



A G E N D A

CITY COMMISSION MEETING

Monday, May 5, 2014

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports, including Quarterly Department Head Reports.
5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business.
 - 9-A – Public Hearing to Consider the 2014-2015 Fiscal Year Budget for the City of Mount Clemens and the Headlee Millage Rates.
 - 9-B – Approve Purchases and Payment of Invoices.
10. Consent Agenda.
 - 10-A – Adoption of a Resolution Transferring a New Personal Property (P.A. 328) Exemption Certificate.
 - 10-B – Request Approval to Hold the First United Methodist Church Picnic at Kenneth D. Kirkum Memorial Park on Sunday, June 29, 2014.
 - 10-C – Request Approval to Hold the 5th Annual American Cancer Society Making Strides Against Breast Cancer Macomb County Community Event.

11. City Manager's Report.

12. Commissioners' Comments.

13. Closed Session.

To Consider Attorney-Client Privilege Material Exempt from Discussion or Disclosure by State or Federal Statute Pursuant to Section 8(h) of the Open Meetings Act (Act 267 of 1976).

14. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – May 5, 2014

Administrative Response to Issues or Questions Raised During Previous Meetings

1. 66 Michigan Street Code Enforcement

Please see the attached staff reports.

2. 70 Michigan Street Code Enforcement

Please see the attached staff reports.

3. Humane Pet Acquisition Proposal

The City Attorney is reviewing the proposed ordinance amendment prohibiting the retail sale of cats, dogs, ferrets, rabbits, long-lived birds and large reptiles and will provide a report in the future.

4. Leaf Collection

Please see the attached staff report.

5. Moross Street Water Main Leak

Please see the attached staff report.

6. Madison Avenue & Grand Avenue Sinking Manhole

Please see the attached staff report.

7. Michigan Street Parking Enforcement

Contacted Macomb County Sheriff's Office on April 23, 2014.

8. Smart Meter Opt-Out

City staff sent the attached water meter opt-out policy forms to the resident on April 24, 2014.



One Crocker Boulevard
Mount Clemens, Michigan 48043
Phone: 586-468-6818 • Fax: 586-469-7695
www.cityofmountclemens.com

COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM

DATE: April 24, 2014
TO: Robert Bruner, Interim City Manager
FROM: Brian Tingley, Community Development Director 
RE: **66 and 70 Michigan Avenue – Code/Rental Enforcement**

Listed below are code enforcement actions that have taken place at 66 Michigan and 70 Michigan Avenue over the last 3 years. If the property is a rental property, it is identified as such, and its rental certification status is provided. The enforcement actions may not be an exhaustive list as it does not list all telephone or personal conversations between City staff and the property owners/tenants. Active cases are underlined and highlighted in yellow.

66 Michigan 8/1/11 – Letter sent to register property as abandoned or secure Certificate of Occupancy inspection
10/10/11 – Notice sent for debris and blight
11/28/11 – Notice sent for occupancy without Certificate of Occupancy
12/5/11 – Court notice issued for occupancy without Certificate of Occupancy – **The property owner served jail time for this violation**
1/24/12 – Notice sent for junk and blight
4/20/12 – Notice sent for junk vehicle and debris
4/20/12 – Referral to Sheriff for junk vehicle in street
5/22/12 – Court notice issued for unlicensed animal
6/18/12 – Notice sent for exterior maintenance of garage
9/19/12 – Notice sent to remove graffiti and junk
1/24/13 – Notice sent for junk
4/20/13 – Notice sent for junk and vehicles
6/18/13 – Notice sent to paint garage
4/20/13 – Notice sent for junk vehicle, parking on grass, junk, repair/replace gutter and paint exposed wood on house
9/16/13 – Referral to Sheriff for commercial vehicle in street
9/16/13 – 2nd notice sent for junk, repair gutter and paint exposed wood
10/29/13 – Court notice issued for junk, repair gutter and paint exposed wood
3/4/14 – Letter sent regarding dog feces

The owner was most recently in court on April 4, 2014, at which time the court gave them 60 days to remove any junk, repair gutters and complete the painting. The

property owner has made a total of 7 court appearances since 2011.

70 Michigan Certified rental as of 2/7/13; expires 8/7/14

6/8/12 – Notice sent for junk vehicle

12/10/12 – Notice sent for garbage not contained

8/9/13 – Notice sent for unlicensed vehicle

4/24/14 – Tenant given verbal warning to remove any junk items from the yard

Please let me know if you would like clarification or more information on any of the properties.

Animal Control Response - 66 Michigan

DATE	COMPLAINT	DISPOSITION
December 15, 2011	Dog left outside	Doghouse and straw present/advised on license
April 30, 2012	Dog unlicensed	Advised on license
May 8, 2012	Follow-up	Violation Notice issued
June 14, 2012	Court appearance	Dog licensed/dismissal
November 13, 2012	Dog left outside	Doghouse and straw present
March 18, 2013	Feces in yard	Advised on cleanup
March 26, 2013	Follow-up	Yard cleaned up
September 19, 2013	Feces in yard	Advised on cleanup
September 25, 2013	Follow-up	Yard cleaned up
March 4, 2014	Feces in yard	Notice sent for cleanup

Animal Control Response - 70 Michigan

June 7, 2012	Dogs unlicensed	Violation Notice issued
June 12, 2012	Follow-up	Dogs licensed



CITY OF MOUNT CLEMENS
DEPARTMENT OF PUBLIC SERVICES
MEMORANDUM

TO: Robert Bruner, Interim City Manager
FROM: Jeffrey D. Wood, Public Services Director 
RE: Leaf Pickup and Street Sweeping
DATE: April 30, 2014

In response to the recent complaints regarding the leaves on Moross and the surrounding City streets, the street sweeper is and has been out this week and has started sweeping the curb lines in the Breitmeyer area of the City and will continue daily sweeping as weather and personnel allows until all areas of the City have been thoroughly swept.

Also, please be advised that the Department of Public Services posts leaf pickup information on the City's website, cable channel, Macomb Daily, and the Clementimes Newsletter. Announcements are also made, as appropriate, at the City Commission meetings as well.

I would also like to address ordinance # 30.018 Sec. 18 that was last amended in January of 1978 that reads as follows:

LEAVES, GRASS, ETC.; PUBLIC WAYS, PROHIBITION.

No person shall cause to be placed any grass clippings, leaves, lawn rakings, tree or bush trimmings, tree trunks, stumps, ashes, soil, dirt or household debris in or on any street, alley or public way in the City.

(code eff. Oct., 1958; amend. Jan., 1978)

If you have any questions or concerns, please contact me.

