

Table of Contents

Agenda	2
Administrative Response to Issues or Questions Raised During Previous Meetings.	
Administrative Response	4
Approval of Minutes.	
Regular Meeting - July 6, 2015	7
9-A - Approve Purchases and Payment of Invoices.	
Purchases and Payments.	10
Tab #1; Air Liquide Industrial US LP	12
Tab #2; Layne Christensen	13
Tab #3; Image Printing	14
Tab #4; Weingartz	15
Tab #5; Michigan Meter Technology Group, Inc.	16
10-A - Request Street Closure for Kendrick Street Block Party on August 22, 2015.	
Agenda Cover.	19
Application	20
Map	23
10-B - Request Approval of an Amended 2015 Downtown Development Authority Calendar of Events.	
Agenda Cover.	24
Calendar	25
City Manager's Report.	
City Manager's Report	27



AGENDA

CITY COMMISSION MEETING

Monday, July 20, 2015

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports, including Quarterly Department Head Reports.
5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business.
 - 9-A - Approve Purchases and Payment of Invoices.
10. Consent Agenda.
 - 10-A - Request Street Closure for Kendrick Street Block Party on August 22, 2015.
 - 10-B - Request Approval of an Amended 2015 Downtown Development Authority Calendar of Events.

11. City Manager's Report.

12. Commissioners' Comments.

13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – July 20, 2015

Administrative Response to Issues or Questions Raised During Previous Meetings

1. Sidewalk Information

As you know, a sidewalk plan was discussed recently and ultimately funded in our Fiscal Year 2015/2016 Budget. The plan will roll out in the current Fiscal Year as budgeted and as planned. City staff has been finalizing administrative details and work is anticipated to begin this summer.

2. Purchasing Collaboration

In terms of potential collaboration with the County or other public entities on procurements, this would be handled on a case by case basis. The status and age of existing procurements by such entities, whether piggy backing is allowed by the agency and/or the vendor, the timing of an entity's own plans and the entity's procurement processes and requirements are examples of the variables involved. City administration has brought this subject up at relevant meetings such as those held with Macomb Area Communities for Regional Opportunities (MACRO). We will continue to follow up in this fashion to find, develop and utilize these kinds of opportunities.

3. F & V Operations and Resource Management (FVOP)

Departmental quarterly reports are being provided at your meeting tonight. Given that timing and the recent start of FVOP with the City, the plan was for FVOP representatives to handle their first quarterly report along with their appearance before Commission at this meeting. This decision was made by City Administration, not by FVOP.

4. Tent at North River Road

This tent was a permitted use. In fact, the event it is a part of has been held annually in Mount Clemens since before 2010. While City Administration is not aware of specific complaints on the event from residents or others, we did notice additional activity that was not part of the permit and that activity was addressed. The site has been nearly cleared and City Administration will follow up as needed to make sure this event is permitted and conducted properly in the future, as needed.

5. Resident Concerns on the Sewer System

In response to the information provided by the resident at your last meeting, I wanted to clarify a few things.

First, we have discussed the specific concerns a few times. We feel the City will receive funding in the future to help us better evaluate and document our system needs in this and other areas of the City. Also, the new management company, FVOP, will be assessing and evaluating this area as well. Armed with better information, the City will have an enhanced ability to make good decisions on where to focus our attention on infrastructure needs.

The investment made by the County in their facilities is just that, a direct investment in their buildings and facilities. The investment by the County, while certainly welcome and positive, has no impact on the City's ability to address our infrastructure needs. There is no impact directly because the funding for this investment is not received by the City. There is no clear, indirect impact either because, as you know, the County facilities are tax-exempt so this investment will not add to tax revenues in the City either.

