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A G E N D A

CITY COMMISSION MEETING

Monday, March 2, 2015

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports.

Presentation of Proclamation to Verbon Yancy for His Service to the Mount Clemens Volunteer Fire Department #3.

5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business.

9-A - Adopt the Michigan Department of Transportation Resolution for Transportation Alternatives Program (TAP) Funding.

9-B - Request Approval to Display Ribbons in the Public Right-of-Way in April for Sexual Assault Awareness Month.

9-C - Request from the Second Chance Network to Conduct Charitable Solicitations within Public Rights-of-Way from March 12 and March 13, 2015.

9-D - Approve Purchases and Payment of Invoices.

10. Consent Agenda.

10-A - Appointments to Boards, Committees and Commissions.

- Appointment of John Brian to the Historical Commission
- Reappointment of Thomas Hill to the Historic District Commission
- Reappointment of John Farah to the Retirement System Board of Trustees
- Reappointment of Glenn Voorhess to the Retirement System Board of Trustees
- Reappointment of Commissioner Lois Hill to the Retirement System Board of Trustees

10-B - Request Approval to Hold the 28th Annual CROP Hunger Walk on May 3, 2015.

11. City Manager's Report.

12. Commissioners' Comments.

13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – March 2, 2015

Administrative Response to Issues or Questions Raised During Previous Meetings

1. Selective Enforcement of Ordinances

At recent Commission meetings, the subject of selective City enforcement of ordinances has been raised. The City has no policy supporting or directing selective enforcement of ordinances. In fact, the City averaged 168 enforcement actions per month during calendar year 2014.

Any resident with a specific concern about a specific property's compliance with City ordinances can bring that concern to the attention of the City. The City will investigate and take action as appropriate given the ordinances of our community and the circumstances involved. This applies to concerns raised by any resident, including City Commissioners.

2. Snow Emergency

I have scheduled a Work Session for the evening of 03/02/15 and this item is on the agenda for discussion by the Mayor & Commission.

3. Strategic Planning

A Commissioner stated their desire to have City Administration actively involved in our forthcoming strategic planning process. We continue to work to schedule our meeting(s) on this important task. My goal is to have City Administration actively participate in this strategic planning process by being available to provide information, answer questions and otherwise support this endeavor by the Mayor & Commission.

4. Coverage for City Manager

I understand this question principally relates to participation at the Commission meetings. By practice, the City Manager reads certain portions of agenda items and reports provided by the City Manager at the City Commission meetings, when he/she is deferred to by the Mayor. As such, the Mayor makes the decision as to how these activities are handled. I recently was not able to attend the meeting of 02/17/15 and the Mayor chose to handle agenda items and the City Manager's report.

CITY COMMISSION MEETING

County of Macomb
State of Michigan

February 17, 2015
Commission Chambers

A regular meeting of the Mount Clemens City Commission was held on Tuesday, February 17, 2015, at 7:00 p.m. The meeting was held in the Commission Chambers of the Municipal Building, One Crocker Boulevard, Mount Clemens, Michigan. Present at this meeting were Mayor Barb Dempsey and Commissioners Gary Blash, Roger Bunton, Ronald Campbell, Lois Hill, Denise Mentzer and Joseph Rheker. Also in attendance were Michael Murray, City Attorney and Lisa Borgacz, City Clerk.

The meeting was called to order at 7:00 p.m.

ANNOUNCEMENTS, ACKNOWLEDGEMENTS, COMMUNICATIONS AND REPORTS WERE ADDRESSED, ITEM 4.

THE ADOPTION OF THE AGENDA WAS CONSIDERED, ITEM 5.

Commissioner Rheker made a motion, supported by Commissioner Mentzer, to approve the agenda as amended:

1. Consent Agenda Item 10-A was moved to General Business Item 9-B

The motion passed unanimously.

PUBLIC PARTICIPATION WAS CONDUCTED, ITEM 6.

ADMINISTRATIVE RESPONSE TO ISSUES OR QUESTIONS RAISED DURING PREVIOUS MEETINGS WERE RECEIVED, ITEM 7.

APPROVAL OF MINUTES WAS CONSIDERED, ITEM 8.

Commissioner Mentzer made a motion, supported by Commissioner Bunton, to approve the minutes of the City Commission Regular meeting of February 9, 2015, as presented. The motion passed unanimously.

APPROVAL OF PURCHASES AND THE PAYMENT OF INVOICES WERE CONSIDERED, ITEM 9-A.

Commissioner Bunton made a motion, supported by Commissioner Rheker, to approve purchases and payment of invoices as presented. The motion passed unanimously.

APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS WERE CONSIDERED, ITEM 9-B.

Commissioner Mentzer made a motion, supported by Commissioner Rheker, to table the appointments to Boards, Committees and Commissions until another application for Planning Commission can be reviewed.

February 17, 2015

The vote on the motion was:

Ayes: Mentzer, Rheker, Campbell
Nays: Hill, Blash, Bunton, Dempsey

The motion failed.

Commissioner Rheker made a motion, supported by Commissioner Bunton, to approve the following appointments:

John Cody was reappointed to the Community Tree Advisory Committee for a 3-year term, which expires September 30, 2017.

Laura Fournier was appointed to the Planning Commission for a 3-year term, which expires June 30, 2017.

The vote on the motion was:

Ayes: Rheker, Blash, Bunton, Campbell, Dempsey, Hill
Nays: Mentzer

The motion passed.

THE CONSENT AGENDA WAS CONSIDERED, ITEM 10.

Commissioner Blash made a motion, supported by Commissioner Rheker, to approve the consent agenda as amended:

In Item 10-B, a request by W.G. Wade Shows, Inc., to conduct a carnival at Gibraltar Trade Center North from May 28 through June 14, 2015, was approved.

The motion passed unanimously.

THE CITY MANAGER'S REPORT WAS GIVEN, ITEM 11.

COMMISSIONERS' COMMENTS WERE RECEIVED, ITEM 12.

Commissioner Blash made a motion, supported by Commissioner Bunton, to adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Barb Dempsey, Mayor

Lisa Borgacz, City Clerk

February 17, 2015

EXPLANATION OF AGENDA – March 2, 2015

Agenda Item No. 9-A

Adopt the Michigan Department of Transportation Resolution for Transportation Alternatives Program (TAP) Funding

The City of Mount Clemens Department of Public Services, in partnership with the Downtown Development Authority, has applied and received a conditional commitment from the Michigan Department of Transportation for a Transportation Alternatives Program (TAP) grant. The work will consist of a downtown streetscape project in which there will be improvements to the ADA crosswalks, sidewalks, additional landscaping, bike racks and benches. The grant requires a 20% local match, or \$98,300, which will be split 50/50 between the City's major street fund and the Downtown Development Authority, and requires the approval of the attached resolution supporting the project prior to the application process.

Also attached, for your review, is a concept drawing of the proposed work, crosswalks and ADA ramps that will be worked on during this project, which include North Main and Macomb Place; North Main and New Street; Macomb Place and Walnut; Walnut and New Street; the crosswalk on North Main at Rotary Park and some areas around the clock.

SUBMITTED BY: Jeffrey D. Wood, Public Services Director

RECOMMENDED MOTION: To adopt the resolution in support of a conditional commitment to the Michigan Department of Transportation for Transportation Alternatives Program funding.



Grant Summary

Date: 11/03/2014

Page: 1 of 1

Grant Type: Transportation Alternatives Program

Grant Number: 2014075

Section	Applicant	Description (rpt)	Current Grant Amount	Total Match	Grant Percentage	Status	Grant Year
01	Mount Clemens	Sidewalk and Crosswalk Improvements	\$393,290.00	\$98,300.00	80.00%	Proposed	2015
Total:			\$393,290.00	\$98,300.00	80.00%		

Section Grant Section Description

01 The City of Mount Clemens will construct a streetscape project in their downtown on the following streets, N. Main, Macomb Place, New St, Market St, Pine St, Walnut St. The project will include sidewalk and ADA crosswalk improvements as well as the addition of street trees and bike racks. The total project cost is \$491,590 with \$393,290 in federal funds and \$98,300 in local match, with \$49,150 from the city of Mount Clemens and \$49,150 from the Mount Clemens Downtown Development Authority.