JDW/rjp

NOTICE TO RESIDENTS
CITY OF MOUNT CLEMENS
LEAF PICK UP POLICY

As provided for under the City of Mount Clemens Ordinance #30.018, Sec. 18, as amended, you are hereby notified of the following:

The City of Mount Clemens will again be enforcing its leaf pick up policy this fall. **RAKING AND BLOWING LEAVES INTO THE STREET IN THE CITY OF MOUNT CLEMENS IS PROHIBITED.** All leaves that do not fall into the street from the trees **MUST** be placed in 30-gallon brown waste bags or 25- to 35-gallon refuse containers.

ABSOLUTELY NO RAKING OR BLOWING LEAVES INTO THE STREET. IF YOU HAVE A LANDSCAPING COMPANY, PLEASE MAKE SURE THAT THEY ARE AWARE OF THIS POLICY. YOUR COMPLETE COOPERATION WILL BE APPRECIATED.

The City will schedule a clean-up crew to come down every street at least twice during this season to pick up the leaves that have fallen from the trees. The City will not release a schedule due to the uncertain weather conditions during the Fall season.

A City contracted yard waste collection truck will operate through December 5, 2014 only. No compost or yard waste will be picked up after December 5th. This truck will pick up only properly contained and bundled yard waste. **YARD WASTE IN PLASTIC BAGS WILL NOT BE PICKED UP.** Brush piles and yard waste must be placed in 30-gallon brown waste bags or 25- to 35-gallon refuse containers that weigh 50 pounds or less. Brush must be cut into four-foot lengths and tied in bundles. Bundles must not weigh more than 50 pounds or be over 18" in diameter. Large logs over 3" in diameter, as well as stumps or roots, will not be picked up for collection.

If you reside in or own a **Multi-Family Dwelling** and do not receive City services, please make arrangements with your Non-Municipal waste hauler, if necessary, to remove compost debris from your property.

Place all yard waste at the curbside no earlier than 6 p.m. the day before your scheduled pick up day and **NO LATER THAN 7:00 A.M.** of your scheduled pick up day.

Please remember that following City policy will not only be appreciated by the City of Mount Clemens, but also by your neighbor who has been taking the time to bag their leaves.

Any questions on this policy should be directed to the Department of Public Services at 586-469-6847, between the hours of 7:00 a.m. and 3:00 p.m., Monday through Friday or visit our website at www.cityofmountclemens.com.

Sent to Macomb Daily

PRESS RELEASE

NOTICE TO RESIDENTS **CITY OF MOUNT CLEMENS**

The City of Mount Clemens is once again requesting your help and cooperation by assisting us in keeping our neighborhood streets clean during this fall season.

We are asking that residents do not rake or blow leaves onto the City streets.

To dispose of leaves, place them in 30-gallon brown paper leaf bags or loose in a 25- to 35-gallon refuse container marked "compost" or "yard waste". A City contracted yard waste collection truck will pick up yard waste through December 6, 2013 on your scheduled garbage pickup day.

The Street Department will be scheduling a clean-up crew to come down every street at least twice during the season to pick up the leaves that have fallen from the trees. We normally do not release a schedule due to the unpredictable weather conditions during the Fall season.

Your help in keeping our neighborhood streets clean is appreciated by us and by all of the residents of the City of Mount Clemens.

If you have any questions or concerns, please call the Department of Public Services at 586-469-6847, between the hours of 7:00 a.m. and 3:00 p.m., Monday through Friday or you can visit our website at **www.cityofmountclemens.com**.

Jeffrey D. Wood
Public Services Director

Published on local cable channel

CastNET Community Prev x
www.mcntv.com/PreviewCommunity.asp

Video Preview

Page Preview	Duration (Min/Sec/Tenths)
<p>LEAF PICKUP POLICY</p> <p>The City of Mount Clemens is once again requesting your help and cooperation by assisting us in keeping our neighborhood streets clean during this Fall season. We are asking that residents do not rake or blow leaves onto the City streets.</p> <p>Page 1 of 3</p>	Page 1 MM SS TT 0 18 0
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From: John Dobson
Sent: Tuesday, April 29, 2014 2:40 PM
To: Susan Cardaris
Cc: John Dobson
Subject: RE: Water Main Leak and Sinking Manhole

Hi Sue

The value has to be replaced and it will take me two three weeks to get it in. I will get cold patch over cover so hold in place this week. thanks John

From: Susan Cardaris
Sent: Tuesday, April 29, 2014 9:31 AM
To: John Dobson
Cc: Vicky Geisler
Subject: RE: Water Main Leak and Sinking Manhole

Hi John,

For the Madison & Grand is, what is the approximate time period that it will be on the list until it is fixed?

Thanks,

Susan Cardaris
Administrative Assistant
City Manager's Office
586.469.6818, x315

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From: John Dobson
Sent: Tuesday, April 29, 2014 8:13 AM
To: Susan Cardaris
Cc: John Dobson
Subject: RE: Water Main Leak and Sinking Manhole

Sue,

on thur. the 24 th the water dept. replaced the service to 71 moross. Also I put a barricade at madison @ grand the water gate well has to be rebuilt

From: Susan Cardaris
Sent: Thursday, April 24, 2014 2:08 PM
To: John Dobson
Cc: Vicky Geisler
Subject: Water Main Leak and Sinking Manhole

John,

At Monday night's City Commission meeting there was an inquiry by Dave Schnur of 80 Moross Street regarding a slow water main leak for the past two months. Please provide information in writing regarding this issue and what the timeline will be to resolve it. Please respond by April 29, 2014.

Also, I contacted Vicki yesterday regarding a sinking manhole at Grand and Madison. If you could also please provide information in writing regarding this issue by Tuesday.

Thank you,

Susan Cardaris
Administrative Assistant
City Manager's Office
586.469.6818, x315

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**CITY OF MOUNT CLEMENS
ONE CROCKER BOULEVARD
MOUNT CLEMENS, MI 48043**

April 24, 2014

Mr. Gemmer
132 High Street
Mount Clemens, MI 48043

RE: City of Mount Clemens Water Meter Modernization Program

Dear Water Customer;

Last week you attended a City Commission meeting requesting to opt-out of the water meter modernization program.

Enclosed with this letter you will find a water meter digital-style transmitting unit opt-out policy & agreement document. Please read the options carefully and if you have any questions I will be happy to talk to you or personally visit with you to show you the hardware and explain each option. I hope that you, as a valued customer, can feel satisfied that your concerns have been addressed through this opt-out program.

I appreciate your patience as we proceed through this process and if you have any further questions or comments please do not hesitate to contact me at (586) 469-6889 Ext. 505.

