



A G E N D A

CITY COMMISSION MEETING

Tuesday, January 21, 2014

7:00 PM

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Announcements, Acknowledgments and Communications and Reports.

Presentation of Plaque by the Beautification Council of Southeastern Michigan.
5. Adoption of Agenda.
6. Public Participation.
7. Administrative Response to Issues or Questions Raised During Previous Meetings.
8. Approval of Minutes.
9. General Business

9-A - Introduction and First Reading of a Michigan State Housing Development Authority Tax Exemption Ordinance for 67 Cass Avenue.

9-B - Approve Purchases and Payment of Invoices.
10. Consent Agenda

10-A - Appointments to Boards, Committees and Commissions.
11. City Manager's Report.
12. Commissioners' Comments.

13. Executive Session

To Discuss the City Manager's Contract.

14. Adjournment.

The City of Mount Clemens will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week-notice to the City of Mount Clemens. Individuals with disabilities requiring auxiliary aids should contact the City of Mount Clemens by writing or calling the following:

City Clerk's Office
One Crocker Boulevard
Mount Clemens, Michigan 48043
586.469.6818, Extension 310
911 - TDD

EXPLANATION OF AGENDA – January 21, 2014

Administrative Response to Issues or Questions Raised During Previous Meetings

1. A Commissioner asked what the resident's responsibilities are during a Snow Emergency, including what residents should do when they do not have a driveway.

The City may declare a Snow Emergency when there is an abundance of snow accumulated or there is a possibility that snow will accumulate to extraordinary depths. Residents can tune into local television and radio news stations to find out if a Snow Emergency has been declared.

The City's ordinance states that once a Snow Emergency has been declared all vehicles must be removed from major streets within 6 hours and local streets within 12 hours.

While the City and the Sheriff's Office understand that there are residents throughout the City that do not have off-street parking available, residents are encouraged to work with their neighbors, friends and/or family to find off-street parking or a parking lot until the Snow Emergency has been lifted or the street has been cleared from curb to curb.

The Department of Public Services tries to give residents as much advance notice of a Snow Emergency as possible. For example, the latest Snow Emergency was posted at approximately 3 p.m. on Saturday afternoon with an effective time of 6 a.m. on Sunday. In this instance, that meant that all vehicles should have been removed from local streets by 6 p.m. on Sunday, giving those residents on local streets approximately 27 hours notice to find alternative parking arrangements.

EXPLANATION OF AGENDA – January 21, 2014

Agenda Item No. 9-A

Introduction and First Reading of a Michigan State Housing Development Authority Tax Exemption Ordinance for 67 Cass Avenue

Burton-Katzman, LLC, together with Volunteers of America, a 501(c)(3) organization, are requesting approval of a Michigan State Housing Development Authority Tax Exemption Ordinance for the redevelopment of the property at 67 Cass Avenue. The ordinance calls for payment of an annual service charge for public services in lieu of all property taxes. The annual service charge would be equal to 10% of the difference between the Annual Shelter Rents actually collected and Utilities. In addition, the ordinance provides for annual payments of \$25,000 to defray administrative and emergency services expenses. The ordinance would be valid for a maximum of 15 years, and is subject to construction beginning within one year of the adoption of the ordinance.

The proposal has been reviewed by the City Attorney.

SUBMITTED BY: Brian L. Tingley, Director
Community Development Department

RECOMMENDED MOTION: To approve the first reading and adoption of a Michigan State Housing Development Authority Tax Exemption Ordinance for 67 Cass Avenue and set Monday, February 3, 2014, as the date for second reading and adoption.

EXPLANATION OF AGENDA – January 21, 2014

Agenda Item No. 9-B

APPROVE PURCHASES AND PAYMENT OF INVOICES

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Anderson, Eckstein and Westrick, Inc. 51301 Schoenherr Road Shelby Township, MI 48315	Macomb County Billing Meter Fiscal Year 2013-2014.	Sewer-Utilities Fund/ Operation of Plant/ Consultant Fees	590-53708-817000	\$19,450.00	\$22,150.00
2.Hi-Tech 3070 Palms Road Casco, MI 48064	Computer Equipment Replacements Needed by various Departments. REMC Pricing.	General Fund/ Information Technology/ Machinery and Equipment	101-22800-982000	\$17,179.95	\$16,458.00*
3.Cintas The Uniform People 51518 Quadrate Macomb, MI 48042	On 02/17/04 the City Commission Approved a Contract for Uniforms and Laundry Service With Cintas. At This time, we are Seeking an Additional 3- Year extension Under the same Terms and Conditions.	Various	Various	\$11,346.50	Various