Funding Condition

Transportation Alternatives Program (TAP) funding is conditional upon the items mentioned in the correspondence from the MDOT Office of Economic Development conveying the conditional commitment, supporting documentation, as well as fund availability. Federal transportation funding could be subject to congressional approval of a rescission, reducing or eliminating the remaining unobligated funds. The amount of TAP funding that Congress has authorized for expenditure is provided on a first come, first served basis to the projects that have completed the steps necessary to request federal fund authorization from the Federal Highway Administration. These steps typically include submitting completed plans, a cost estimate, specifications, and obtaining all necessary permits, clearances, an executed agreement, and matching funds. In addition, funding is conditional upon CONGRESS' REAUTHORIZATION OR EXTENSION OF MOVING AHEAD FOR PROGRESS IN THE 21st CENTURY ACT (MAP-21) CONTINUING TAP FUNDING.

Important Note on TAP Funding for Local Agencies

Federal TAP funds shall be applied to the eligible items of the total participating project cost up to the lesser of: (1) the TAP grant amount, or (2) an amount such that 80 - 81.85 percent, the maximum federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. The balance of the participating project cost, after deduction of TAP Funds, shall be the responsibility of the grant applicant. All of the non-participating cost shall be the responsibility of the grant applicant. In addition to the limits mentioned above, TAP funds are capped at the applicable low bid amount and shall not be applied to any extra construction costs or construction over-runs; these costs shall be the responsibility of the grant applicant.

CITY OF MOUNT CLEMENS

**RESOLUTION OF SUPPORT AND AUTHORIZATION FOR SUBMISSION OF
MICHIGAN DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM
FUNDING APPLICATION**

WHEREAS, the State of Michigan Department of Transportation through the Transportation Alternatives Grant Program will consider applications for non-motorized facility improvements; and

WHEREAS, the City has recognized the need to improve various downtown areas to promote expanded use of these resources for the area residents, businesses and tourists; and

WHEREAS, the improvements made possible by the MDOT Transportation Alternatives Grant Program would improve the safety and the quality of life for its citizens; and

WHEREAS, the City has invested in the preparation of conceptual design plan and received comment from the community on this project; and

WHEREAS, the funds being requested under this grant application from MDOT shall not exceed 80% of the construction costs with a local match of 20% and all non-participating expenses.

NOW, THEREFORE, BE IT RESOLVED that the Mount Clemens City Commission will pledge a local match and non-participating expenses for this project and will maintain the improvements as outlined in the grant application.

BE IT FURTHER RESOLVED that the Public Services Director, Jeffrey Wood, and City Manager, Steven Brown, shall have the authority to endorse the matching requirements.

Yeas:

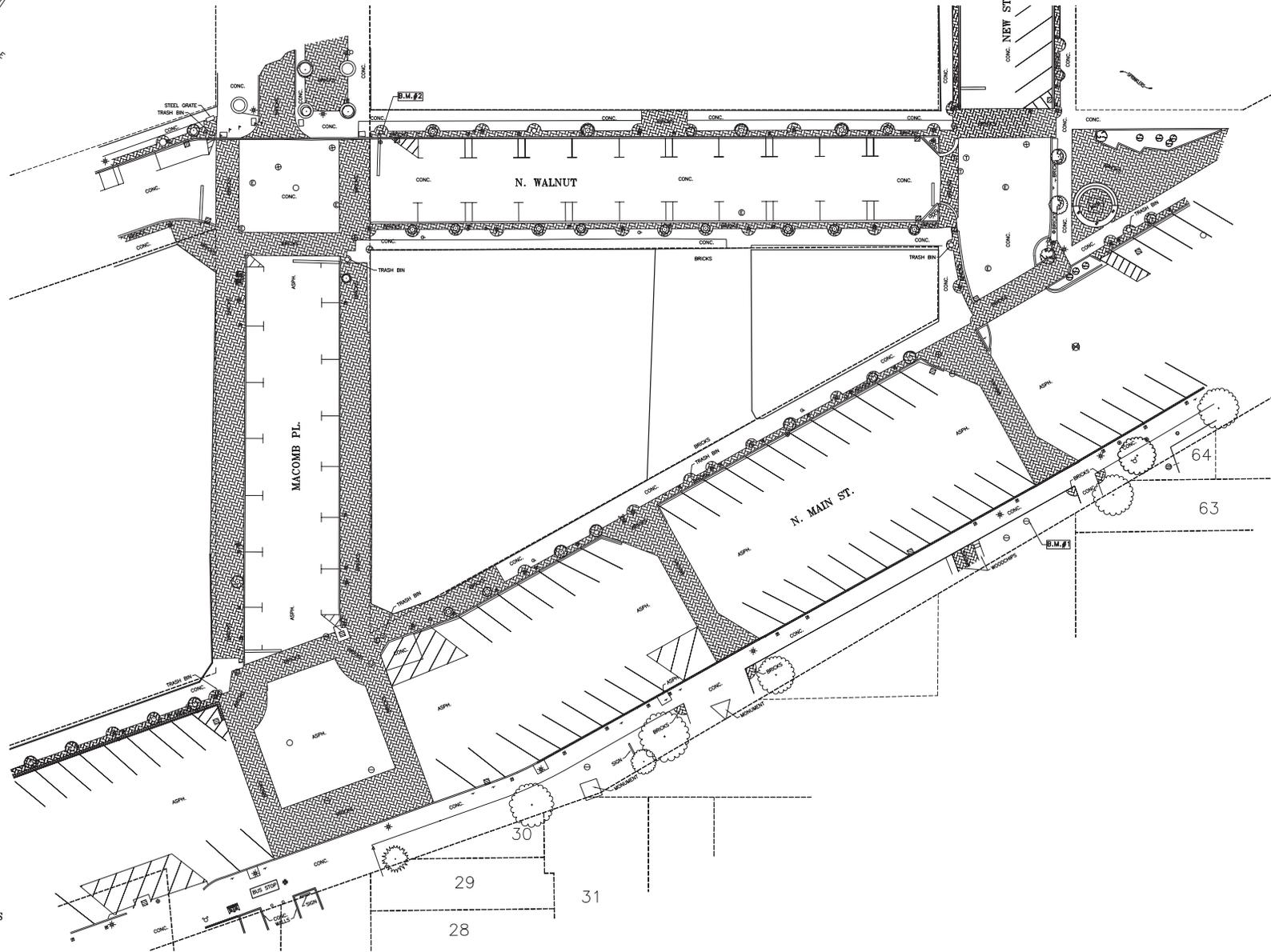
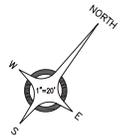
Nays:

Absent:

Adopted: March 2, 2015

By: _____
Barb Dempsey, Mayor

By: _____
Lisa Borgacz, City Clerk



BENCHMARKS

BENCH MARK NO. 1
 CHECKED BY: CH. A. BEM DAL
 N. WALNUT & CONYER BLVD. STATION
 ELEVATION: 541.58

BENCH MARK NO. 2
 STATION: N. WALNUT & MACOMB PL.
 ELEVATION: 612.58

Civil Engineers
 Surveyors
 Architects

**ANDERSON,
 ECKSTEIN AND
 WESTRICK, INC.**

Engineering
 Planning
 Communities

51301 Schoenherr Road
 Shelby Township
 Michigan 48315

Phone 586 726 1234
 Fax 586 726 8760
 www.aewinc.com

DATE	SUBMITTALS/REVISIONS



PROJECT NAME:
**2015 TAP GRANT
 CITY OF MT. CLEMENS
 DOWNTOWN CROSSWALKS**

SHEET TITLE:
**TOPOGRAPHIC
 SURVEY
 GENERAL PLAN**

CLIENT:
 CITY OF MOUNT CLEMENS

<input checked="" type="checkbox"/> PRELIMINARY	<input type="checkbox"/> CONSTRUCTION	<input type="checkbox"/> RECORD
DRAWN BY: KJP	CHECKED BY: MOS	DATE: JANUARY 2015
SCALE: 1" = 20'		
0 10 20 40		

UTILITY INFORMATION AS SHOWN INDICATES APPROXIMATE LOCATIONS AND TYPES OF EXISTING FACILITIES ONLY AS PROVIDED BY RECORDS PROVIDED TO THE FIRM FROM THE VARIOUS UTILITY COMPANIES. NO GUARANTEE IS GIVEN OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF.

PRIOR TO CONSTRUCTION, ALL LOCATIONS AND DEPTHS OF EXISTING OVERHEAD AND UNDERGROUND UTILITIES, OR CONFLICT WITH THE CONSTRUCTION OF THESE PROPOSED IMPROVEMENTS SHALL BE VERIFIED IN THE FIELD.

URING THE CONSTRUCTION, THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL UTILITIES THAT ARE ENCOUNTERED. FULL COSTS FOR UTILITY LOCATION, VERIFICATION, SUPPORT AND PROTECTION SHALL BE INCLUDED IN THE PROPOSED PAY ITEM CONTRACTING WITH THAT UTILITY.