Sincerely,

John Dobson
Water & Sewer Crew Leader
City of Mount Clemens



CITY OF MOUNT CLEMENS
WATER METER DIGITAL-STYLE TRANSMITTING UNIT (MTU)
OPT-OUT POLICY & AGREEMENT

Preamble

The City of Mount Clemens is in the process of replacing water meters throughout the City. Currently the water meter usage is being read on a monthly or quarterly basis by means of a remote hand-reading device attached to the outside of the building. This requires the meter reading person to access each individual remote reading device on the building, manually record the reading into a hand held data collection device and finally download this data to the Water Billing Department software.

The City is upgrading its water meter reading technology to a wireless digital-style transmitting system. This system combines the Meter Reading Transmitting Unit (MTU) to a digital-style water meter. The digital-style water meter has the ability to store ninety days of flow data which aids in the search for water leaks.

Opt-Out Policy & Agreement

At the option of a City of Mount Clemens property owner (Owner), the Owner may choose to opt-out of the wireless digital-style system MTU installation. All provisions in this policy shall be complied with in order to participate in the Opt-Out Program.

1. The City reserves the rights to discontinue the Opt-Out Program if it proves to be financially burdensome to the City.

2. If the Owner elects to Opt-out of the wireless digital system MTU installation, it is only to not have the digital register installed in the home. The Owner must still allow the City Water Department employee access to replace the existing water meter. The owner must choose one of the following options by placing an X next to his/her choice then write the option choice, a., b., or c. on Page 2 of this document.
 - a. The water meter replacement shall include a new water meter analog (dial- style) register and a separate meter reading transmitter located inside the building. (no additional charge for this choice but this meter does not store water use data)

 - b. The water meter replacement shall include a new water meter, analog (dial-style) register and a separate meter reading transmitter located on the outside of the building. (no additional charge for this choice but this meter does not store water use data)

 - c. The water meter replacement shall include a new water meter, analog (dial-style) register and a plug in hand-reading transmitter located on the outside of the building. (there will be an additional hand-reading charge for this choice and this meter does not store water use data)

3. The owner agrees that by opting-out of the wireless technology there will be additional labor, vehicle and equipment costs (Opt-Out Water Meter Hand- Reading Fee) associated with manually hand-reading the water meter for which the Owner will be responsible.
 - a. The Opt-Out Water Meter Hand-Reading Fee is \$15.00 per read.
 - b. The City reserves the right to change the Opt-Out Water Meter Hand-Reading Fee. Notices will be sent to those customers who have entered into this agreement.
 - c. The Opt-Out Water Meter Hand-Reading Fee will be included in the Owners water bill and shall be subject to all existing penalties in the event of non-payment.
 - d. There will be no additional charges if a customer requests to have a meter reading transmitter installed and discontinue this agreement.
4. The Owner agrees that upon change in ownership of the property the City will replace the manual reading technology with digital system MTU at the time of a final reading.
5. If the subsequent Owner of a building chooses to enter into the Opt-Out Program after a digital system MTU has been installed in a building, the Owner shall be responsible for the cost of the Water Department Employee to change the water meter, water usage register, and data collection end-point on the outside of the building.
6. If the subsequent Owner of a building chooses to enter into the Opt-Out Program after a digital System MTU has been installed in a building, the Owner shall enter into a new agreement with the City agreeing to meet all requirements of the policy.

AGREEMENT

I, the undersigned Property Owner, choose to opt-out of the digital system MTU installation and hereby agree to the terms and conditions of the Water Meter Digital-Style Transmitting Unit Opt-Out Policy & Agreement. I am choosing Option _____.

Property Address

Property Owner Name

Phone Number

Property Owner Signature

Date

Return to: Mount Clemens Utilities Department, 1750 Clara Street, Mt Clemens, MI, 48043

CITY COMMISSION MEETING

County of Macomb
State of Michigan

April 21, 2014
Commission Chambers

A regular meeting of the Mount Clemens City Commission was held on Monday, April 21, 2014, at 7:00 p.m. The meeting was held in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at the meeting were Mayor Pro-Tem Gary Blash and Commissioners Roger Bunton, Ronald Campbell, and Joe Rheker. Mayor Barb Dempsey and Commissioners Lois Hill and Denise Mentzer were absent. Also in attendance were Robert Bruner, Jr., Interim City Manager; Michael Murray, City Attorney; and Lynne Kennedy, City Clerk.

The meeting was called to order at 7:00 p.m.

Commissioner Rheker made a motion, supported by Commissioner Bunton, to excuse Mayor Barb Dempsey and Commissioners Lois Hill and Denise Mentzer from the meeting. The motion passed unanimously.

ANNOUNCEMENTS, ACKNOWLEDGEMENTS, COMMUNICATIONS AND REPORTS WERE ADDRESSED, ITEM 4.

THE ADOPTION OF THE AGENDA WAS CONSIDERED, ITEM 5.

Commissioner Rheker made a motion, supported by Commissioner Bunton, to adopt the agenda as presented. The motion passed unanimously.

PUBLIC PARTICIPATION WAS CONDUCTED, ITEM 6.

ADMINISTRATIVE RESPONSE TO ISSUES OR QUESTIONS RAISED DURING PREVIOUS MEETINGS WERE RECEIVED, ITEM 7.

APPROVAL OF MINUTES WAS CONSIDERED, ITEM 8.

Commissioner Bunton made a motion, supported by Commissioner Campbell, to approve the minutes of the City Commission Work Session of April 7, 2014; the regular City Commission meeting of April 7, 2014; and the Special City Commission meetings of April 8, 2014, and April 10, 2014, as presented. The motion passed unanimously.

INTRODUCTION AND FIRST READING OF AN ORDINANCE AUTHORIZING THE CONDITIONAL REZONING OF PROPERTY LOCATED AT 345 NORTH GROESBECK FROM RM-1 MULTIPLE FAMILY RESIDENTIAL TO I-1 LIGHT INDUSTRIAL, WAS CONSIDERED, ITEM 9-A.

Commissioner Bunton made a motion, supported by Commissioner Campbell, to deny the conditional rezoning request for Parcel No. 05-11-10-234-013 (345 N. Groesbeck). The motion passed unanimously.

April 21, 2014

APPROVAL OF PURCHASES AND THE PAYMENT OF INVOICES WERE CONSIDERED, ITEM 9-B.

Commissioner Rheker made a motion, supported by Commissioner Bunton, to approve the purchases and payments of invoices, as presented. The motion passed unanimously.

THE CONSENT AGENDA WAS CONSIDERED, ITEM 10.