6. Garbage Collection Issues

A resident with a concern about early placement of garbage at the curb for collection should contact the DPS at 586-469-6847. This number is appropriate for during the workday as well as after hours and on weekends because the resident can leave a message. The following summarizes how a complaint of this nature would flow:

- After the initial call, the DPS will drop off a notice to the address that was the subject of the complaint. This notice will cover the rules and guidelines for garbage handling by a resident AND a notice that the resident should contact the DPS.
- Next steps depend on the resident's response or lack thereof:
 - If the resident contacts the DPS as instructed, the resident will have a verbal explanation of the rules and guidelines, how they are violating the rules and how the DPS will collect their garbage in the future if the violation persists AND how the resident will be billed for expenses associated with that collection, including overtime costs for City staff
 - If the resident does not contact the DPS, the DPS will mail a violation notice referencing the rules, the violation and

the next step being collection of their garbage by the DPS and billing to them for the costs associated with that pickup, including overtime costs for City staff

- If the address is again the subject of a complaint, the DPS will collect the garbage and bill the property owner for costs and the City will take collection steps as needed from there, including placing unpaid costs on the tax bill

Again the goal of this process is to bring about compliance. As detailed above, a resident would need to violate the rules for a period of at least 2 collection periods in order to be subject to the last step in the process.

CITY COMMISSION MEETING

**County of Macomb
State of Michigan**

**July 6, 2015
Commission Chambers**

A regular meeting of the Mount Clemens City Commission was held on Monday, July 6, 2015, at 7:00 p.m. The meeting was held in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at this meeting were Mayor Barb Dempsey and Commissioners Ronald Campbell, Lois Hill, Denise Mentzer and Joseph Rheker. Absent from the meeting was Commissioners Gary Blash and Roger Bunton. Also in attendance were Steven Brown, City Manager, Michael Murray, City Attorney and Lisa Borgacz, City Clerk.

The meeting was called to order at 7:00 p.m.

Commissioner Hill made a motion, supported by Commissioner Mentzer, to excuse Commissioner Blash and Commissioner Bunton from the meeting. The motion passed unanimously.

ANNOUNCEMENTS, ACKNOWLEDGEMENTS, COMMUNICATIONS AND REPORTS WERE ADDRESSED, ITEM 4.

THE ADOPTION OF THE AGENDA WAS CONSIDERED, ITEM 5.

Commissioner Hill made a motion, supported by Commissioner Rheker, to approve the agenda as amended:

1. General Business Item 9-E – Request Approval to Enter into an Agreement with the Michigan Department of Transportation for the Pavement Resurfacing of Market Street was added to the agenda.

The motion passed unanimously.

PUBLIC PARTICIPATION WAS CONDUCTED, ITEM 6.

ADMINISTRATIVE RESPONSE TO ISSUES OR QUESTIONS RAISED DURING PREVIOUS MEETINGS WERE RECEIVED, ITEM 7.

APPROVAL OF MINUTES WAS CONSIDERED, ITEM 8.

Commissioner Hill made a motion, supported by Commissioner Campbell, to approve the minutes of the City Commission Regular meeting of June 15, 2015, as presented. The motion passed unanimously.

PRESENTATION AND APPROVAL OF STRATEGIC PLAN AS FACILITATED BY SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG) WAS CONSIDERED, ITEM 9-A.

July 6, 2015

Commissioner Rheker made a motion, supported by Commissioner Mentzer, to approve and adopt the Strategic Plan as facilitated by the Southeast Michigan Council of Governments. The motion passed unanimously.

REQUEST APPROVAL OF THE SALE OF THE VACANT CITY OWNED LOT AT 95 INCHES WAS CONSIDERED, ITEM 9-B.

Commissioner Mentzer made a motion, supported by Commissioner Campbell, to approve the sale of 95 Inches to Mrs. Maryann Bullock for the amount of \$1,000.00; and to authorize the Mayor and City Clerk to sign the necessary documents executing the sale. The motion passed unanimously.

REQUEST TO ADOPT A RESOLUTION SUPPORTING A CHARITABLE GAMING LICENSE FOR THE MARTHA T. BERRY FOUNDATION WAS CONSIDERED, ITEM 9-C.

Commissioner Rheker made a motion, supported by Commissioner Campbell, to adopt the resolution in support of a Charitable Gaming License for the Martha T. Berry Foundation, a Michigan non-profit corporation. The motion passed unanimously.