URING CONSTRUCTION, THE CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING NEAR ANY AND ALL OVERHEAD AND / OR BURIED UTILITIES.

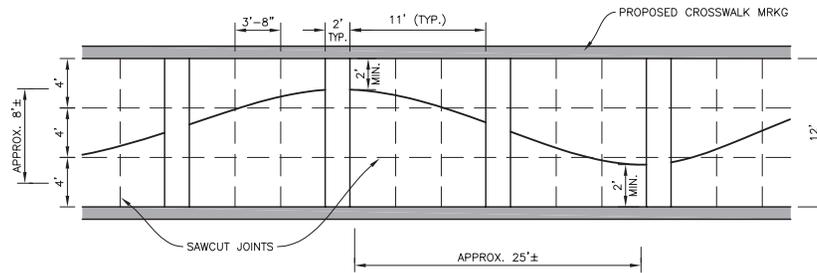
CALL 800.555.5555

PROJECT NO.
0220-0065

481022010001-0006 CONVEYANCE AND UTILITY-SPACEDFOR.DWG
 01/09/2015 1:00:38 PM

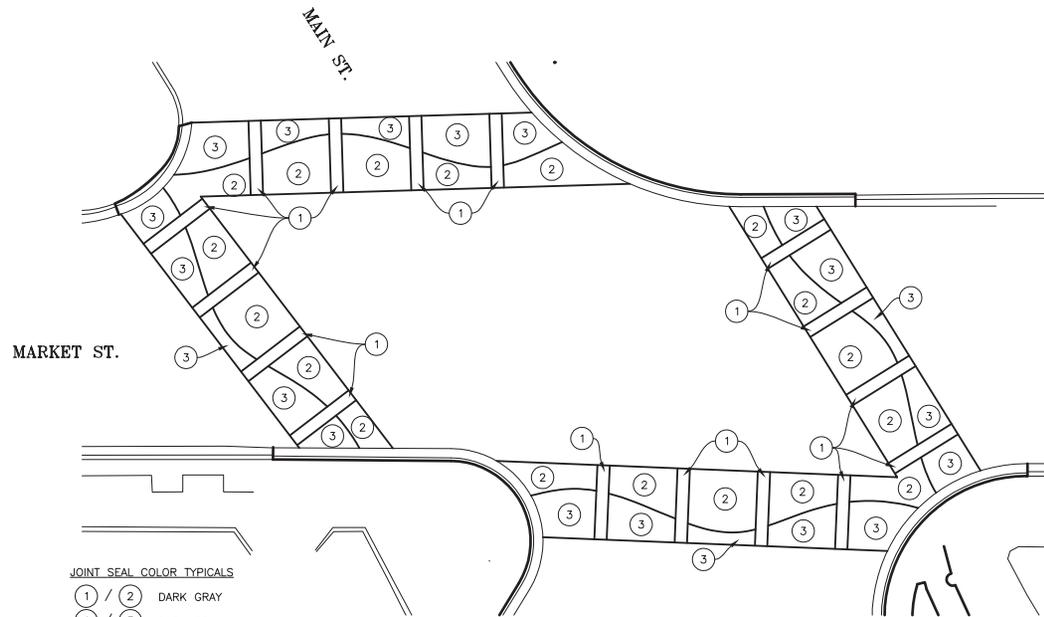
SHEET NO.
1

Copyright, 2015, Anderson, Eckstein and Westrick, Inc.



DECORATIVE CROSSWALK LAYOUT DETAIL

SCALE: 1" = 10'



JOINT SEAL COLOR TYPICALS

- 1 / 2 DARK GRAY
- 1 / 3 DARK GRAY
- 2 / 3 LIGHT GRAY

COLOR LEGEND

- 1 DARK GREY (FED COLOR 36008 OR SIMILAR)
- 2 TILE RED (FED COLOR 31136 OR SIMILAR)
- 3 PLAIN CONC - NOT COLORED

DECORATIVE CROSSWALK LAYOUT PLAN

SCALE: 1" = 20'

Civil Engineers
 Surveyors
 Architects
**ANDERSON,
 ECKSTEIN AND
 WESTRICK, INC.**
 Engineering
 Survey
 Communities
 51301 Schoenherr Road
 Shelby Township
 Michigan 48315
 Phone 586 726 1234
 Fax 586 726 8780
 www.aewinc.com

DATE	SUBMITTALS/REVISIONS

Know what's below.
 Call before you dig.

PROJECT NAME:
**MARKET STREET
HMA RESURFACING**

SHEET TITLE:
**MISCELLANEOUS
PROJECT
DETAILS**

CLIENT:
CITY OF MOUNT CLEMENS

<input checked="" type="checkbox"/> PRELIMINARY	<input type="checkbox"/> CONSTRUCTION	<input type="checkbox"/> RECORD
DRAWN BY: [blank]	CHECKED BY: [blank]	DATE: [blank]
DATE: [blank]	DATE: [blank]	DATE: [blank]
SCALE: [blank]	AS NOTED	

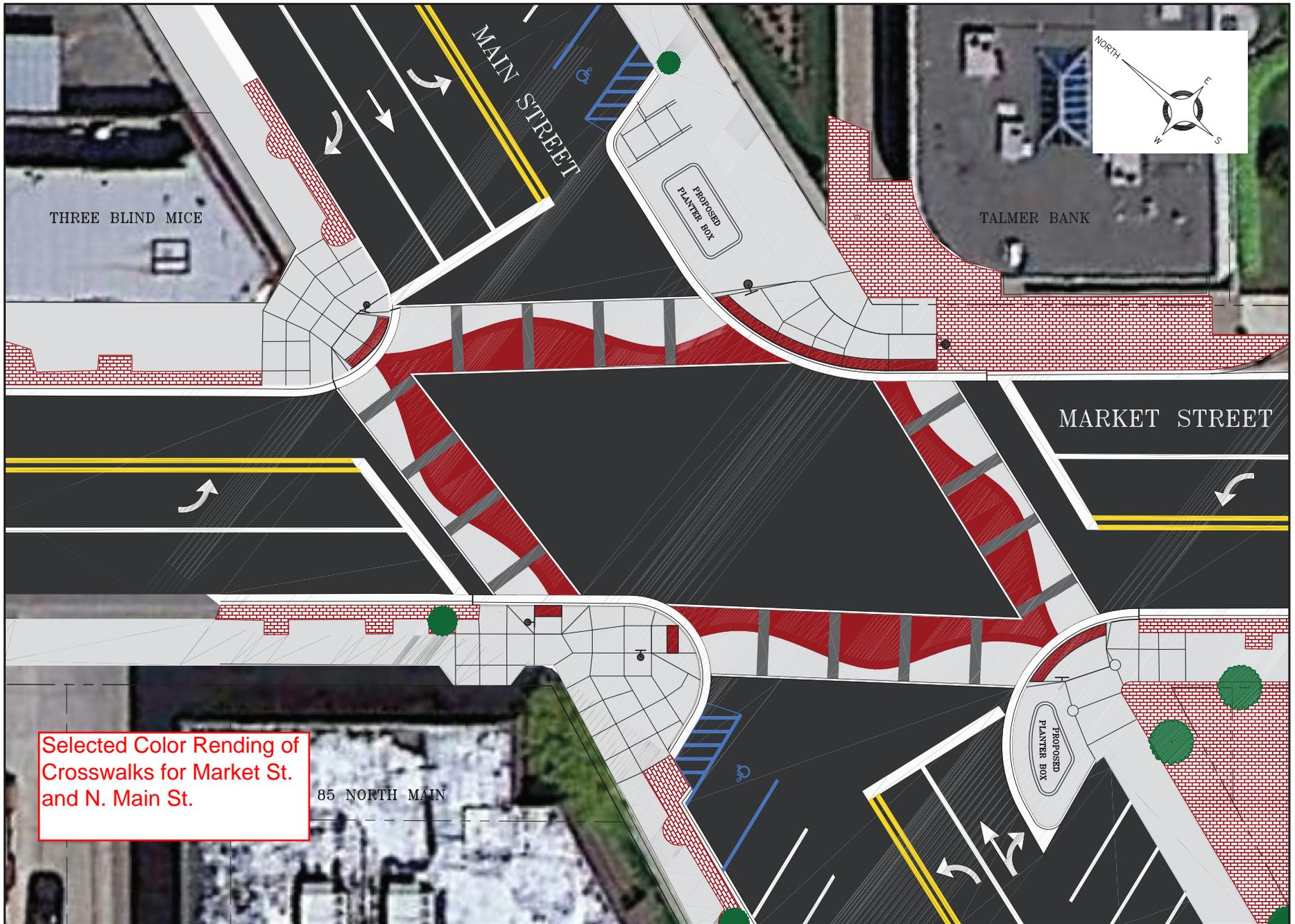
UTILITY INFORMATION, AS SHOWN, INDICATES APPROXIMATE LOCATIONS AND DEPTHS OF EXISTING FACILITIES ONLY, AS DISCLOSED BY RECORDS PROVIDED TO THIS FIRM FROM THE APPLICABLE UTILITY COMPANIES. NO GUARANTEE IS GIVEN OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF.