Commissioner Rheker made a motion, supported by Commissioner Bunton, to approve the consent agenda as presented:

In Item 10-A, May 5, 2014, was set as the date for the public hearing on the proposed City of Mount Clemens budget for the fiscal year 2015 and the millage rates for the 2014 tax year.

In Item 10-B, the second reading and adoption of amendments to the Business Registration Fee Ordinance; Special Event Licenses Ordinance; Disorderly Conduct Ordinance and Election Law Ordinance, was approved.

In Item 10-C, April 17 through May 4, 2014, was proclaimed as White Cane Week; and the request from the Mount Clemens Lions Club to conduct charitable solicitations at various traffic intersections during this time, was approved.

In Item 10-D, the request from Second Chance Network, to conduct charitable solicitations at the listed traffic intersections from May 7-10, 2014 and July 30-August 2, 2014, was approved.

In Item 10-E, the request to hold the 2014 Art Fair on June 7-8, 2014, subject to cooperation with the Public Services Department, was approved.

The motion passed unanimously.

THE CITY MANAGER'S REPORT WAS GIVEN, ITEM 11.

COMMISSIONERS' COMMENTS WERE RECEIVED, ITEM 12.

Commissioner Bunton made a motion, supported by Commissioner Rheker, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Gary R. Blash, Mayor Pro-Tem

Lynne Kennedy, City Clerk

April 21, 2014

EXPLANATION OF AGENDA – May 5, 2014

Agenda Item No. 9-A

Public Hearing to Consider the 2014-2015 Fiscal Year Budget for the City of Mount Clemens and the Headlee Millage Rates

The public hearing will be to consider the proposed 2014-2015 fiscal year budget and the property tax millage rates. This will make the total City-wide millage rates levied at **15.9946** and the Downtown Development Authority district millage of **1.6132** mills.

The public hearing was advertised in the legal portion of The Macomb Daily on April 25, 2014, according to the City's Charter.

SUBMITTED BY: Marilyn J. Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Motion to open the public hearing to consider the 2015 fiscal year proposed budget and the Headlee millage rates.

Motion to close the public hearing on the 2015 fiscal year proposed budget and the Headlee millage rates.

Summary of millage rates

		2014	2015	2015	Truth in Taxation	Truth in Taxation	Millage Rates
	Charter	Headlee	MFR	Truth in Taxation	Override to Headlee		Requested
City Wide Millages:							
Operating	15.00000	13.7097	1.0000	13.7097	0.0000		13.7097
Dial -A-Ride	1.00000	0.9137	1.0000	0.9137	0.0000		0.9137
Public Act 359 of 1925*			0.0000	0.0000	0.0000		0.1525
Sanitation	0.00000	0.0000	1.0000	0.0000	0.0000		0.3050
Pension	1.00000	0.9137	1.0000	0.9137	0.0000		0.9137
Total City Wide Millages	17.00000	15.53710	1.00000	15.5371	0.00000		15.9946
DDA District Millage:							
District Millage	2.00000	1.6132	1.0000	1.6132	0.0000		1.6132

*Special Tax for Advertising

EXPLANATION OF AGENDA – May 5, 2014

Agenda Item No. 9-B

APPROVE PURCHASES AND PAYMENT OF INVOICES

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1. Ancona Controls, Inc. 28021 Grand Oaks Court Wixom, MI 48393	Preventive and Repair Maintenance Program for Standby Generators 3-years.	Sewer-Utilities Fund/ Pump Stations/ Contractual Services	590-53706-818000	\$935.00/year	*
		Sewer-Utilities Fund/ Retention Basin/ Contractual Services	590-53707-818000	\$4,120.00/year	*
		Sewer-Utilities Fund/ Operation of Plant/ Contractual Services	590-53708-818000	\$2,075.00/year	\$11,545.11
2. Power Equipment Distributors, Inc. 69240 Burke Drive Richmond, MI 48062	Exmark 60” Lawn Mower STATE CONTRACT PRICING	Motor Pool Fund/ Department of Public Services/ Vehicles	661-44100-985000	\$8,072.00	\$20,000.00

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Environmental Consultants and Technology, Inc. 3701 Northwest 98 th Street Gainesville, FL 32606	Emergency Replacement of Turbidity Probe at Water Plant.	Water-Utilities Fund/ Operation of Plant/ Contractual Services	591-53708-818000	\$1,700.00	\$25,157.02

*Budget amendment to be made at a later date.

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoices as presented.

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, March 25, 2014, for a 3-year Preventive and Repair Maintenance Program for our standby generators:

BIDDER	TOTAL COST/ YEAR	LOAD BANK PRICE/YEAR	TOTAL/ YEAR	REPAIRS/ HOURLY RATE	REPAIRS/ EMERGENCY RATE
1. Ancona Controls, Inc. 28021 Grand Oaks Court Wixom, Michigan 48393	\$3,880.00 (Coolant Included)	\$3,250.00	\$7,130.00	\$109.00	\$149.00
2. W.W. Williams Midwest 4000 Stecker Avenue Dearborn, Michigan 48126	\$3,830.00 \$6,390.00 (with coolant 3 rd year)	\$3,050.00	\$6,880.00 \$9,440.00 (with coolant 3 rd year)	\$120.00	\$180.00
3. Wolverine Power Systems 50160 Pontiac Trail, Unit 9 Wixom, Michigan 48393	\$4,340.00 (Coolant Included)	\$3,400.00	\$7,740.00	\$110.00	\$165.00

Marilyn Dluge
Finance Director/Treasurer

STATE OF MICHIGAN
 DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
 PROCUREMENT
 P.O. BOX 30026, LANSING, MI 48909
 OR
 530 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 071B0200328
 to
CONTRACT NO. 6
 between
THE STATE OF MICHIGAN
 and

NAME & ADDRESS OF CONTRACTOR:	PRIMARY CONTACT	EMAIL
Power Equipment Distributors, Inc. 69250 Burke Dr. Richmond, MI 48062	Keith Kraatz	kkraatz@powereqp.com
	TELEPHONE	CONTRACTOR X. MAIL CODE
	800-624-2932	

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
CONTRACT COMPLIANCE INSPECTOR	DTMB	Klatra Pickett	517-373-7374	pickettk@michigan.gov
BUYER	DTMB	Klatra Pickett	517-373-7374	pickettk@michigan.gov

