



A G E N D A

CITY COMMISSION MEETING

Monday, March 3, 2014

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports.
5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes
9. General Business.
 - 9-A - Request Approval of a Resolution of Intent Calling for a Public Hearing Regarding Amendment of Boundaries of the City of Mount Clemens Downtown Development Authority.
 - 9-B - Adoption of a Resolution to Amend the City Charter and to Place the Same on the August 5, 2014, Primary Election Ballot.
 - 9-C - Request Permission to Hold the American Heart Association – Macomb County HeartChase on April 5, 2014.
 - 9-D - Approve Purchases and Payment of Invoices.
10. Consent Agenda.
 - 10-A - Confirmation of City Manager's Appointment to the Mount Clemens Housing Commission.

10-B - Second Reading and Adoption of a Zoning Ordinance Amendment Regarding Bed & Breakfast Uses in the Single Family Zoning Districts.

10-C - Request Approval of the 2014 Downtown Calendar of Events.

11. City Manager's Report.

12. Commissioners' Comments.

13. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – March 3, 2014

Agenda Item No. 9-A

Request Approval of a Resolution of Intent Calling for a Public Hearing Regarding Amendment of Boundaries of the City of Mount Clemens Downtown Development Authority

On January 15, 2014, the Downtown Development Authority (DDA) Board of Directors unanimously passed a motion requesting the City Commission's consideration of an amendment of boundaries in the downtown district. The request would amend the district's boundaries to include the west bank of the Clinton River between the Market/Dickinson and Cass/Crocker bridges. A similar motion of support was offered and approved on December 17, 2013, by the Harbor Commission. A map of the current DDA boundaries is enclosed.

The DDA Board of Directors respectfully requests that the City Commission approve the attached resolution setting a public hearing to amend the boundaries of the downtown district for April 7, 2014.

SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to approve the Resolution of Intent Calling for a Public Hearing Regarding Amendment of Boundaries of the Downtown Development Authority, setting a public hearing for April 7, 2014; and to authorize the Mayor and City Clerk to execute the same.

EXPLANATION OF AGENDA – March 3, 2014

Agenda Item No. 9-B

Adoption of a Resolution to Amend the City Charter and to Place the Same on the August 5, 2014, Primary Election Ballot

As a result of declining property tax revenues and continually increasing costs, Administration and its auditors are projecting continuing budget deficits for fiscal years 2014–2015 and beyond. The deficits cannot be eliminated by spending cuts alone and additional sources of revenue must be found. Failure to do so will result in further personnel reductions and elimination of essential City services. One such potential source of additional funding is to amend the City Charter to raise the ad valorem property tax authority from fifteen (15) mills to twenty (20) mills. Charter amendments require a vote by the electors. If approved by the voters, it is estimated that the five (5) additional mills would annually raise approximately \$1,600,000 dollars.

SUBMITTED BY: Marilyn D'Luge, City Treasurer

RECOMMENDED MOTION: Adopt the attached Resolution to amend the City Charter and to place the same on the August 5, 2014, Primary Election ballot.

EXPLANATION OF AGENDA – March 3, 2014

Agenda Item No. 9-C

Request Permission to Hold the American Heart Association – Macomb County HeartChase on April 5, 2014

The American Heart Association of Southeast Michigan is requesting permission to hold the Macomb County HeartChase on Saturday, April 5, 2014, from 9:00 a.m. to 12:00 p.m. The event would require the closure of the Town Square parking lot, a partial closure of the Roskopp parking lot, and would include participants competing to collect points at 10 checkpoints throughout the downtown. Please see the enclosed map and narrative which provides additional detail.

No street closures are being requested. Volunteers will be in place to ensure participant safety. The organizers will work with the Public Services Department on the details of the parking lot closures.

A Certificate of Liability Insurance naming the City as an additional insured has been submitted.

SUBMITTED BY: Brian L. Tingley
Community Development Director

RECOMMENDED MOTION: Move to approve the American Heart Association – Macomb County HeartChase on Saturday, April 5, 2014, from 9:00 a.m. to 12:00 p.m.