APPROVAL OF PURCHASES AND THE PAYMENT OF INVOICES WERE CONSIDERED, ITEM 9-D.

Commissioner Hill made a motion, supported by Commissioner Campbell, to approve purchases and payment of invoices as presented. The motion passed unanimously.

REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE PAVEMENT RESURFACING OF MARKET STREET WAS CONSIDERED, ITEM 9-E.

Commissioner Hill made a motion, supported by Commissioner Campbell, to adopt the resolution and approve the contract between the Michigan Department of Transportation and the City of Mount Clemens for the pavement resurfacing of Market Street, MDOT Contract No. 15-5199, as presented; and to authorize the City Manager and the Public Services Director to sign and enter into the agreement. The motion passed unanimously.

THE CONSENT AGENDA WAS CONSIDERED, ITEM 10.

Commissioner Hill made a motion, supported by Commissioner Campbell, to approve the consent agenda as presented:

In Item 10-A, a request to approve the Annual Old Crowd Parade and requested street closures from 8:00 a.m. to 9:30 a.m. on August 20, 2015, was approved.

The motion passed unanimously.

THE CITY MANAGER'S REPORT WAS GIVEN, ITEM 11.

COMMISSIONERS' COMMENTS WERE RECEIVED, ITEM 12.

July 6, 2015

Commissioner Hill made a motion, supported by Commissioner Rheker, to adjourn the meeting.
The motion passed unanimously.

The meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Barb Dempsey, Mayor

Lisa Borgacz, City Clerk

EXPLANATION OF AGENDA – July 20, 2015

Agenda Item No. 9-A

APPROVE PURCHASES AND PAYMENT OF INVOICES

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Air Liquide Industrial US LP 5220 East Avenue Countryside, IL 60525	Estimated annual Requirement of Liquid Oxygen	Water-Utilities Fund/ Operation of Plant/ Chemicals	591-53708-743000	\$12,480.00 \$.52/100 c.f.	\$84,220.29
2. Layne Christensen 3126 North Martin Luther King, Junior, Boulevard Lansing, MI 48906	Cascade Pump Repair	Water-Utilities Fund/ Operation of Plant/ Contractual Services	591-53708-818000	\$11,800.00	\$60,000.00
3. Image Printing 1902 Crooks Road Royal Oak, MI 48073	Estimated annual Requirement of Printed Forms	Various	Various	\$5,663.50	Various
4. Weingartz 46061 Van Dyke Utica, MI 48317	John Deere Tractor Parts	Motor Pool Fund/ Department of Public Services/ Vehicle Maintenance	661-44100-939000	\$2,765.27	\$32,700.00
5. Michigan Meter Technology Group, Inc. 799 East Whitcomb Avenue Madison Heights, MI 48071	Estimated annual Requirement of Neptune Water Meters	Water-Utilities Fund/ Transmission/ Meter Parts	591-53704-791000	\$257,744.32 (Purchased On an As-needed Basis)	\$14,490.00
		Water-Utilities Fund/ Transmission/ Water Meters	591-53704-978000		\$70,000.00

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Tyler Business Forms P.O. Box 681 Tarrytown, NY 10591	Estimated annual Requirement of Blank check stock, Blank utility bill stock, Blank direct deposit Stock and blank Assessment change Notices for our MUNIS Financial Software.	General Fund/ Purchasing/ Printing and Binding	101-23300-904000	\$6,148.43	\$8,000.00
2. Kramer & Murray, P.C. Ruggirello, Velardo, Novara, and Ver Beek, 65 Southbound Gratiot Mount Clemens, MI 48043	Legal Services For the month of June, 2015	General Fund/ Legal Services/ Legal Fees	101-26600-826000	\$8,941.00	\$14,316.90 2014-2015 Fiscal Year
		General Fund/ Legal Services/ Legal Fees-Labor	101-26600-826001	\$3,128.25	\$141.50 2014-2015 Fiscal Year
		Parking System Fund/ Legal Fees	585-54600-826000	\$24.25	\$31.50 2014-2015 Fiscal Year
		Sewer-Utilities Fund/ Operation of Plant/ Legal Fees	590-53708-826000	\$412.25	\$150.00 2014-2015 Fiscal Year

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoices as presented.