PRIOR TO CONSTRUCTION, ALL LOCATIONS AND DEPTHS OF EXISTING OVERHEAD AND UNDERGROUND UTILITIES (IN CONFLICT WITH THE CONSTRUCTION OF THESE PROPOSED IMPROVEMENTS) SHALL BE VERIFIED IN THE FIELD. DURING THE CONSTRUCTION, THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL UTILITIES THAT ARE ENCOUNTERED. (ALL COSTS FOR UTILITY LOCATION VERIFICATION, SURVEY AND PROPOSED PAY FROM CONFLICTING WITH THAT UTILITY).

DURING CONSTRUCTION, THE CONTRACTOR SHALL USE EXTREME CAUTION WHEN OPERATING NEAR ANY AND ALL OVERHEAD AND / OR BURIED UTILITIES.

PROJECT NO. **0220-0062**
 DRAWN BY: [blank] CHECKED BY: [blank] DATE: [blank]
 SCALE: [blank] AS NOTED

SHEET NO. **4**



Selected Color Rendering of Crosswalks for Market St. and N. Main St.

EXPLANATION OF AGENDA – March 2, 2015

Agenda Item No. 9-B

Request Approval to Display Ribbons in the Public Right-of-Way in April for Sexual Assault Awareness Month

Turning Point, Inc., is requesting permission to display teal ribbons on trees, light posts and signage within the public right-of-way throughout downtown during the month of April, 2015, to promote Sexual Assault Awareness Month.

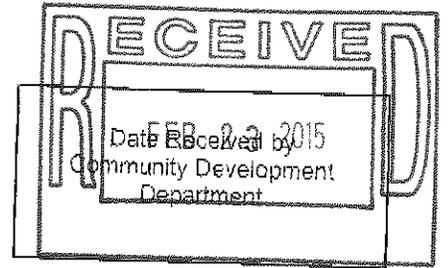
Turning Point would coordinate with the Department of Public Services on appropriate locations within the public right-of-way for the display of the ribbons. It would be the responsibility of the event organizer to remove all ribbons at the end of the month.

SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to allow Turning Point, Inc., to display teal ribbons on trees, light posts and signage within the public right-of-way in Downtown Mount Clemens during the month of April, 2015, to promote Sexual Assault Awareness Month.



CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL
 ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
 (586) 469-6818 EXT. 901 FAX (586) 469-7695
 www.cityofmountclemens.com



NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED. IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED. ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.

Sponsoring Organization's Legal Name: Turning Point
 Address: 158 S Main City Mount Clemens State Mi Zip 48043
 Phone: Office (586) 463-4430 Cell: (586) 329-9650 Email: c.schalter@turningpointmacomb.org
 Sponsoring Organization's Agent's Name: Cyndy Schalter
 Address: _____ City _____ State _____ Zip _____
 Phone: Office: _____ Cell: _____ Email: _____

Event Name: Turning the Town Deal
 Event Purpose: Sexual Assault Awareness
 Event Location: City of Mount Clemens
 Event Date: April 1st - April 30th
 Event Time(s): _____

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)

Sexual Assault Awareness month calls attention to the fact that sexual violence is widespread and impacts every person in this community. Working together to educate the community about sexual assault prevention and supporting those who have been affected is the goal of this event. Turning Point would like to display teal ribbons on trees, light posts and signs along Thacker Ave and Main Street in downtown Mt. Clemens

IS THE EVENT OPEN TO THE GENERAL PUBLIC YES NO
 NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: _____

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED YES NO
 IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S): _____

WILL TENTS BE USED DURING THE EVENT? _____ YES NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? _____ YES NO
*** ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? _____ YES NO
***IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? _____ YES NO
IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:
***THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

IS ANY SIGNAGE PROPOSED? _____ YES NO
IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I hereby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

Cindy Schaller
Applicant's Signature

Feb 20 2015
Date

Cindy Schaller
Printed Name of Applicant

For City Use Only:
Approved: _____
Approved With Conditions: _____
Denied: _____
Date of City Commission Decision: _____

EXPLANATION OF AGENDA – March 2, 2015

Agenda Item No. 9-C

Request from the Second Chance Network to Conduct Charitable Solicitations within Public Rights-of-Way on March 12 and March 13, 2015

The Second Chance Network is seeking permission to conduct charitable solicitations at various traffic intersections on March 12 and March 13, 2015. The funds collected would benefit the homeless of Macomb County.

Volunteers would be required to wear reflective safety vests. A Certificate of Liability Insurance naming the City as an additional insured will be required as a condition of approval.

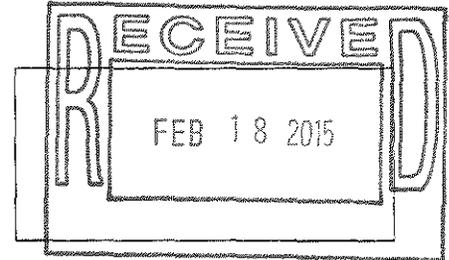
In order to be consistent with other City-approved charitable solicitations, staff requested that the number of days and locations be reduced.

SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to grant permission to the Second Chance Network to conduct charitable solicitations on March 12 and March 13, 2015, at the listed intersections between the hours of 7:30 a.m. to 7:00 p.m.



CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL
ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
(586) 469-6818 EXT. 901 FAX (586) 469-7695
www.cityofmountclemens.com



NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED. IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED. ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.

Sponsoring Organization's Legal Name: Second Chance Network
Address: 32184 Woodward City Royal Oak State MI Zip 48073
Phone: Office: (248) 677-3575 Cell: (586) 326-0250 Email: SecondChanceURGENT@yahoo.com
Sponsoring Organization's Agent's Name: Michael Meddaugh
Address: 22503 Stephens City St. Clair Shores State MI Zip 48080
Phone: Office: (586) 339-2597 Cell: Email: Same as above
Event Name: Intersection drive
Event Purpose: Raise funds/help the homeless
Event Location: attached intersection
Event Date: 3/10-3/13 + 7/7-7/10
Event Time(s): 7:30 AM - 7:00 PM

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)

Raise funds, soliciting in the intersections for food, clothing, shelter + job training for the homeless.

IS THE EVENT OPEN TO THE GENERAL PUBLIC [X] YES [] NO
NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: unknown
WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED [] YES [X] NO
IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S):

WILL TENTS BE USED DURING THE EVENT? _____ YES NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? _____ YES NO
*** ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? _____ YES NO
***IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? _____ YES NO
IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:
***THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

IS ANY SIGNAGE PROPOSED? _____ YES NO
IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I hereby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

[Signature]
Applicant's Signature

2/10/15
Date

Jamie Spinnola
Printed Name of Applicant

For City Use Only:	
Approved	_____
Approved, with Conditions	_____
Denied	_____
Date of City Commission Decision	_____

BLOCK PARTY SIGNATURE FORM – FOR BLOCK PARTIES ONLY

Dear Neighbors:

We would like to seek permission from the City of Mount Clemens to close _____ from

Street Name

_____ to _____ We are asking the City to close the Street on _____

Street Name

Street name

Date

for the purpose of a block party.

This may only be allowed by the City if 51% of the abutting home owners grant their permission. Thank you for your consideration!