EXPLANATION OF AGENDA – March 3, 2014

Agenda Item No. 9-D

APPROVE PURCHASES AND PAYMENT OF INVOICES

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Vulcan Signs P.O. Box 1850 Foley, AL 36536	Estimated annual Requirement of Sign Supplies	Major Street & Trunkline Fund/ Traffic Control Maintenance/ Traffic Control Supplies	202-47400-792000	\$4,384.68	\$2,741.24
		Local Street Fund/ Traffic Control Maintenance/ Traffic Control Supplies	203-47400-792000		\$2,460.72
2.Backflow Solutions 12609 South Laramie Avenue Alsip, IL 60803	On 02/07/11 the City Commission Approved a Contract extension To Backflow Solutions for Our Cross Connection Program. At this time, we are Requesting a Second 3-year Extension under The same Terms and Conditions and fees.	Water-Utilities Fund/ Transmission/ Contractual Services	591-53704-818000	\$2,541.67 /month \$30,500.00 /year	\$18,098.80

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Macomb County Treasurer P.O. Box 806 Mount Clemens, MI 48046	Clinton River Spillway Inter-County Drain Drainage District	Sewer-Utilities Fund/ Catch Basins/ Contractual Services	590-53705-818000	\$7,406.20	\$19,675.64
2.State of Michigan Michigan Department of Environmental Quality P.O. Box 30657 Lansing, MI 48909	Storm Water Discharge Annual Permit Fee	Sewer-Utilities Fund/ Catch Basins/ Fee-State of Michigan	590-53705-831000	\$3,000.00	\$3,000.00

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoices as presented.

EXPLANATION OF CONSENT AGENDA – March 3, 2014

Agenda Item No. 10-A

Confirmation of City Manager's Appointment to the Mount Clemens Housing Commission

The City Manager is recommending the appointment of Shirley Neeley to the Mount Clemens Housing Commission Board of Directors (to replace Elizabeth Brown). This is for a five-year term, in progress, that will expire on January 31, 2019.

SUBMITTED BY: Douglas C. Anderson, City Manager

RECOMMENDED MOTION: To approve the appointment of Shirley Neeley to the Mount Clemens Housing Commission Board of Directors.

EXPLANATION OF CONSENT AGENDA – March 3, 2014

Agenda Item No. 10-B

Second Reading and Adoption of a Zoning Ordinance Amendment Regarding Bed & Breakfast Uses in the Single Family Zoning Districts

At its meeting of February 18, 2014, the Commission approved the first reading and adoption of a Zoning Ordinance text amendment that would allow Bed & Breakfast uses as a Special Land Use in the R1-A and R1-B Zoning, subject to the review standards of Section 12.7, and the general review standards for all Special Land Uses. In addition, they would be subject to the City's Rental Registration and Inspection Ordinance.

A summary of the ordinance has been prepared for publication as allowed by Charter Section 10.135. The summary has been prepared as a cost saving measure.

SUBMITTED BY:

Brian L. Tingley
Community Development Director

RECOMMENDED MOTION:

Move to approve the second reading and adoption of a Zoning Ordinance text amendment for Bed and Breakfast uses and approve the Ordinance Summary for publication.

EXPLANATION OF CONSENT AGENDA – March 3, 2014

Agenda Item No. 10-C

Request Approval of the 2014 Downtown Calendar of Events

The Mount Clemens Downtown Development Authority is requesting authorization of the proposed 2014 Calendar of Events for the downtown district. This schedule of events includes events wholly produced and promoted by the Mount Clemens Downtown Development Authority and those events produced in partnership with other organizations. The entire list of events, dates, and event boundaries is attached.

This request is to also authorize the temporary closing of required City streets as described in the attached document.

SUBMITTED BY: Michelle Weiss
Marketing & Event Coordinator
Mount Clemens Downtown Development Authority

RECOMMENDED MOTION: Approve the 2014 Calendar of Events for Downtown Mount Clemens as presented by the Mount Clemens Downtown Development Authority.

EXPLANATION OF AGENDA – March 3, 2014

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Douglas C. Anderson, City Manager

DATE: February 27, 2014

RE: Report from the City Manager's Office

1. City Commission Meetings: There will be a City Commission work session at 6:15 p.m. on Monday, March 3, 2014, to discuss the bids received for the sale of City properties. The Regular City Commission meeting will begin at 7 p.m.
2. Board of Review: Just a reminder that the March Board of Review dates are Monday, March 17th and Tuesday, March 18th. Appointments are necessary and can be scheduled by calling 586.469.6818, x4.
3. Budgets: I will be reviewing the budgets and meeting with necessary personnel over the next two weeks to discuss the 2015 budget requests. Budgets will be distributed to the City Commission on April 3, 2014. The first budget work session is scheduled for Monday, April 7, 2014.