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, June 23, 2015, for our estimated annual requirement of Liquid Oxygen for Ozone Generation needed by the Water Plant:

BIDDER	MANUFACTURER	TOTAL COST
1. Air Liquide Industrial US LP 5220 East Avenue Countryside, Illinois 60525	Air Liquide	\$0.52/100 cubic feet

Bid posted on MITN.
Bid posted on City's Website.
Bid posted on Cable.

Marilyn Dluge
Finance Director/Treasurer

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Monday, July 13, 2015, for repairs to our Cascade Pump at the Water Plant:

BIDDER	TOTAL COST
1. Kennedy Industries, Inc. 4925 Holtz Drive Wixom, MI 48393	\$18,535.00
2. Layne Christensen 3126 North Martin Luther King, Junior, Boulevard Lansing, MI 48906	\$11,800.00
3. Professional Pump, Inc. 41300 Coca Cola Drive Belleville, MI 48111	\$14,695.00
4. Pro-Seal Service Group 35 Silverdome Industrial Park West Pontiac, MI 48342	\$32,791.00

Marilyn Dluge
Finance Director/Treasurer

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, June 30, 2015, for our estimated annual requirement of printed forms:

BIDDER	TOTAL COST
1. Accuform Printing & Graphics, Inc. 7231 Southfield Road Detroit, MI 48228	\$7,055.75
2. Hatteras Printing 12801 Prospect Street Dearborn, MI 48126	\$6,247.50
3. Image Printing 1902 Crooks Road Royal Oak, MI 48073	\$5,663.50
4. Integrity Business Solutions 26107 Sherwood Avenue Warren, MI 48091	\$5,112.70*
5. Johnston Lithograph, Inc. 11334 Hunt Street Romulus, MI 48174	\$8,830.00

*Incomplete.

Marilyn Dluge
Finance Director/Treasurer

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, July 7, 2015, for John Deere Tractor Parts needed by the Department of Public Services:

BIDDER	TOTAL COST
1. Weingartz 46061 Van Dyke Avenue Utica, MI 48317	\$2,765.27

Bid posted on MITN.
Bid posted on City's website.
Bid posted on Cable.

Marilyn Dluge
Finance Director/Treasurer

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, July 7, 2015, for our estimated annual requirement of Neptune Water Meters. Items are purchased on an as-needed basis.

#	DESCRIPTION	QUANTITY	MICHIGAN METER (New)
1.	5/8" x 3/4", Ecoder) R-900i	478	\$87,952.00
2.	3/4" x 3/4", Ecoder) R-900i	36	\$8,028.00
3.	1" Ecoder) R-900i	155	\$43,710.00
4.	1.5", Ecoder) R-900i	5	\$2,470.00
5.	2", Ecoder) R-900i	3	\$1,797.00
6.	5/8" x 3/4", Auto Detect 6 Wheel	1	\$107.00
7.	3/4" x 3/4", Auto Detect 6 Wheel	1	\$150.00
8.	1", Auto Detect 6 Wheel	1	\$214.00
9.	1.5", Auto Detect 6 Wheel	1	\$444.00
10.	2", Auto Detect 6 Wheel	1	\$565.00
11.	2" Ecoder) R-900i	2	\$3,316.00
12.	3" Ecoder) R-900i	2	\$4,660.00
13.	4" Ecoder) R-900i	2	\$5,990.00
14.	6" Ecoder) R-900i	2	\$9,756.00
15.	2" w/o register, reconditioned	1	NO BID
16.	3" w/o register, reconditioned	1	NO BID
17.	4" w/o register, reconditioned	1	NO BID