Printed Name	Signature	Address
Michael Meadowcroft	<i>Michael Meadowcroft</i>	20337 VERMONT, CLEVELAND TWP MI 48035
JENNIFER KITCO	<i>Jennifer Kitco</i>	2108 Meredith de Warren MI 48091
Donna Reich	<i>Donna Reich</i>	24600 Melody Warren MI 48089
Melonie Alshaiabah	<i>Melonie Alshaiabah</i>	2742 Chestnut St Warren MI 48091
Jessica Taddia	<i>Jessica Taddia</i>	11051 Hudson Warren MI 48091
Jenna Shannon	<i>Jenna Shannon</i>	25640 Warner Warren MI 48091
Shannon Williams	<i>Shannon Williams</i>	49878 Newark Shelby MI 48315
Gregg Tesky	<i>Gregg Tesky</i>	11220 Packard Warren MI 48091
Douglas Rowe	<i>Douglas Rowe</i>	19557 E12 mile Warren MI 48091
Jessica Taddia	<i>Jessica Taddia</i>	
Allen Choyke	<i>Allen Choyke</i>	22116 ABRAHAM
USA Choyke	<i>USA Choyke</i>	22116 ABRAHAM
Joe Utter	<i>Joe Utter</i>	22116 ABRAHAM
Mike Zejinski	<i>Mike Zejinski</i>	49878 Newark Shelby MI 48315
Monica Daniel	<i>Monica Daniel</i>	11525 Cadillac Warren MI 48091
Pat Spinazzola	<i>Pat Spinazzola</i>	7272 McKinley Conklin MI 48091
Jim Spinazzola	<i>Jim Spinazzola</i>	" "
Bradlee Radtke	<i>Bradlee Radtke</i>	17495 Common rd West 48086
Oliver Henderson	<i>Oliver Henderson</i>	6739 Kentucky Det 48201
Gary Van Borne	<i>Gary Van Borne</i>	24221 Gallows Road 48086
Janine McCaskill	<i>Janine McCaskill</i>	7800 E. Jefferson #235 Det 48213
Jami Spinazzola	<i>Jami Spinazzola</i>	2223 Stephens SCS 48080



City Hall Office
1 Crocker St.
Mount Clemens, MI
48073

Brian Tingley,

The Second Chance Network was able to help over 50 people in need last year. The funds collected were disbursed to provide: Shelter, food, clothing and jobs. Only because of Mount Clemens and other cities allowing us to solicit in their intersections, these funds were raised.

We are asking for your support and permission, again this year, to continue helping people in need, get off of the streets, receive job training/jobs and become self-sufficient.

The date that the Second Chance Network would like to hold an intersection drive in your city is: Thursday, March 12th - Friday, March 13th weather permitting.

All participants will be provided with the proper intersection safety training, a reflective vest and will place 3 safety cones within their designated area. In addition, they will be monitored throughout the day to ensure safety precautions are being adhered to.

The requested intersections are:

Harper & Crocker
Gratiot & Cass
Gratiot & Crocker
N. River Rd. @ 94 exit

Groesbeck & Cass
Groesbeck & Church
Groesbeck & Elizabeth

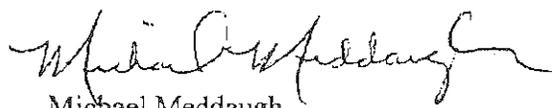
(Mt. Clemens borders only)

All intersections may not be utilized. It will depend on traffic and volunteers.

If there are any questions/concerns, please feel free to call:



Jami Spinazzola
President
(586) 306-0250



Michael Meddaugh
Vice President
(586) 339-2597

STATE OF MICHIGAN
DEPARTMENT OF ATTORNEY GENERAL



REGISTRATION #:
S0807

EXPIRATION DATE:
7/31/2015

BILL SCHUETTE
ATTORNEY GENERAL

CARE OF:
Second Chance Network
28855 Van Dyke Ave #219
Warren, MI 48093

CHARITABLE SOLICITATION REGISTRATION

Second Chance Network

1. The renewal form for this registration is due 30 days prior to above expiration date. The Renewal Solicitation Registration form is available on the Attorney General Charitable Trust's website.
www.michigan.gov/agcharity.
2. Extension of the registration may be requested if required information will not be available prior to the renewal due date. A written request must be received on or before the above expiration date. If granted, a new expiration date will appear on our searchable database at www.michigan.gov/agcharitysearch. Notification will not be sent.
3. Throughout the year, notify us within 30 days of changes in the following:
 - Address, or your name and any other names used
 - Board of directors or resident agent
 - Any information that appears on your organization report on our searchable database at www.michigan.gov/agcharitysearch
 - Ceasing operations or merging with another organization
4. Submit any contracts you enter into with professional fundraisers within 10 days of execution. Charities must verify the licensure of their professional fundraisers. Licensure can be verified at www.michigan.gov/agcharitysearch.
5. The Attorney General Registration number listed above must be referenced on all documents.

Charitable Trust Section
P.O. Box 30214
Lansing, MI 48909

Phone: 517-373-1152
Fax: 517-241-7074
Email: ct_email@michigan.gov
Website: www.michigan.gov/agcharity

SecondChanceNetwork

To whom it may concern;

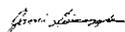
The Second Chance Network is a non-profit organization that helps the homeless of Macomb and Oakland Counties with Housing, Food, Clothing, and Job Training.

Our goal is to make the recipients self-sufficient, and lead a healthy, productive life.

The requirements to live in the Second Chance Network dwellings and receive job training are:

- Random drug and alcohol testing
- Substance abusers will be required to get a sponsor, work a 12-step program, and attend a minimum of 3 meetings per week
- Individuals are required to sign up for college or technical school within 90 days
- 30 hours community service per week with us
- Sign-up for Michigan Works, Michigan Rehabilitation Services, DHS, and the United Way programs within 7 days of moving in

The Second Chance Network exists to empower individuals to lead a productive and healthy life.



Jami Spinazzola

~Jami Spinazzola
-President

IF YOU WOULD LIKE TO CONTACT US:

Please do so via Phone or E-Mail

- 1-586-393-1758
- SecondChanceUrgent@Yahoo.com

ADDRESS

28855 Van Dyke Ave • Warren, MI • 48093 • Suite # 213



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
OGDEN UT 84201-0023

002674.392735.24877.959 1 MB 0.405 530



SECOND CHANCE NETWORK
% JAMI SPINAZZOLA
22503 STEPHENS ST
ST CLAIR SHORES MI 48080

Date of this notice: 12-03-2013

Employer Identification Number:
90-1029337

Form: SS-4

Number of this notice: CP 575 E

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 90-1029337. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

ANNUAL FILING REQUIREMENTS

Most organizations with an EIN have an annual filing requirement, even if they engage in minimal or no activity.

A. If you are tax-exempt, you may be required to file one of the following returns or notices:

Form 990, Return of Organization Exempt From Income Tax
Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
Form 990-PF, Return of Private Foundation
Form 990-N, e-Postcard (available online only)

Additionally, you may be required to file your annual return electronically.

If an organization required to file a Form 990, Form 990-PF, Form 990-EZ, or Form 990-N does not do so for three consecutive years, its tax-exempt status is automatically revoked as of the due date of the third return or notice.

Please refer to www.irs.gov/990filing for the most current information on your filing requirements.

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
FILING ENDORSEMENT

This is to Certify that the ARTICLES OF INCORPORATION - NONPROFIT

for

SECOND CHANCE NETWORK

ID NUMBER: 71494X

received by facsimile transmission on December 12, 2013 is hereby endorsed.

Filed on December 13, 2013 by the Administrator.

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



Sent by Facsimile Transmission

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 13th day of December, 2013.

Alan J. Schelke, Director
Corporations, Securities & Commercial Licensing Bureau

d

CSCLUC 502 (Rev. 02/13)

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU	
Date Received	This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document
Name JAMI SPINAZZOLA	
Address 22503 STEPHENS	
City ST. CLAIR SHORES	State MI ZIP Code 48080
EFFECTIVE DATE	

Document will be returned to the name and address you enter above. If left blank, document will be returned to the registered office.

ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:

SECOND CHANCE NETWORK

ARTICLE II

The purpose or purposes for which the corporation is organized are:

SEE ATTACHED

ARTICLE III

1. The corporation is organized upon a NON-STOCK basis.
(Stock or Nonstock)

2. If organized on a stock basis, the total number of shares which the corporation has authority to issue is _____ if the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

12/12/2013 4:09PM (GMT-05:00)

The Second Chance Network
Articles of Incorporation Attachment

Articles II-Purpose

- I. The second chance network Inc.'s primary purpose is to help the homeless with housing, employment, education, food, counseling, and job training.
- II. No substantial part of the activities of the corporation shall consist of carrying on of propaganda or otherwise attempting to influence legislation and the corporation shall not participate in, or intervene in any political campaign on behalf of any candidate for public office
- III. The corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including for such purposes, making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the internal revenue code of the corresponding section of any future federal code.

ARTICLE VI - DISSOLUTION

- I. Property of the corporation is irrevokable, dedicated to charitable purposes, and no part of net income or assets of this corporation shall ever inure to the benefit of any director, officer, or member there-of to benefit of any private person. Upon the solution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the internal revenue code or of the corresponding section of any federal tax code, or shall be distributed to the federal government, or local government for public purposes. Any such asset not so disposed of shall be disposed of by the court of competent jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purpose or to such organization or organizations as said court shall determine, which are organized and operated exclusively for such purposes.