CONTRACT SUMMARY:			
DESCRIPTION: Agricultural, Grounds, and Roadside Equipment – MDOT, DNRE, DMVA, MiDEAL			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
August 20, 2010	August 19, 2013	2, 1 Year Options	August 19, 2013
PAYMENT TERMS	F.O.B.	SHIPPED	SHIPPED FROM
Fixed with prospective redetermination	Delivered	N/A	N/A
ALTERNATE PAYMENT OPTIONS:		AVAILABLE TO MIDEAL PARTICIPANTS	
<input type="checkbox"/> P-card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
MINIMUM DELIVERY REQUIREMENTS:			
N/A			
DESCRIPTION OF CHANGE NOTICE:			
EXTEND CONTRACT EXPIRATION DATE	EXERCISE CONTRACT OPTION YEAR(S)	EXTENSION BEYOND CONTRACT OPTION YEARS	LENGTH OF OPTION/EXTENSION
<input type="checkbox"/> No <input type="checkbox"/> Yes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1 Year
VALUE/COST OF CHANGE NOTICE:		ESTIMATED AGGREGATE CONTRACT VALUE REMAINS:	
\$0.00		\$ 808,535.91	
Effective, May 1, 2013, the State is hereby utilizing one (1) option year. The new Contract expiration date is August 19, 2014, in addition pricing has been REVISED and new products ADDED on the attached product categories.			
All other terms, conditions and specifications remain unchanged.			
Per vendor and DTMB Procurement approval.			

Subject: FW: MIDEAL CONTRACT 071B0200328

From: Keith Kraatz [mailto:kkraatz@powereqp.com]
Sent: Wednesday, April 23, 2014 4:05 PM
To: Terese Lucci
Subject: RE: MIDEAL CONTRACT 071B0200328

Terese, Thanks for checking. The current model is a LZE740EKC604. List \$11,210.00 State \$8,072.00. There are some revisions to the contract so I can not get you to the correct page sorry. Keith



Keith Kraatz
Inside Support

Power Equipment Distributors
69250 Burke Dr
Richmond, MI 48062

P: 800.624.2932
F: 800.562.1956
kkraatz@powereqp.com
www.powereqp.com



Find us on Facebook and Twitter!

From: Terese Lucci [mailto:tlucci@cityofmountclemens.com]
Sent: Wednesday, April 23, 2014 3:44 PM
To: Keith Kraatz
Subject: MIDEAL CONTRACT 071B0200328

Hi Keith:

We spoke earlier this year regarding an Exmark Riding Lawn Mower. I believe it was #LZA27KC604. Can you please confirm the price for me, and tell me what page I can find it in the contract? Thank you.

Terese G. Lucci
City of Mount Clemens
Purchasing Assistant
One Crocker Boulevard
Mount Clemens, MI 48043
586-469-6818 x319
586-469-7014 (fax)
tlucci@cityofmountclemens.com

This e-mail is covered by the Electronics Communications Privacy Act, 18 USC 2510-2521, and is only for the use of the intended addressee and may contain information that is privileged, confidential, and exempt from disclosure. If the

EXPLANATION OF CONSENT AGENDA – May 5, 2014

Agenda Item No. 10-A

Adoption of Resolution Transferring a New Personal Property (P.A. 328) Exemption Certificate

On January 16, 2007, the Mount Clemens City Commission approved a request by E.I. DuPont de Nemours Company, Inc., located at 400 North Groesbeck, a new personal property tax abatement on an investment of \$15,000,000 in new machinery and equipment. The life of the tax abatement was approved for 10 years and will be completed in 2017. The investment was a result of the Company's consolidation of its research and development activities from its Troy facility to the Mount Clemens location.

In November, 2013, Axalta Coating Systems LLC purchased the personal property from E.I. DuPont de Nemours Company, Inc. Axalta is now requesting that the new personal property tax abatement be transferred into their name (see attached application).

The State Tax Commission has already approved the Industrial Facility Tax transfer but is requiring a City resolution (see attached) to finalize the transfer of the new personal property (PA 328) exemption certificate 117-2007 from E.I. Dupont to Axalta Coating Systems LLC.

SUBMITTED BY: Marilyn J. Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Move to adopt the resolution granting the transfer of Certificate 117-2007 (New Personal Property Tax Abatement under PA 328 of 1998) from E.I. Dupont, Inc., to Axalta Coating Systems LLC. The Exemption Certificate will remain in force for the remaining years approved under PA 328 Exemption Certificate 117-2007 with an end date of December 30, 2017.

Name Change Only

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Jynne Benned</i>	Date received by Local Unit <i>November 22, 2013</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Axalta Coating Systems	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 2851	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 400 N. Groesbeck Highway, Mt. Clemens, MI 48043-1553	1d. City/Township/Village (indicate which) Mount Clemens	1e. County Macomb
2. Type of Approval Requested <input type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(9))	<input checked="" type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Rehabilitation (Sec. 3(1))	3a. School District where facility is located Mount Clemens 3b. School Code 50160
4. Amount of years requested for exemption (1-12 Years) 12 years after completion		

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

PA 328-117-2007 AND IFT-2007-72

SEE ATTACHMENTS

6a. Cost of land and building improvements (excluding cost of land)..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ \$0.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures..... * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$9,930,000.00 Personal Property Costs
6c. Total Project Costs..... * Round Costs to Nearest Dollar	▶ \$9,930,000.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	5/29/06	12/31/07	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. **Approximately 150** 10. No. of new jobs at this facility expected to create within 2 years of completion.

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)
3/16/92 12c. Is this application for a speculative building (Sec. 3(8))?
 Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Maureen Setting	13b. Telephone Number (610) 358-5210	13c. Fax Number (610) 358-5484	13d. E-mail Address maureen.setting@dupont.com
14a. Name of Contact Person Maureen Setting	14b. Telephone Number (610) 358-5210	14c. Fax Number (610) 358-5484	14d. E-mail Address maureen.setting@dupont.com
▶ 15a. Name of Company Officer (No Authorized Agents) John Roesser			
15b. Signature of Company Officer (No Authorized Agents) <i>John Roesser</i>		15c. Fax Number (610) 358-5484	15d. Date 11/14/2013
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 50 Applied Card Way, Suite 300, Glen Mills, PA 19342		15f. Telephone Number (610) 358-3382	15g. E-mail Address john.roesser-1@dupont.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		16c. LUCI Code	
16d. School Code		17. Name of Local Government Body	
▶ 18. Date of Resolution Approving/Denying this Application			

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

**RESOLUTION TRANSFERRING A NEW PERSONAL PROPERTY (PA 328)
EXEMPTION CERTIFICATE**

Minutes of a regular meeting of the City Commission of the City of Mount Clemens, held on _____, at One Crocker Blvd, in Mount Clemens, at _____.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

Resolution 117-2007 Approving a Transfer of New Personal Property (PA 328) Exemption Certificate 117-2007 For Axalta Coating Systems LLC.