#	DESCRIPTION	QUANTITY	MICHIGAN METER (New)
18.	6" w/o register, reconditioned	1	NO BID
19.	1.5", Ecoder) R-900i	1	\$755.00
20.	2", Ecoder) R-900i	1	\$755.00
21.	3", Ecoder) R-900i	1	\$1,093.00
22.	4", Ecoder) R-900i	1	\$1,415.00
23.	6", Ecoder) R-900i	1	\$2,534.00
24.	1.5" w/o register, reconditioned	1	NO BID
25.	2" w/o register, reconditioned	1	NO BID
26.	3" w/o register, reconditioned	1	NO BID
27.	4", w/o register, reconditioned	1	NO BID
28.	6", w/o register reconditioned	1	NO BID
29.	3", Ecoder) R-900i	1	\$4,019.00
30.	4", Ecoder) R-900i	1	\$4,435.00
31.	6", Ecoder) R-900i	1	\$7,007.00
32.	4", Ecoder) R-900i compound	1	\$7,130.00
33.	6", Ecoder) R-900i compound	1	\$11,531.00
34.	8", Ecoder) R-900i compound	1	\$14,771.00
35.	2" Bronze Strainers	1	\$402.00
36.	3" Bronze Strainers	1	\$711.00
37.	4" Bronze Strainers	1	\$954.00
38.	6" Bronze Strainers	2	\$3,724.00
39.	R-900 W (Indoor/Outdoor Wall Mount)	1	\$99.00
40.	Inside set Ecoder R-900i (T-10 Meters only)	40	\$6,600.00
41.	Pit set w/stub Antenna, Ecoder R-900i (any type meter)	40	\$7,400.00

#	DESCRIPTION	QUANTITY	MICHIGAN METER (New)
42.	¾" Meter Coupling Each	120	\$1,095.60
43.	1" Meter Coupling Each	12	\$168.72
44.	Bronze Flange and Gasket Set	20	\$1,780.00
45.	2" Bronze Flange and Gasket Set	60	\$6,840.00
46.	3" Bronze Flange and Gasket Set	1	\$474.00
47.	4" Bronze Flange and Gasket Set	1	\$658.00
48.	6" Bronze Flange and Gasket Set	2	\$2,108.00
49.	18" External Antenna	2	\$32.00
50.	6' External Antenna	2	\$40.00
51.	20' External Antenna	2	\$54.00
	GRAND TOTAL		\$257,744.32

Bid posted on MITN.

Bid posted on Cable.

Bid posted on City's website.

Marilyn Dluge
Finance Director/Treasurer

EXPLANATION OF CONSENT AGENDA – July 20, 2015

Agenda Item No. 10-A

Request Street Closure for Kendrick Street Block Party on August 22, 2015

Kendrick Street residents are seeking City Commission approval to close Kendrick Street between Madison and Washington for a Block Party. The event would be held on Saturday, August 22, 2015, from 1:00 p.m. until 8:00 p.m. 75% of the affected properties have signed the petition. Barricades are being requested to restrict traffic during this time.

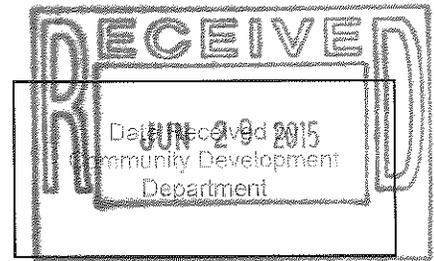
Barricades would be placed at the street ends off to the shoulder on Friday, August 20th and the host of the Block Party would be responsible to pull them across the road at the beginning of the party and then return them to the shoulder at the end.

SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to approve the closure of Kendrick Street between Madison and Washington on August 22, 2015, from 1:00 p.m. to 8:00 p.m. for a Block Party.



CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL
 ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
 (586) 469-6818 EXT. 901 FAX (586) 469-7695
www.cityofmountclemens.com



NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED. IF A TENT IS TO BE ERRECTED, SPECIFICATIONS ARE REQUIRED. ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.