12/12/2013 4:09PM (GMT-05:00)

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

I, (We), the incorporator(s) sign my (our) name(s) this 2ND day of DECEMBER 2013

Jami Luder Spinnagola President

Patricia M. Spinnagola Secretary

James Spinnagola Treasurer

BY LAWS
OF
SECOND CHANCE NETWORK, INC.
A NOT-FOR-PROFIT CORPORATION
INCORPORATED UNDER THE LAWS OF
THE STATE OF MICHIGAN

BY - LAWS

of

SECOND CHANCE NETWORK, INC.ARTICLE I - OFFICES

The principal office of the corporation shall be in the City of Warren in the County of Macomb in the State of Michigan.

The corporation may also have offices at such other places within or without this state as the board may from time to time determine or the business of the corporation may so require.

ARTICLE II - PURPOSES

The purposes for which this corporation has been organized are as stated in the Certificate of Incorporation which may be amended as required.

The Corporation is organized exclusively for charitable, religious, educational and scientific purposes, including for such purposes, the making of distributions to organizations that qualify as an exempt organization under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Second Chance Network, Inc. has been organized in order to provide shelter, food, clothing and job training to the homeless.

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future tax code, or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Upon dissolution of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or state or local government for public purpose. Any such asset not so disposed of shall be disposed of by the Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purpose or to such organization or organizations as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE III - DIRECTORS

1. MANAGEMENT OF THE CORPORATION.

The corporation shall be managed by the board of directors which shall consist of at least three directors. Each director shall be at least eighteen years of age.

2. ELECTION AND TERM OF DIRECTORS.

At each annual meeting of members the membership shall elect directors to hold office until the next annual meeting. Each director shall hold office until the expiration of the term for which he was elected and until his successor has been elected and shall have qualified, or until his prior resignation or removal.

3. INCREASE OR DECREASE IN NUMBER OF DIRECTORS.

The number of directors may be increased or decreased by a vote of a majority of all of the directors. No decrease in number of directors shall shorten the term of any incumbent director.

4. NEWLY CREATED DIRECTORSHIPS AND VACANCIES.

Newly created directorships resulting from an increase in the number of directors and vacancies occurring in the board for any reason except the removal of directors without cause may be filled by a vote of the majority of the directors then in office, although less than a quorum exists, unless otherwise provided in the certificate of incorporation. Vacancies occurring by reason of the removal of directors without cause shall be filled by vote of the other directors. A director elected to fill a vacancy caused by resignation, death or removal shall be elected to hold office for the unexpired term of his predecessor.

5. REMOVAL OF DIRECTORS.

Any or all of the directors may be removed for cause by action of the board. Directors may be removed due to nonfulfillment of duties required by board, misconduct, theft and misrepresentation of our organization all by majority vote of the board members.

6. RESIGNATION.

A director may resign at any time by giving written notice to the board, the president or the secretary of the corporation. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof by the board or such officer, and the acceptance of the resignation shall not be necessary to make it effective.

7. QUORUM OF DIRECTORS.

Unless otherwise provided in the certificate of incorporation, a majority of the entire board shall constitute a quorum for the transaction of business or any specified item of business.

8. ACTION OF THE BOARD.

Unless otherwise required by law, the vote of a majority of the directors present at the time of the vote, if a quorum is present at such time, shall be the act of the board. Each director present shall have one vote.

9. PLACE AND TIME OF BOARD MEETINGS.

The board may hold its meetings at the office of the corporation or at such other places, either within or without the state, as it may from time to time determine.

10. REGULAR ANNUAL MEETING.

A regular annual meeting of the board shall be held.

11. NOTICE OF MEETINGS OF THE BOARD, ADJOURNMENT.

Regular meetings of the board may be held without notice at such time and place as it shall from time to time determine. Special meetings of the board shall be held upon notice to the directors and may be called by the president upon three days notice to each director either personally or by mail or by wire; special meetings shall be called by the president or by the secretary in a like manner on written request of two directors. Notice of a meeting need not be given to any director who submits a waiver of notice whether before or after the meeting or who attends the meeting without protesting prior thereto or at its commencement, the lack of notice to him.

A majority of the directors present, whether or not a quorum is present, may adjourn any meeting to another time and place. Notice of the adjournment shall be given to all directors who were absent at the time of the adjournment and, unless such time and place are announced at the meeting, to the other directors.

12. CHAIRMAN.

At all meetings of the board the president, or in his absence, a chairman chosen by the board shall preside.

13. EXECUTIVE AND OTHER COMMITTEES.

The board, by resolution adopted by a majority of the entire board, may designate from among its members an executive committee and other committees, each consisting of three or more directors. Each such committee shall serve at the pleasure of the board.

ARTICLE IV - OFFICERS

1. OFFICES, ELECTION, TERM.

Unless otherwise provided for in the certificate of incorporation, the board may elect or appoint a president, one or more vice-presidents, a secretary and a treasurer, and such other officers as it may determine, who shall have such duties, powers and functions as hereinafter provided. All officers shall be elected or appointed to hold office until the meeting of the board. Each officer shall hold office for the term for which he is elected or appointed and until his successor has been elected or appointed and qualified.

2. REMOVAL OR RESIGNATION.

Any officer elected or appointed by the board may be removed by the board with or without cause. In the event of the death, resignation or removal of an officer, the board in its discretion may elect or appoint a successor to fill the unexpired term. Any two or more offices may be held by the same person, except the offices of president and secretary.

3. PRESIDENT.

The president shall be the chief executive officer of the corporation; he shall preside at all meetings of the members and of the board; he shall have the general management of the affairs of the corporation and shall see that all orders and resolutions of the board are carried into effect.

4. VICE-PRESIDENTS.

During the absence or disability of the president, the vice-president, or if there are more than one, the executive vice-president, shall have all the powers and functions of the president. Each vice-president shall perform such other duties as the board shall prescribe.

5. TREASURER.

The treasurer shall have the care and custody of all the funds and securities of the corporation, and shall deposit said funds in the name of the corporation in such bank or trust company as the directors may elect; he shall, when duly authorized by the board of directors, sign and execute all contracts in the name of the corporation, when countersigned by the president; he shall also sign all checks, drafts, notes, and orders for the payment of money, which shall be duly authorized by the board of directors and shall be countersigned by the president; he shall at all reasonable times exhibit his books and accounts to any director or member of the corporation upon application at the office of the corporation during ordinary business hours. At the end of each corporate year, he shall have an audit of the accounts of the corporation made by a committee appointed by the president, and shall present such audit in writing at the annual meeting of the board, at which time he shall also present an annual report setting forth in full the financial conditions of the corporation.

6. SECRETARY

The secretary shall keep the minutes of the board of directors and also the minutes of the members. he shall have the custody of the seal of the corporation and shall affix and attest the same to documents when duly authorized by the board of directors. He shall attend to the giving and serving of all notices of the corporation, and shall have charge of such books and papers as the board of directors may direct; he shall attend to such correspondence as may be assigned to him, and perform all the duties incidental to his office.

7. SURETIES AND BONDS.

In case the board shall so require, any officer or agent of the corporation shall execute to the corporation a bond in such sum and with such surety or sureties as the board may direct, conditioned upon the faithful performance of his duties to the corporation and including responsibility for negligence and for the accounting for all property, funds or securities of the corporation which may come into his hands.

ARTICLE V - CONSTRUCTION

If there be any conflict between the provisions of the certificate of incorporation and these by-laws, the provisions of the certificate of incorporation shall govern.

ARTICLE VI - AMENDMENTS

The by-laws may be adopted, amended or repealed by the board at the time they are entitled to vote in the election of directors. By-laws may also be adopted, amended or repealed by the board of directors but any by-law adopted, amended or repealed by the board may be amended by the board members entitled to vote thereon as herein before provided.

If any by-law regulating an impending election of directors is adopted, amended or repealed by the board, there shall be set forth in the notice of the next meeting of all board members for the election of directors the by-law so adopted, amended or repealed, together with a concise statement of the changes made.

ARTICLE VII - CONDUCT

Because of its strong beliefs in high moral standards based on traditional values, the organization reserves the right to expect from all of its officers and directors to maintain high moral standards and social values that do not conflict with traditional spiritual morals.