VENDOR (PURCHASES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
4.SLC Meter, LLC 10375 Dixie Highway Davisburg, MI 48350	On 08/05/13 the City Commission Awarded a bid To Great Lakes Municipal for Water meter Replacements. At This time, we are Requesting to go With second low Bidder, SLC Meter, due to Unsatisfactory Performance by Low bidder.	Sewer-Utilities Fund/ Transmission/ Contractual Services	590-53704-818000	\$13,871.97	\$27,726.81
		Water-Utilities Fund/ Transmission/ Contractual Services	591-53704-818000	\$13,871.96	\$38,552.19
5. ALS Environmental, Inc. 3352 – 128 th Avenue Holland, MI 49424	EPA Unregulated Containment Monitoring Regulation 3 Laboratory Analysis and Reporting.	Water-Utilities Fund/ Operation of Plant/ Fee-State of Michigan	591-53708-831000	\$3,108.00	\$7,312.34

VENDOR (INVOICES)	DESCRIPTION	FUND/ DEPARTMENT/ APPROPRIATION	ACCOUNT NUMBER	AMOUNT	CURRENT BALANCE
1.Ray Electric 12500 Hall Road Sterling Heights, MI 48313	Emergency purchase Of lightening Arrestors needed At the Water Plant Following storm Damage of 11/17/13.	Water-Utilities Fund/ Operation of Plant/ Electrical Supplies	591-53708-787000	\$2,528.43	\$3,474.60
2.Kramer & Murray, P.C. Ruggirello, Velardo, Novara, and Ver Beek, P.C. 65 Southbound Gratiot Mount Clemens, MI 48043	Legal Services For the month of December, 2013.	General Fund/ Legal Services/ Legal Fees	101-26600-826000	\$9,269.57	\$80,080.12
		General Fund/ Legal Services/ Legal Fees-Labor	101-26600-826001	\$982.13	\$6,053.33
		Water-Utilities Fund/ Commercial Activities/ Legal Fees	591-53703-826000	\$30.29	\$260.39
		Sanitation Fund/ Legal Fees	596-52100-826000	\$472.88	\$3,223.20

*Budget amendment to be made at a later date.

SUBMITTED BY: Marilyn Dluge, Finance Director/Treasurer

RECOMMENDED MOTION: Approve purchases and payment of invoices as presented.

EXPLANATION OF CONSENT AGENDA – January 21, 2014

Agenda Item No. 10-A

Appointments to Boards, Committees and Commissions

Board of Review

Mayor recommends reappointing Elaine Johnston to the Board of Review. This is for a 3-year term, which expires January 31, 2017.

Mayor recommends reappointing Glenn Voorhess as an alternate member to the Board of Review. This is for a 3-year term, which expires January 31, 2017.

Brownfield Redevelopment Authority

Mayor recommends reappointing Carl Harlow to the Brownfield Redevelopment Authority. This is for a 3-year term, which expires June 30, 2016.

Cable TV Commission

Mayor recommends reappointing Judith Armstrong to the Cable TV Commission. This is for a 3-year term, which expires December 31, 2016.

Community Tree Advisory Committee

Mayor recommends reappointing Ross Champion to the Community Tree Advisory Committee. This is for a 3-year term, which expires September 30, 2016.

Construction Code Board of Appeals

Mayor recommends reappointing Brian Stadler to the Construction Code Board of Appeals. This is for a 3-year term, which expires June 30, 2016.

Historical Commission

Mayor recommends appointing Julie Ireland to the Historical Commission (to replace John Foglyano). This is for a 3-year term, which expires June 30, 2016.

Retirement Board of Trustees

Mayor recommends reappointing David Herrington to the Retirement Board of Trustees. This is for a 3-year term, which expires January 31, 2017.

Traffic Safety Committee

Mayor recommends reappointing Edward Morisette to the Traffic Safety Committee. This is for a 3-year term, which expires January 31, 2017.

Mayor recommends reappointing Fred Henk to the Traffic Safety Committee. This is for a 3-year term, which expires January 31, 2017.

Mayor recommends reappointing Richard Shoemaker to the Traffic Safety Committee. This is for a 3-year term, which expires January 31, 2017.

SUBMITTED BY: Barb Dempsey, Mayor

RECOMMENDED MOTION: To approve appointments as presented.

EXPLANATION OF AGENDA – January 21, 2014

TO: The Honorable Mayor Barb Dempsey and
All City Commissioners

FROM: Douglas C. Anderson, City Manager

DATE: January 16, 2014

RE: Report from the City Manager's Office

1. City Commission Meetings: There will be a budget planning work session on Tuesday, January 21, 2014, at 6:00 p.m. The Regular City Commission meeting will begin at 7 p.m.
2. Department Reports: Quarterly Department Head Reports will be presented the first meeting in April at the completion of the first quarter of 2014.
3. Special Events: The Ninth Annual Mount Clemens Ice Carving Show formally opens downtown at 4 p.m. on Friday, January 31, 2014. Displays will be centered near the Fountain Stage at Macomb Place and Cherry Street Mall through February 2, 2014. For more information, please contact the Downtown Development Authority at 586.469.4168.
4. Christmas Trees: As a reminder, January 20th through January 24th is the last week residents can place live Christmas trees out at the curb with their regularly scheduled pickup. Please make sure the tree is bare and not in a plastic bag when placed at the curb for pickup.