Ave City Mt. Clemens State MI Zip 48043

Phone: Office: 586-461-3413 Cell: 313-477-9884 Email: martian@mtcps.org

Sponsoring Organization's Agent's Name: Revonne Martin

Address: _____ City _____ State _____ Zip _____

Phone: Office: _____ Cell: _____ Email: _____

Event Name: Mt. Clemens High School Homecoming Parade

Event Purpose: Homecoming Parade

Event Location: See Attached

Event Date: 10/16/15

Event Time(s): 4:15 - 5:45

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)

IS THE EVENT OPEN TO THE GENERAL PUBLIC YES NO
NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: 100

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED _____ YES NO
IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S):

WILL TENTS BE USED DURING THE EVENT? _____ YES NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? _____ YES NO

*** ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? _____ YES NO

***IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? _____ YES NO

IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:

***THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

IS ANY SIGNAGE PROPOSED? _____ YES NO

IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I herby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

R. O. O'Leary
Applicant's Signature

9/22/16
Date

Rewanne Marto
Printed Name of Applicant

For City Use Only:
Approved _____
Approved, with Conditions _____
Denied _____
Date of City Commission Decision _____

2015 Mt Clemens Battling Bathers Homecoming Parade Route

Start--- City Offices lot (First Street)

To----- S/B Crocker

To----- 4th street (east)

To----- Fessenden (east)

To----- Judge (north)

To----- Michigan (west)

Finish---City Offices Lot (First Street)

Parade starts promptly at 4:30pm.

*******FLOATS*******

All floats need to be brought to the football field after the parade (north gate) for display and judging.....

EXPLANATION OF CONSENT AGENDA - October 5, 2015

Agenda Item No. 10-B

Set the Date for the First Public Hearing of the Downtown Maintenance Program

This agenda item is to set the date of October 19, 2015, as the date for the First Public Hearing of the Downtown Maintenance Program.

SUBMITTED BY: Nancy A. Strehl, City Assessor

RECOMMENDED MOTION: To approve October 19, 2015, as the date for the First Public Hearing of the Downtown Maintenance Program.

EXPLANATION OF AGENDA – October 5, 2015

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Steven M. Brown, City Manager

DATE: October 1, 2015

RE: Report from the City Manager’s Office

1. Various project Updates:

- Market Street Project - The contractor began pouring concrete on Market Street during the week of September 28th. Asphalt work is expected to commence shortly. The project is scheduled to be substantially completed by October 10th, in time for the street to open for the Columbus Day Parade. Work on punch list items, including striping, cleanup, etc., would be completed after the 10th.
- Downtown Crosswalk Replacement/Beautification - the majority of this project work is scheduled for 2016. However, the Market Street Project will include the first steps on this project due to impacts on crosswalks within this project scope. In other words, we will have crosswalk work completed consistent with the larger project work in 2016 within the Market Street Project footprint.
- Miscellaneous Concrete Work - the City has a contract with Luigi Cement for handling a variety of concrete issues. These include minor street repairs and catch basin work related to Utilities Department activities as well as items such as sidewalk flag replacements. We anticipate this work will begin around the middle of October and will represent an investment of nearly \$170,000 in the City.

2. State of the City Address: Mayor Dempsey will be delivering the 2015 State of the City Address on Friday, October 9, 2015. The event is Presented by the Macomb County Chamber and is being held at Oakland University – Anton/Frankel Center at 20 S. Main in Downtown Mount Clemens. Doors open at 7:30 AM and the speech should begin at 8:15 AM.

There is a \$25 fee for members of the Macomb County Chamber or a \$35 fee for non-members.

Anyone interested in attending can contact Danielle Bare of the Macomb County Chamber at (586) 493-7600 or register by visiting the City website (www.cityofmountclemens.com) and clicking on the registration link in the Announcements section of our Home Page.