Sponsoring Organization's Legal Name: Hilaire Dekiere
 Address: 85 Kendrick St. City mt Clemens State MI Zip 48043
 Phone: Office: _____ Cell: 586)615-7477 Email: TDEKIERE@outlook.com

Sponsoring Organization's Agent's Name: _____
 Address: _____ City _____ State _____ Zip _____
 Phone: Office: _____ Cell: _____ Email: _____

Event Name: Surprise Anniversary
 Event Purpose: Mom/Dad 40th Ann.
 Event Location: Kendrick St (Between Washington & Madison)
 Event Date: August 22, 2015
 Event Time(s): 1pm to 8pm

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)
When we were kids we always had block party's. So we talked with Neighbors and they said they were good with having a surprise block party for Mom/Dad Ann. My Parents have lived there for almost 40 year. A lot of neighbor have as well

IS THE EVENT OPEN TO THE GENERAL PUBLIC YES NO
 NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: 50 people

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED YES NO
 IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S): _____

WILL TENTS BE USED DURING THE EVENT? _____ YES NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? _____ YES NO
*** ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? _____ YES NO
***IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? _____ YES NO
IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:
***THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

IS ANY SIGNAGE PROPOSED? _____ YES NO
IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I herby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

Hilare Dekiere II
Applicant's Signature

5-30-15
Date

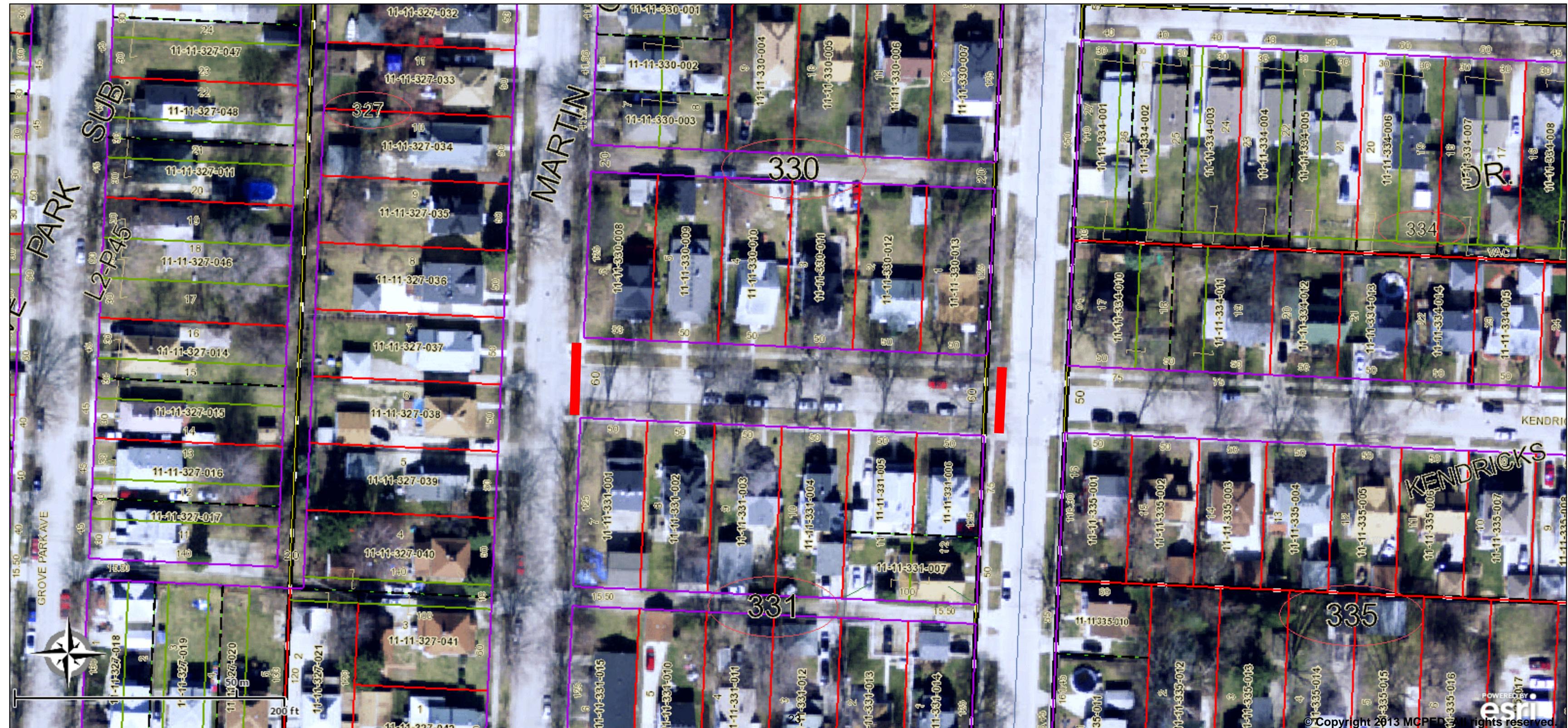
Hilare Dekiere II
Printed Name of Applicant