EXPLANATION OF AGENDA – March 2, 2015

Agenda Item No. 9-D

APPROVE PURCHASES AND PAYMENT OF INVOICES

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Hi-Tech 3070 Palms Road Casco, MI 48064	HP Business Desktop Pro-Desk 600 G1 Computers (5) and Software REMC PRICING	General Fund/ Information Technology/ Machinery and Equipment	101-22800-982000	\$5,290.00	\$11,683.04
2.Professional Pump, Inc. 41300 Coca Cola Drive Belleville, MI 48111	Repairs to a Flygt Submersible Pump	Sewage-Utilities Fund/ Retention Basin/ Contractual Services	590-53707-818000	\$5,910.00	\$12,000.00
3.Vulcan Signs P.O. Box 1850 Foley, AL 36536	Estimated annual Requirement of Sign Supplies	Major Street & Trunkline Fund/ Traffic Control Maintenance/ Traffic Control Supplies	202-47400-792000	\$2,004.41	\$3,153.04
		Local Street Fund/ Traffic Control Maintenance/ Traffic Control Supplies	203-47400-792000	\$2,004,41	\$3,289.11

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.State of Michigan Michigan Department of Environmental Quality Cashiers Office – SWPF P.O. Box 30657 Lansing, MI 48909-8157	Municipal Storm Water Annual Permit Fee	Sewer-Utilities Fund/ Operation of Plant/ Contractual Services	590-53708-818000	\$3,000.00	\$17,647.11

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoice as presented.



3070 Palms Road, Casco 48064
 Phone (810) 326-9000 Fax (810) 326-9100
www.hitech.net

Quote

Date	Quote No.
02-17-15	HTSQ4391

SOLD TO:	SHIP TO:
MOUNT CLEMENS CITY OF MARILYN D'LUGE ONE CROCKER BOULEVARD MOUNT CLEMENS, MI 48043 United States Phone (586) 469-6838 Fax Email mdluge@cityofmountclemens.com	MOUNT CLEMENS CITY OF MARILYN D'LUGE ONE CROCKER BOULEVARD MOUNT CLEMENS, MI 48043 United States Phone (586) 469-6838 Fax Email mdluge@cityofmountclemens.com

SALES REP.	SALES REP. PHONE	SALES REP. EMAIL	PAYMENT TERMS	
Jim St.James	(810) 326-9000 x207	jstjames@hitech.net	Net 30 days	
QTY	MANUFACTURER	ITEM DESCRIPTION	UNIT PRICE	EXT. PRICE
5	Hewlett-Packard	HP Business Desktop ProDesk 600 G1 Desktop Computer - Intel	\$779.00	\$3,895.00
5	Microsoft Corporation	Microsoft Office 2013 Standard - License - 1 PC - Volume, Local	\$279.00	\$1,395.00

SubTotal	\$5,290.00
Tax	\$0.00
Shipping	\$0.00
Total	\$5,290.00

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING.



February 19, 2015

City of Mount Clemens
One Crocker Boulevard
Mount Clemens, MI 48043

Dear Marilyn D'Luge,

Enclosed you will find Hi-Tech's proposal for the replacement of 5 desktop computers. As you know we are working to eliminate the Windows XP computers at the city due to the fact that Windows XP has gone end of life. Replacing these 5 desktops will get the remaining XP machines down to 10 which we have schedule for replacement in the 2015-2016 budget year. The equipment prices quoted are based upon the HP REMC statewide contact pricing. If you have any questions or would like to proceed please let me know.

Sincerely,

Jim St.James

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, February 10, 2015, for the repair to a Flygt Submersible Pump needed by the Wastewater Treatment Plant:

BIDDER	TOTAL COST
1. Professional Pump, Inc. 41300 Coca Cola Drive Belleville, Michigan 48111	\$5,910.00
2. Pumping Solutions, Inc. 2850 West 139 th Street Blue Island, Illinois 60406	\$8,630.00

Marilyn Dluge
Finance Director/Treasurer

CITY OF MOUNT CLEMENS

Tabulation of sealed bids received and opened on Tuesday, February 10, 2015, for our estimated annual requirement of sign supplies needed by the Department of Public Services:

BIDDER	SIGN POSTS (24)	SIGN FACES ASTM TYPE IX (pressure sensitive)	SIGN BLANKS	BRACKETS AND HARDWARE	TOTAL
	PART I	PART II	PART III	PART IV	
1.Lightle Enterprises of Ohio, LLC P.O. Box 329 Frankfort, OH 45628	\$623.52	\$278.24	\$1,917.36	\$1,448.20	\$4,267.32
2.MD Solutions 8225 Estates Parkway Plain City, OH 43064	\$684.48	\$349.92	\$1,572.30	\$1,465.80	\$4,072.50
3. Newman Signs, Inc. 1606 6 th Avenue SW Jamestown, ND 58401	No Bid	\$275.12	\$1,791.00	\$1,438.36*	\$3,504.48*
4. Signworks of Michigan, Inc. 4612 44 th Street SE Grand Rapids, MI 49512	\$1,027.08	\$1,166.40	\$3,505.71	\$1,673.64	\$7,372.83
5.Tapco 5100 West Brown Deer Road Brown Deer, WI 53223	\$606.96	\$175.12	\$2,204.49	\$1,982.34	\$4,968.91
6.Vulcan Signs P.O. Box 1850 Foley, AL 36536	\$604.80	\$260.80	\$1,467.54	\$1,675.68	\$4,008.82

*Partial bid.

Marilyn Dluge
Finance Director/Treasurer

EXPLANATION OF CONSENT AGENDA – March 2, 2015

Agenda Item No. 10-A

Appointments to Boards, Committees and Commissions

Historical Commission

Mayor recommends appointing John Brian to the Historical Commission. This is for a 3-year term, which expires June 30, 2018.

Historic District Commission

Mayor recommends reappointing Thomas Hill to the Historic District Commission. This is for a 3-year term, which expires January 31, 2018.

Retirement System Board of Trustees

Mayor recommends reappointing John Farah to the Retirement System Board of Trustees. This is a 3-year term, which expires January 31, 2018.

Mayor recommends reappointing Glenn Voorhess to the Retirement System Board of Trustees. This is a 3-year term, which expires January 31, 2018.

Mayor recommends reappointing Commissioner Lois Hill to the Retirement System Board of Trustees. This is a 3-year term, which expires January 31, 2018.

SUBMITTED BY: Barb Dempsey
Mayor

RECOMMENDED MOTION: To approve appointments as presented.

EXPLANATION OF CONSENT AGENDA – March 2, 2015

Agenda Item No. 10-B

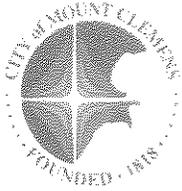
Request Approval to Hold the 28th Annual CROP Hunger Walk on May 3, 2015

The East Macomb County CROP Walk Committee is requesting permission to hold the annual CROP Hunger Walk on Sunday, May 3, 2015. The walk will begin at 2:00 p.m. at First Presbyterian Church and proceed to several churches around the City. Participants will walk along the sidewalks. Street closures are not requested.

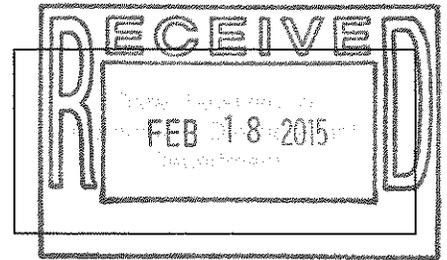
Event organizers are requesting that the Department of Public Services assist in hanging signage.

SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to approve the East Macomb County CROP Hunger Walk on Sunday, May 3, 2015.



CITY OF MOUNT CLEMENS
APPLICATION FOR SPECIAL EVENT APPROVAL
 ONE CROCKER BLVD., MOUNT CLEMENS, MI 48043
 (586) 469-6818 EXT. 901 FAX (586) 469-7695
www.cityofmountclemens.com



NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED. IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED. ADDITIONAL PERMITS MAY BE REQUIRED FOR BUILDING, ELECTRICAL AND MECHANICAL, IF APPLICABLE.

Sponsoring Organization's Legal Name: Church World Service

Address: PO Box 968 City Elkhart State IN Zip 46515

Phone: Office: 586-264-3102 Cell: 517-484-8984 Email: Larry Conover, Mich. CWS
lconover@churchworldservice.org

Sponsoring Organization's Agent's Name: Katie Baker and First Presbyterian Church

Address: 168 Cass Ave. City Mt. Clemens State MI Zip 48043

Church
 Phone: Office: 586-465-0461 Cell: Katie 586-610-6625 Email: emailkatiebaker@gmail.com

Event Name: East Macomb Crop Walk

Event Purpose: To raise funds for local + world hunger relief

Event Location: First Presbyterian Church and walking around city

Event Date: Sunday, May 3, 2015

Event Time(s): Registration 1:15 to 1:45 pm Opening ceremony 1:45 pm
walk 2 pm to 4 pm

GIVE A DETAILED DESCRIPTION OF THE PROPOSED SPECIAL EVENT: (use back or attach additional sheets if necessary)

The walkers have collected donations for their participation in the event. On the walk day, they will walk from First Presbyterian Church around a marked route in Mt. Clemens. They may circle the route one time or several times. Rest areas at local churches will offer water and bathrooms. Walkers will stay on the sidewalks. They will return to First Presbyterian for snacks at the end.