WHEREAS, the Mount Clemens City Commission of the City of Mount Clemens established a Mount Clemens Industrial Development District No. 92-01 on March 16, 1992 as required under PA 328 of 1998 after a public hearing held on January 16, 2007; and

WHEREAS, the City of Mount Clemens meets the definition of an "Eligible Local Assessing District" under PA 328 of 1998, Section 9(h), by virtue of containing an eligible distressed area as defined by Section 7(f)(i), in accordance with PA 346 of 1966, Section 11; and

WHEREAS, Axalta Coating Systems LLC has filed an application for a transfer of PA 328 Exemption Certificate 117-2007 with respect to \$15,000,000 of new personal property located in or to be located in Mount Clemens Industrial Development District No. 92-01 ; and

WHEREAS, the applicant Axalta Coating Systems LLC meets the definition of an "Eligible Business" as defined by PA 328 of 1998 and is engaged primarily in the manufacturing of automotive coatings and finishes for all major automotive companies at the location of 400 North Groesbeck Highway in the City of Mount Clemens; and

WHEREAS, Axalta Coating Systems LLC has substantially met all the requirements under Public Act 328 of 1998, as amended, for the transfer of PA 328 Exemption Certificate 117-2007; and

NOW, THEREFORE, BE IT RESOLVED BY the Mount Clemens City Commission of the City of Mount Clemens that:

1. The application from Axalta Coating Systems LLC for a transfer of PA 328 Exemption Certificate 117-2007, with respect to new personal property on the following described parcel of real property situated within the Mount Clemens

Industrial Development District No. 92-01 to wit: THAT PART OF THE FOLLOWING DESC IN MT. CLEMENS SCHOOL DISTRICT A PARCEL OF LAND BEING PART OF LOT 5 ASSESSORS PLAT 16, LOT 1 OF ASSESSORS PLAT 19, ALSO PART OF SECTION 11 AND 2 T2N R 13E DESC AS FOLLOWS. COMMENCING AT THE NE CORNER OF LOT 3 ASSESSORS PLAT 16 TH ALG THE N LINE OF SAID LOT 3N81*02'45"W 119.65 FT TO THE P.O.B; TH N81*02'45"W 191.48FT; TH S 08*57'15" W 126.00 FT; TH N 81*02'41" W 125.00 FT; TH N08*57'15"E 126.00 FT; TH N 81*02'45" W 471.73 FT; TH N 20*17'47" W 42.67 FT; TH N 81*10'58" W 187.74 FT; TH N 35*50'40" W 77.24 FT; TH N 81*08'00" W 388.18 FT; TH N 36*10'18" W 42.45 FT; TH N 08*48'00" E 308.87 FT; TH N 48*23'00" E 174.28 FT; TH N 41*37'00"W 150.00 FT TO TH ELY ROW OF M-97(120 FT WIDE); TH N 48*23'00" E1203.01 FT ALG SAID ELY ROW LINE; TH N 83.10'30" E 244.57 FT TO THE C/L OF ELIZABETH RD (66 FT WIDE); TH ALG C/L S 38*10'30" E 1344.61 FT TO THE WLY LINE OF THE GTRR ROW; TH S 33*41'30" W 755.60 FT ALG SAID WLY ROW LINE; TH N 56*44'36" W 108.46 FT; TH S 33*40'50" W 147.28 FT TO THE POB be and the same is hereby approved.

2. The PA 328 Exemption Certificate when issued shall remain in force for the remaining years approved under PA 328 Exemption certificate 117-2007 with an end date of December 30, 2017..

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Mount Clemens City Commission of the City of Mount Clemens, County of Macomb, Michigan, at a regular meeting held on _____.

Clerk's Signature

EXPLANATION OF CONSENT AGENDA – May 5, 2014

Agenda Item No. 10-B

Request Approval to Hold the First United Methodist Church Picnic at Kenneth D. Kirkum Memorial Park on Sunday, June 29, 2014

First United Methodist Church is seeking permission to hold its Church Picnic on Sunday, June 29, 2014, from 1:00 p.m. – 4:00 p.m. at Kenneth D. Kirkum Memorial Park. They are also requesting the use of the building facilities for restrooms and shelter. The church is aware of the rental fee for the use of building facilities and has committed to submitting a Certificate of Liability Insurance naming the City as an additional insured.

SUBMITTED BY:

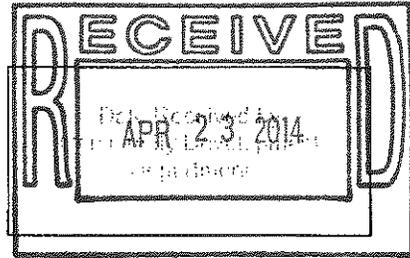
Brian L. Tingley
Community Development Director

RECOMMENDED MOTION:

Move to grant approval to First United Methodist Church to hold its Church Picnic at Kenneth D. Kirkum Memorial Park on Sunday, June 29, 2014, from 1:00 p.m. to 4:00 p.m., including the use of the building facilities.



CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL
 ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
 (586) 469-6818 EXT. 901 FAX (586) 469-7695
www.cityofmountclemens.com



NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED. IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED. ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.

Sponsoring Organization's Legal Name: First United Methodist Church

Address: 57 Southbound Gratiot city Mt. Clemens State MI Zip 48043

Phone: Office: 586 469 6464 Cell: _____ Email: kevans@mountclemensumc.org

Sponsoring Organization's Agent's Name: Kim Evans

Address: _____ City _____ State _____ Zip _____

Phone: Office: _____ Cell: 586 215 9742 Email: kevans@mountclemensumc.org

Event Name: Church Picnic

Event Purpose: Church picnic

Event Location: Wilson Park

Event Date: June 22 or 29

Event Time(s): 1-4pm

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)
Church picnic at Wilson Park with use of building facilities for washroom and shelter

IS THE EVENT OPEN TO THE GENERAL PUBLIC YES NO
 NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: 100

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED YES NO
 IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S):

WILL TENTS BE USED DURING THE EVENT? _____ YES to _____ NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? _____ YES _____ NO

*** ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

- FOOD-pot luck

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? _____ YES x _____ NO

***IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? _____ YES x _____ NO

IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:

***THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

IS ANY SIGNAGE PROPOSED? _____ YES to _____ NO

IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I herby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

[Handwritten Signature]

Applicant's Signature

4-23-14

Date

Kimberly K. Ebene

Printed Name of Applicant

For City Use Only
Approved _____
Approved, with Conditions _____
Denied _____
Date of City Commission Decision _____

EXPLANATION OF CONSENT AGENDA – May 5, 2014

Agenda Item No. 10-C

Request Approval to Hold the 5th Annual American Cancer Society Making Strides Against Breast Cancer Macomb County Community Event

The American Cancer Society is requesting permission to hold its 5th Annual Making Strides Against Breast Cancer Macomb County Community Event on Saturday, October 18, 2014, within Downtown Mount Clemens. They are requesting the closure and use of the City Hall Parking Lot and Gazebo beginning at 5:00 p.m. on Friday, October 17, 2014, for initial set up. Registration for the event would begin at 7:30 a.m. on October 18, 2014, with the 5K Walk beginning at 9:00 a.m. No road closures are being requested.