For City Use Only:
Approved _____
Approved, with Conditions _____
Denied _____
Date of City Commission Decision _____

Kendrick Block Party 2015

Street Closure

Thu Jul 9 2015 11:53:46 AM.



EXPLANATION OF CONSENT AGENDA – July 20, 2015

Agenda Item No. 10-B

Request Approval of an Amended 2015 Downtown Development Authority Calendar of Events

The Mount Clemens Downtown Development Authority (DDA) 2015 Calendar of Events was approved on March 16, 2015, and amended on April 20, 2015. The DDA is now requesting approval of an amended calendar to include the closure of the north portion of the Roskopp Lot for a cycling event on August 30, 2015. Cyclists would use the lot as a staging area for their ride, which will go along Northbound Gratiot Avenue through Shadyside Park connecting with the trail along the spillway out to Lake Saint Clair and then back to Downtown Mount Clemens.

The changes and additions have been highlighted in red and underlined in the attached document.

SUBMITTED BY:

Michelle Weiss
Marketing & Event Coordinator
Mount Clemens Downtown Development Authority

RECOMMENDED MOTION:

Approve the amended 2015 Calendar of Events for Downtown Mount Clemens as presented by the Mount Clemens Downtown Development Authority.

2015 Calendar of Events Downtown Mount Clemens

<u>Date</u>	<u>Event Name</u>	<u>Location</u>
May 8-9	Mount Clemens Made in Michigan Show	Macomb Place includes closure of Macomb Place between North Main and SB Gratiot and authorization to erect special signage
May 9	Spring Fun Saturday & Kiwanis Bike Rodeo	Fountain Stage, immediate surrounding area and closure of Macomb Place between North Main and Walnut
June 3	Nashville in the Neighborhood Concert	Macomb Place includes closure of Macomb Place between Pine and SB Gratiot and the north entrance to the Macomb Place parking lot
June 5	Bud Light Classic Car Registration Night & Cruise	NE corner of North Main at Market
June 6	Summer Fun Saturdays	Fountain Stage and immediate surrounding area in conjunction with the Mount Clemens Art Fair
June 6	Bud Light Classic Car Show & Cruise Night	North Main between Cass and Welts and Market Street between Cherry and NB Gratiot Includes closure of Macomb Place between North Main and Walnut
June 10	Nashville in the Neighborhood Concert	Macomb Place includes closure of Macomb Place between Pine and SB Gratiot and the north entrance to the Macomb Place parking lot
June 26	Independence Day Fireworks and Riversight and Sound Concert	Clinton River Park and public streets and sidewalks - streets to include First Street, Crocker Boulevard, Cass Avenue, North Main to Market and NB Gratiot to Market. Additional street closures, if needed, to ensure public safety and traffic flow. Rain Date June 27, 2015
July 1	Nashville in the Neighborhood Concert	Macomb Place includes closure of Macomb Place between Pine and SB Gratiot and the north entrance to the Macomb Place parking lot
July 10	Uptown Friday Night Concert	Fountain Stage and immediate surrounding area includes closure of Macomb Place between Walnut and Pine
July 15 thru September 16	Wednesday Farmers Market	Roskopp Parking Lot along SB Gratiot and Pine Free parking for customers during Market 2pm - 6pm
July 17	Uptown Friday Night Concert	Fountain Stage and immediate surrounding area includes closure of Macomb Place between Walnut and Pine
July 24	Uptown Friday Night Concert	Fountain Stage and immediate surrounding area includes closure of Macomb Place between Walnut and Pine
July 31	Uptown Friday Night Concert	Fountain Stage and immediate surrounding area includes closure of Macomb Place between Walnut and Pine
Aug 5	Nashville in the Neighborhood Concert	Macomb Place includes closure of Macomb Place between Pine and SB Gratiot and the north entrance to the Macomb Place parking lot
Aug 14	Uptown Friday Night Concert	Fountain Stage and immediate surrounding area includes closure of Macomb Place between Walnut and Pine
Aug 21	Uptown Friday Night Concert	Fountain Stage and immediate surrounding area includes closure of Macomb Place between Walnut and Pine
Aug 26	Nashville in the Neighborhood Concert	Macomb Place includes closure of Macomb Place between Pine and SB Gratiot and the north entrance to the Macomb Place parking lot