IS THE EVENT OPEN TO THE GENERAL PUBLIC YES NO
 NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: 100

WILL ELECTRIC EQUIPMENT BE USED AND/OR WILL WATER HOOK-UPS BE REQUIRED YES NO
 IF YES, PLEASE DESCRIBE THE PROPOSED LOCATION(S):

WILL TENTS BE USED DURING THE EVENT? _____ YES X NO

WILL THE EVENT HAVE FOOD OR OTHER VENDORS? _____ YES X NO
*** ALL FOOD VENDORS MUST BE APPROVED BY THE MACOMB COUNTY HEALTH DEPARTMENT.

WILL ALCOHOL BE SERVED OR SOLD AT THE EVENT? _____ YES X NO
***IF YES, PLEASE PROVIDE PROOF OF LIQUOR LIABILITY INSURANCE AND APPROVAL BY THE LCC

WILL ANY CITY SERVICES BE REQUIRED FOR THIS EVENT? X YES _____ NO
IF YES, DESCRIBE IN DETAIL THE TYPE OF SERVICES REQUESTED:
***THE CITY MAY CHARGE THE ACUTAL COST OF PROVIDING THESE SERVICES FOR THE EVENT.

Two signs over Gratiot are requested to be hung by Street Dept. before the event.

IS ANY SIGNAGE PROPOSED? X YES _____ NO *Small (8 1/2" x 11") signs will be placed on poles along the route and removed afterward,*
IF YES, NOTE LOCATIONS OF ANY SIGNS PROPOSED ON THE MAP PROVIDED WITH THIS APPLICATION.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a) A Certificate of Insurance must be provided which names the City of Mount Clemens as an additional insured party on the policy.
- b) All food vendors must be approved by the Macomb County Health Department
- c) The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application. The event will be operated in conformance with the approved guidelines from the City Commission. Such additional requirements may include but are not limited to the procurement of permits and/or inspections in regards to health services, electric or water services, fire issues, or a certificate of use from the building department. Please note: You should contact the Mount Clemens Fire Inspector regarding specific tent requirements well in advance of your event. A certificate of Flame Resistance for the Tent needs to be provided 10 days prior to the date of event/sales.

As the duly authorized agent of the sponsoring organization, I herby apply for the approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the approval as given by the City Commission, all other City requirements, ordinances and other laws which apply to this Special Event.

Gloria Cynowa
Applicant's Signature

Feb. 6, 2015
Date

Gloria Cynowa, Walk Route Coordinator 586-291-0625
Printed Name of Applicant gcynowa@comcast.net

For City Use Only:
Approved _____
Approved, with Conditions _____
Denied _____
Date of City Commission Decision _____

February 5, 2015

RECEIVED
FEB 10 2015
MAYOR'S OFFICE
CITY OF MOUNT CLEMENS



Mayor Barb Dempsey
City of Mt. Clemens
One Crocker Blvd.
Mt. Clemens, MI 48043

RE: **Approval of CROP Hunger Walk on Sunday, May 3, 2015**

Dear Mayor Dempsey:

On behalf of the East Macomb County CROP Walk committee, we are requesting that you ask the Mt. Clemens City Council at their next meeting to approve the Twenty-Eighth Annual CROP Hunger Walk to be held on Sunday, May 3, 2015.

CROP Hunger Walks are held to raise funds to help alleviate hunger at the local and global level. We hope to have at least twenty area churches and community organizations participate our CROP Walk. Last year, the walk raised over \$14,000. One quarter of that money was given to local projects such as the Salvation Army, Turning Point, and several local food pantries. The rest was forwarded to Church World Service and was used for hunger assistance.

We have applied for a permit, and will provide a Certificate of Insurance for the day of the walk showing adequate coverage and listing the City of Mt. Clemens as an additional insured. For safety, we will review our walk route with the Sheriff's Department. We will post route directional signs the day before the walk and remove them afterwards. Our previous walks have been without injury or incident. We would request that the Department of Streets put up our banners before the walk.

Finally, we would again request that as Mayor you accept our invitation to read the proclamation at the start of the walk. Opening ceremonies will begin at 1:45 p.m. on Sunday, May 3, 2015. Please note that the starting point is First Presbyterian Church. Any employees of the city who would like to take part in the CROP Walk should contact me.

We would be willing to meet with the City Council if you feel more explanation is necessary. Thank you for your excellent cooperation in the past. Please feel free to contact me if you need any further information. We eagerly await your reply.

Sincerely;

Gloria Cynowa

Route Logistics
Gloria Cynowa, First Presbyterian Church
45451 Fielding
Macomb Twp, MI 48042
(586) 949-3969

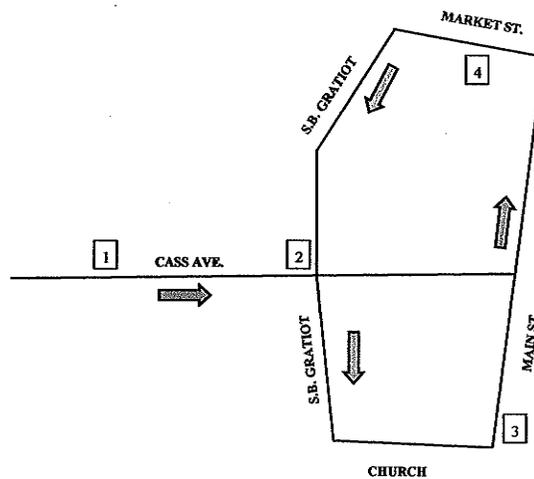
Walk Coordinator
Katie Baker, First Presbyterian Church
168 Cass Avenue
Mt. Clemens, MI 48043
(586) 610-6625

2015 Crop Hunger Walk Route

1. Start at First Presbyterian Church
Register 1:15 to 1:45 pm
Opening Ceremony at 1:45 pm
Walk begins at 2:00 pm
2. Rest Stop at First Methodist Church
3. Rest stop at Grace Episcopal Church
4. Rest stop at Zion UCC Church

Walkers may circle route as many times as they wish
Bathrooms and water available at all rest stops

1. Return to First Presbyterian Church when finished with walk



**ENDING
HUNGER
ONE STEP
AT A TIME
CROP HUNGER WALK**



JOIN THE CROP HUNGER WALK!

Your CROP Hunger Walk impact: here, a young girl enjoys clean water close to her house for the first time. CWS helped her community build clean water facilities in Malino Village, Central Sulawesi, Indonesia.

**Here's how you're
changing lives –
through the
CROP Hunger Walk!**



- \$24** 1-year supply of Vitalita™ nutrition packets for 20 children – to promote healthy development and prevent lifelong health problems.
- \$50** seeds and tools to help a family grow their own healthy food to eat and to sell at market.
- \$110** emergency food package – locally purchased and culturally appropriate – enough for a family of five for one month.
- \$140** pigs in a pair – soon providing a piglet to share with another family in need of a great source of food and income.
- \$300** 10 meters of a shallow borehole well for a community desperate for clean, safe water and sustainable food security.
- \$1,000** pump and maintenance training – allows women and girls to grow food and attend school, instead of carrying water long distances daily.

**Join the CROP Hunger Walk today!
Sign up at crophungerwalk.org.**



CWS

**Regional Office 888-297-2767
cwsglobal.org**

EXPLANATION OF AGENDA – March 2, 2015

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Steven M. Brown, City Manager

DATE: February 26, 2015

RE: Report from the City Manager’s Office

1. Budget Process Update: I have previously provided a timeframe for Adoption of the Fiscal Year 2016 Budget to Mayor & Commission. Our budget process continues on schedule. Budgets should be distributed to the City Commission on April 2, 2105 with Work Sessions to follow. We plan for a Public Hearing on May 4, 2015 with budget adoption on 05/18/15.
2. MACRO Update: The City continues to actively participate with MACRO. This organization provides an excellent forum for sharing information about collaboration opportunities as well exchanging of information. Recent subjects discussed have included the Great Lakes Water Authority and associated developments and the road funding proposal to be voted on May 5, 2015 (possible public hearings and involvement and requests for formal support).
3. Fire Consolidation Study Update: The work of the Leadership Committee on this project continues. This work includes narrowing the field based on proposal content, development of interview questions, review of prior work, etc. The goal is to have a final recommendation established by the end of March.