A 2014 Route Map and Parking Lot Layout Map have been provided for your review. A Certificate of Liability Insurance naming the City as an additional insured will be required as a condition of approval.

SUBMITTED BY:

Brian L. Tingley
Community Development Director

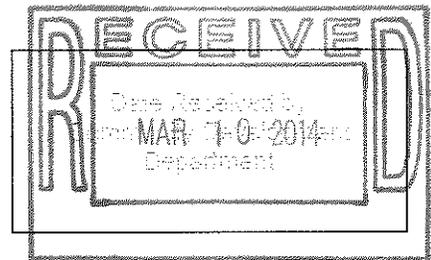
RECOMMENDED MOTION:

To grant approval to hold the 5th Annual American Cancer Society Making Strides Against Breast Cancer Macomb County Community Event on Saturday, October 18, 2014, including the closure and use of the City Hall Parking Lot from 5:00 p.m. on October 17, 2014 through October 18, 2014.



**CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL**

ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
(586) 469-6818 EXT. 901 FAX (586) 469-7695
www.cityofmountclemens.com



**NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED.
IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED
ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.**

Sponsoring Organization's Legal Name: American Cancer Society

Address: 20450 Civic Center Dr. City Southfield State MI Zip 48076

Phone: Office: 248-663-3400 Cell: 989-233-8974 Email: Herri.Cross@cancer.org

Sponsoring Organization's Agent's Name: _____

Address: _____ City _____ State _____ Zip _____

Phone: Office: _____ Cell: _____ Email: _____

Event Name: Making Strides Against Breast Cancer

Event Purpose: Fundraiser 15K Walk

Event Location: _____

Event Date: October 18, 2014 Event with set up on 10/17

Event Time(s): Set up in afternoon of 17, Event Reg. 7:30AM Walk at 9:00

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)

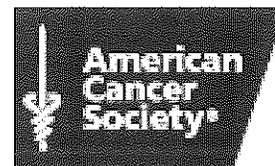
American Cancer Society fundraiser, this is a 5K non-competitive walk for teams to participate in.

IS THE EVENT OPEN TO THE GENERAL PUBLIC YES NO
NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: 500

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED YES NO
IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S):

We will use a stage & generator to provide electricity for a DJ.

March 5th, 2014



City of Mount Clemens
ATTN: Brian Tingley
1 Crocker Boulevard
Mount Clemens, MI 48043

Hello,

I am writing to you with the request to be able to hold the American Cancer Society Making Strides Against Breast Cancer Macomb County Community Event. We would like to hold our event, once again, in Downtown Mount Clemens, with the start of the event being in the parking lot of One Crocker Blvd. We would like to request the date of Saturday, October 18th, 2014 with registration for the event starting at 8:00 am and the actual walk starting at 9:00 am. We would also need to do some set up at the site the evening before the event.

Attached you will also find a map of the proposed route for the walking path, which is the same route that this event used in the past.

As you know, the ACS held our fourth annual Making Strides Against Breast Cancer of Macomb County this past year and saw a great level of support from the residents and community all around Macomb County. We are looking to expand our success this coming year and raise even more funds to help women in our county who are fighting breast cancer receive life saving programs and services to help them through their cancer battle.

I want to thank you again for your time and assistance. Please feel free to contact me if you would like to further discuss the matter. I can be reached at 248.663.3509 or megan.carolin@cancer.org

Thank you again for your help.

Sincerely,

A handwritten signature in cursive script that reads "Megan Carolin".

Megan Carolin
Specialist, Making Strides Against Breast Cancer
American Cancer Society



MAKING STRIDES
Against Breast Cancer®



2014 Route Map

Macomb County



Parking Areas



Registration &
Start/Finish Line



Water Station

Saturday, October 18, 2014

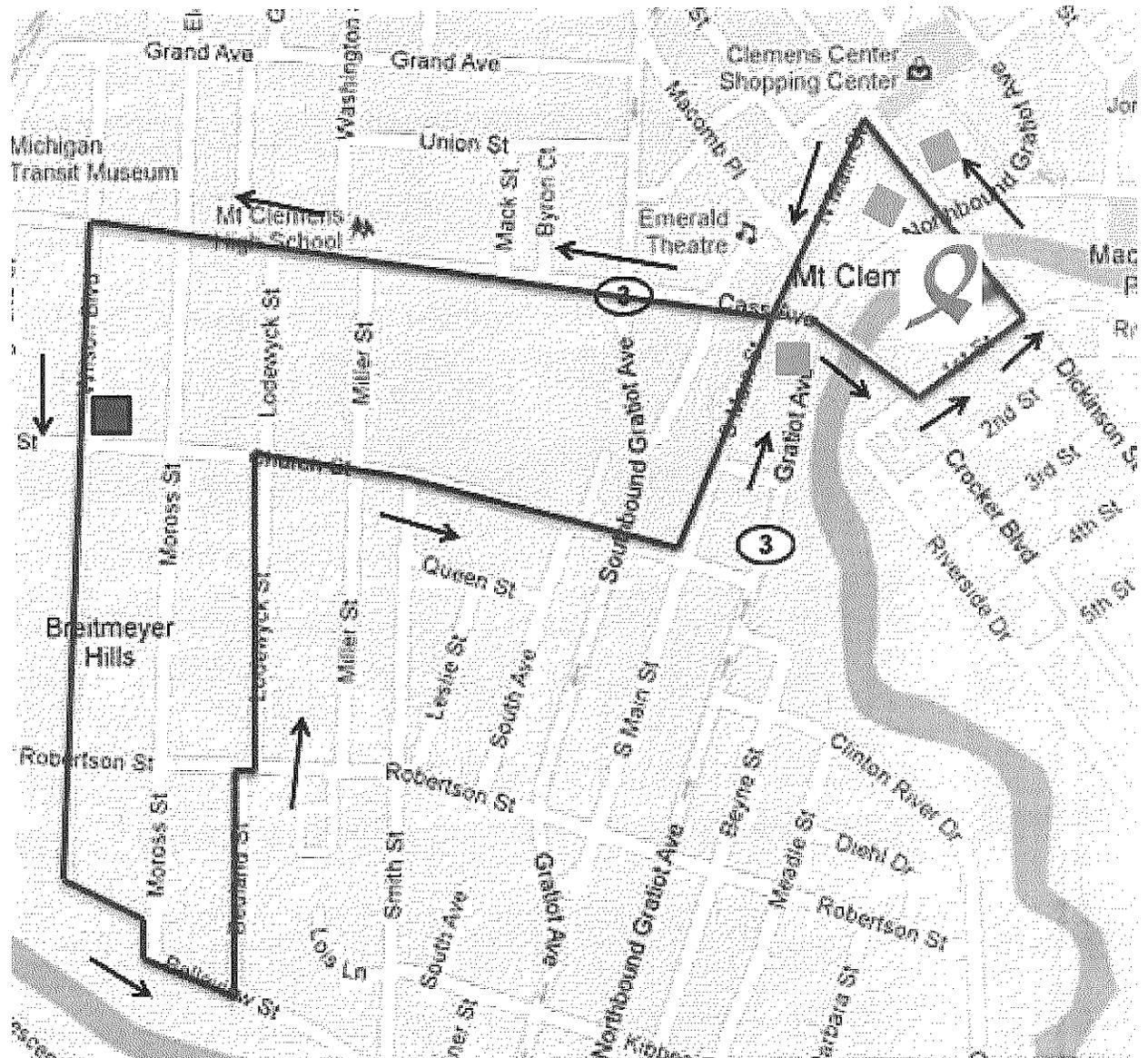
Registration begins at 8:00 a.m.