<u>Aug 30</u>	<u>Mount Clemens Cycling Event</u>	<u>Roskopp Lot - B</u>
Sept 25-27	Downtown Oktoberfest	Macomb Place between Pine and SB Gratiot and the Macomb Place Parking Lot by the Anton Art Center. Closed Thursday PM September 24 for tent set-up.
Oct 24	Halloween Spooktacular	Fountain Stage and immediate surrounding area includes closing of Macomb Place between North Main and Pine and New between Walnut and Cherry
Nov 20	Christmas Open House	Macomb Place between Walnut and Pine includes closing of Macomb Place between Walnut and Pine
Nov 27	Macomb County Santa Parade	South Main and North Main between Robertson and NB Gratiot includes closing of South Main and North Main between above-mentioned streets
Dec 31	Macomb County New Year's Eve Gala	North Main between Market and Macomb Place includes closing of North Main between Macomb Place and Market and Walnut between Macomb Place and New and New between Walnut and Cherry
Feb 5-7, 2016	Mount Clemens Ice Carving Show	Macomb Place sidewalks, Fountain Stage and Cherry Street Mall includes closure of Macomb Place between Walnut and Pine

EXPLANATION OF AGENDA – July 20, 2015

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Steven M. Brown, City Manager

DATE: July 16, 2015

RE: Report from the City Manager's Office

1. Redevelopment Ready Certification (RRC): The City has been evaluating the RRC program requirements and determining how many communities are involved in the program (3 have been certified by the State and 31 are participating actively). Also, we have recently held a meeting with Michigan Economic Development Corporation (MEDC) staff to go over the processes in greater detail. Our additional research has served to make us even more interested in pursuing this certification.

We proactively and purposefully included a few items in our Master Plan update which will meet requirements we were missing for the certification. We will still have items to be addressed in order to achieve certification but we are improving our positioning with the Master Plan update. In fact, our partner in the Master Plan update, LSL Planning, has been very involved with developing the RRC program for the State.

City Administration is very excited to undertake the process of working toward Redevelopment Ready Certification, with the support of the Mayor and Commission!

2. Road Work – Crocker and Market: Wrap up work on the Crocker Street mill and cap project continues. The previously mentioned final punch list includes application of the second coat of paint on street markings with the two coats to be separated by 30 days. Given that punch list item and the timing, we anticipate that the project should be fully closed out by the end of July.

The Market Street project should begin by the end of July as well. We have forwarded the signed contract to the State. Next steps include the formal contract award by the State to the contractor. After the project award, we will schedule another pre-construction meeting with the contractor and our engineer and formally kick off the project. We will update you on specific dates as they are determined.