Event begins at 9:00 a.m.

5k Walk

Downtown Mount Clemens

One Crocker Blvd, Mt. Clemens



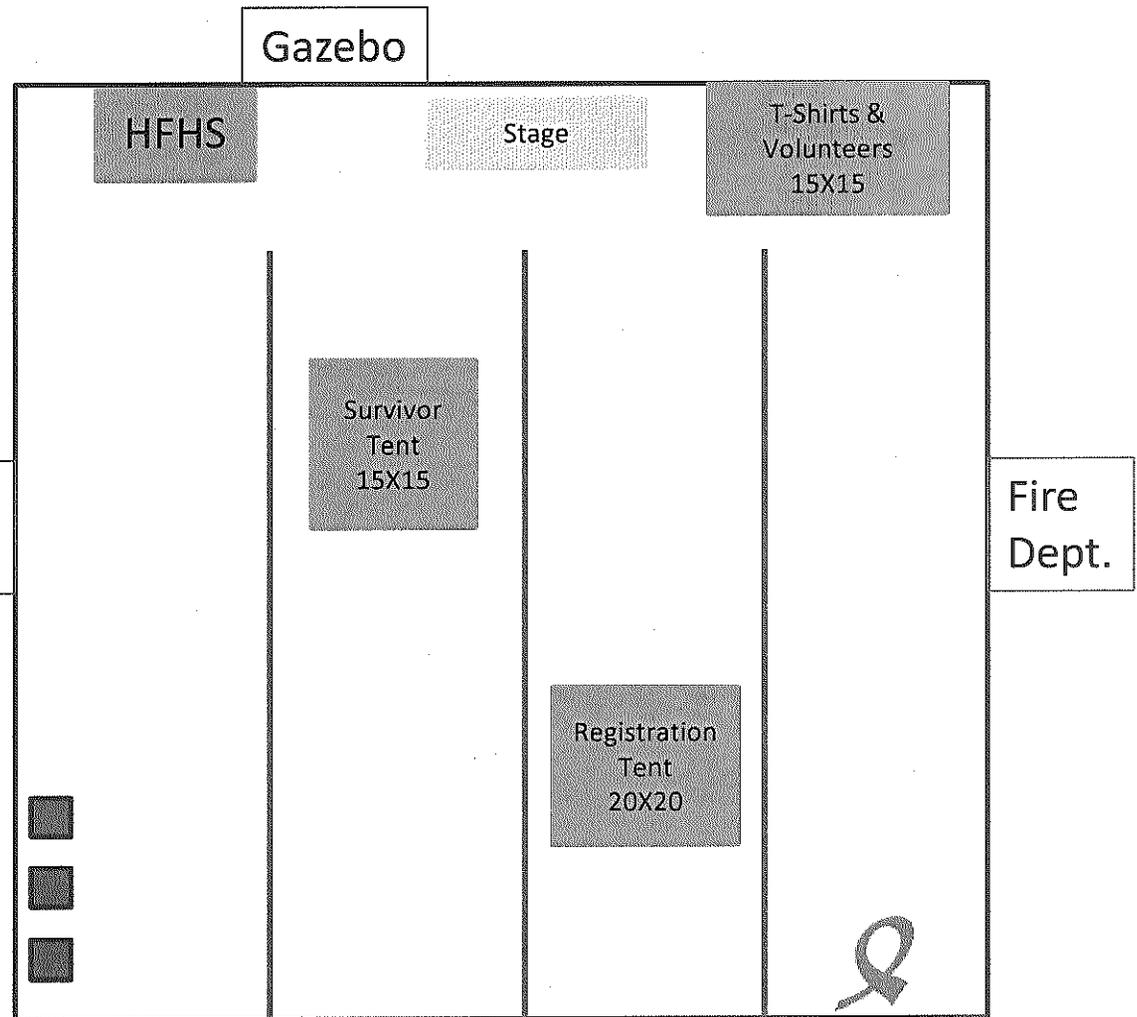


2014 Oval Map

Macomb County

-  Stage
-  Tent
-  Start/Finish Line
-  Restrooms

Municipal Building



1st Street

Saturday, October 18th, 2014
 Registration begins at 8:00 a.m.
 Event begins at 9:00 a.m.

5k Walk
 Downtown Mount Clemens
 One Crocker Blvd, Mt. Clemens

EXPLANATION OF AGENDA – May 5, 2014

Request for Closed Session – Exempt Material

It is requested that the City Commission meet in a closed session pursuant to Section 8(h) of the Open Meetings Act (Act 267 of 1976) to consider attorney-client privilege material exempt from discussion or disclosure by state or federal statute. A 2/3 roll call vote of the City Commission is required to call a closed session permitted under Section 8(h).

SUBMITTED BY: Robert J. Bruner, Interim City Manager

RECOMMENDED MOTION: To meet in a closed session to consider material exempt from discussion or disclosure by state or federal statute in accordance with Section 8(h) of the Open Meetings Act (Act 267 of 1976).